



City of Grover Beach

DEPARTMENT OF PUBLIC WORKS

CODE ENFORCEMENT DIVISION

Are you interested in having the Police Department assist you with resolving unauthorized parking of vehicles in a fire lane on your property?

In order for the Grover Beach Police Department to provide parking enforcement on private property, it is first necessary for the property owner or manager to receive verification from the Five Cities Fire Authority that a fire lane exists on the property. Please contact the Five Cities Fire Authority Headquarters, at 805/473-5490, to request a site visit and verification signature on the attached Fire Lane Authorization form.

Once you have received verification that a Fire Lane exists on the property, proper signage (sample attached and outlined below) will need to be installed:

- Signs must be posted immediately adjacent to, and visible from, the designated area
- Signs must be constructed of strong, rigid metal or plastic
- Signs must be at least 18" in height x 12" in width
- "NO PARKING FIRE LANE" Lettering must be red on a white background and no less than 1" in height
- Signs must clearly state citation authority: Authority 3305.26 GBMC, Grover Beach Police Department
- Signs must be installed so that there is no less than 7' clearance from the bottom of the sign to finished grade
- The distance between signs must not exceed 50' and there must be a sign within 5' of the beginning of the designated Fire Lane

NOTE: installation and maintenance of NO PARKING signs located on private streets or drives are the responsibility of the property owner; for alternatives to posting signs, please contact our office.

After the signs have been installed, please contact the Grover Beach Police Department, at 805/473-4511, to request a site visit and verification signature, where indicated on the Fire Lane Authorization Form, that the signs have been placed correctly.

Lastly, submit the completed Fire Lane Authorization Form to the Police Department's Communications Supervisor at the address indicated. Once the form has been filed, you may call the Grover Beach Police Department at 805/473-4511 to request enforcement action.

Thank you for your concern. We appreciate your continued effort to make Grover Beach a safe and healthy community in which to live and work. If we can be of further assistance, please do not hesitate to contact the Public Works Department – Code Enforcement Division at 805/473-4523.



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FIRE LANE AUTHORIZATION FORM

Step #1:

Contact the Five Cities Fire Authority Headquarters at 805-473-5490 for verification that a Fire Lane exists.

FIRE AUTHORITY

I, the undersigned representative of the Five Cities Fire Authority, verify that I have performed a visual inspection of the property referenced and that the private street, common driveway, or alley meets the fire lane requirements as outlined in GBMC Section 8109(C).

Signature: _____

Date: _____

Step #2:

Install designation signs as outline in CVC Section 22500.1.

Step #3:

Contact the Grover Beach Police Department at 805-473-4511 for verification that the signs have been placed correctly.

POLICE DEPARTMENT

I, the undersigned representative of the Grover Beach Police Department, verify that I have performed a visual inspection of the property referenced and that proper signs designating NO PARKING - FIRE LANE have been installed in accordance with CVC Section 22500.1.

Signature: _____

Date: _____

Step #4:

Complete the following and submit this form to: Grover Beach Police Department, Attn: Communications Supervisor, 711 Rockaway Avenue, Grover Beach CA 93433

This form serves as an authorization for the Grover Beach Police Department to issue citations to individuals violating GBMC Section 3305.26.

Property Owner/Manager: _____

Note: if person listed is NOT the property owner, please provide proof of Management designation

Property Address: _____

Mailing Address: _____

Phone Number: _____

Signature: _____

Date: _____

COMMUNICATIONS SUPERVISOR

Date premises information entered into CAD: _____

Initials: _____

SAMPLE ONLY—NOT TO SCALE

NO PARKING

FIRE

LANE

Authority 3305.26 GBMC
Grover Beach Police Department