

AGENDA
GROVER BEACH CITY COUNCIL
GROVER BEACH CITY HALL - COUNCIL CHAMBER
154 SOUTH EIGHTH STREET
GROVER BEACH, CALIFORNIA
MONDAY, NOVEMBER 19, 2018, 6:00 PM

*Next Resolution No. 18-94
Next Ordinance No. 18-06*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting, please contact the City Clerk's Office (473-4567) at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

**PLEASE SUBMIT ALL CORRESPONDENCE FOR CITY COUNCIL PRIOR
TO THE MEETING WITH A COPY TO THE CITY CLERK**

City Council meetings are webcast live on the City website at www.groverbeach.org and broadcast live on Charter Cable Television's Government Access Channel 20.
Re-broadcasts are daily at 1:00 a.m., 9:00 a.m., and 6:00 p.m. the week of the meeting, and Thursdays and Sundays at 1:00 a.m., 9:00 a.m., and 6:00 p.m. the week following the meeting.

CALL TO ORDER

MOMENT OF SILENCE

FLAG SALUTE

ROLL CALL Council Members Barbara Nicolls, Debbie Peterson, and Mariam Shah, Mayor Pro Tem Jeff Lee, and Mayor John Shoals.

CLOSED SESSION ANNOUNCEMENTS

None at this time

AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of the day. The Council should by motion adopt the agenda as presented or as revised.

CEREMONIAL CALENDAR

None at this time

PUBLIC COMMUNICATIONS

Any member of the public may address the Council for a period not to exceed three minutes total on any item of interest within the jurisdiction of this Council. The Council will listen to all communications; however, in compliance with the Brown Act, the Council cannot act on items not on the agenda.

CONSENT AGENDA

The following routine items listed below are scheduled for consideration as a group. Recommendations for each item are noted in parentheses. Members of the audience may speak on any item(s) listed on the

Consent Agenda. Any Council Member, the City Attorney, or the City Manager may request that an item be withdrawn from the Consent Agenda to allow for full discussion. Items withdrawn from the Consent Agenda will be heard after the rest of the Consent Agenda is approved.

1. **Treasurer's Report for the Period October 5 to November 13, 2018.**
Recommended Action: Approve the Treasurer's Report as submitted.)
VOICE VOTE
2. **Treasurer's Report for the 2017 Streets Bond Account - \$15,000,000 (Measure K-14: Grover Beach Street Rehabilitation; Safety Improvement Bond Measure) for the Period October 5 to November 13, 2018.**
(Recommended Action: Approve the Treasurer's Report as submitted.
VOICE VOTE
3. **Minutes of the Following City Council Meetings:**
 - **Special Meeting on Monday, July 23, 2018 at 6:00 p.m.;**
 - **Regular Meeting on Monday, August 20, 2018 at 6:00 p.m.;**
 - **Regular Meeting on Monday, September 17, 2018 at 6:00 p.m.;**
 - **Regular Meeting on Monday, October 1, 2018 at 6:00 p.m.;**
 - **Regular Meeting on Monday, October 15, 2018 at 6:00 p.m.;****(Recommended Action:** Approved the minutes as submitted or revised.)
VOICE VOTE
4. **Amending the City of Grover Beach Investment Policy - Administrative Services Director Chapman.** The City Council will review the City's written policy for investing public funds, as required by state law.
(Recommended Action: Adopt the Resolution amending the City's Investment Policy as required by state law.)
ROLL CALL VOTE
5. **Authorization to Amend the Classification and Compensation Plan for Community Development Positions – City Manager Bronson and Management Analyst/Human Resources Mattocks.** The City Council will consider amending the job classifications of Building/Planning Technician and Planner I/II to better serve future City requirements.
(Recommended Action: Resolution Amending the Position Authorization Resolution No. 17-11 to reclassify the Planner I/II job specifications to Assistant Planner and Associate Planner, update the Building/Planning Technician job specification, and modify related salary ranges.)
ROLL CALL VOTE
6. **Amendment to Management and Confidential Employee Compensation for Bilingual Pay – City Manager Bronson and Management Analyst/Human Resources Mattocks.** The City Council will consider adding bilingual incentive pay for eligible employees in the Management and Confidential employee group, effective July 1, 2018.
(Recommended Action: Adopt a Resolution amending the Classification and Compensation Plan for Management and Confidential employees adding a bilingual pay incentive for eligible employees.)
ROLL CALL VOTE

- 7. Resolution for Appointment of Negotiating Team Regarding City Attorney Contract** – City Attorney Hale. The City Council will consider formally designating a City representative to negotiate terms of compensation for City Attorney services.
(Recommended Action: Adopt the Resolution establishing the City’s negotiating team for negotiations with the City Attorney regarding contract terms, conditions, compensation and performance.)
ROLL CALL VOTE
- 8. Master Fee Schedule Update for Administrative Citation Penalties**– City Attorney Hale. The City Council will consider amending the Master Fee Schedule to add Administrative Citations as referenced in the Grover Beach Municipal Code Article I.
(Recommended Action: Adopt the Resolution amending the Master Fee Schedule for 2018-19 to add Administrative Citation Penalties to the Master Fee Schedule consistent with Grover Beach Municipal Code.)
ROLL CALL VOTE
- 9. Introduction and First Reading of Transient Occupancy Tax Ordinance** – City Manager Bronson. The City Council is asked to conduct a first reading and introduction of the ordinance to increase the TOT rate. The second reading and adoption of the ordinance would be scheduled for the next regularly scheduled Council meeting on December 3, 2018
(Recommended Action: Conduct first reading, by title only, and introduce the Ordinance amending Section 10602 of Chapter 6, Article X of the Grover Beach Municipal Code relating to increasing the Transient Occupancy Tax and schedule a public hearing for the second reading and adoption of the Ordinance at the next regularly scheduled City Council meeting.)
ROLL CALL VOTE
- 10. Introduction and First Reading of Business Tax Certificate Ordinance** – City Manager Bronson. The City Council is asked to conduct a first reading and introduction of the ordinance to restructure the BTC rate. The second reading and adoption of the ordinance would be scheduled for the next regularly scheduled Council meeting on December 3, 2018.
(Recommended Action: Conduct first reading, by title only, and introduce the Ordinance repealing and adopting a new Chapter 2, Article X of the Grover Beach Municipal Code relating to Business Tax Certificates and schedule a public hearing for the second reading and adoption of the Ordinance at the next regularly scheduled City Council meeting.)
ROLL CALL VOTE
- 11. Citizen Oversight Committee – 2017-18 Street Bonds Report** – Administrative Services Director Chapman. The City Council will receive a report from the citizen committee tasked with reviewing Measure K-14 bond proceeds collected and expended as authorized with the voter-approved bond measure for street rehabilitation, as well as reviewing the status of projects completed and currently underway that are financed from bond proceeds.
(Recommended Action: Receive and file the 2017-18 Citizen Oversight Committee – Street Bonds Measure K14 Report to the City Council.)
VOICE VOTE
- 12. Acceptance of the Street Rehabilitation and Repair Project, CIP 2295-4** - Public Works Director/City Engineer Ray. The City Council will consider accepting the improvements for pavement rehabilitation, water and sewer upgrades, sidewalk, and curb and gutter upgrades on selected streets for the maintenance and repair of approximately 53 city blocks.

(Recommended Action: Adopt the Resolution accepting the improvements constructed by V. Lopez & Sons General Engineering Contractors, Inc., and authorize staff to send the Notice of Completion to V. Lopez & Sons General Engineering Contractors, Inc., for the Street Rehabilitation and Repair Project, CIP 2295-4.)
ROLL CALL VOTE

PUBLIC HEARING

13. **Introduction and First Reading of an Ordinance to Repeal and Add a New Section 3.50, of Chapter 3 of Article IX of the Grover Beach Municipal Code, Parking Regulations, and Related Sections and Approve a Local Coastal Program Amendment (Development Application 18-46)** - Community Development Director Buckingham. The City Council will consider amending the Grover Beach Municipal Code and a Local Coastal Program Amendment regarding parking regulations in all zones within the City. The proposed amendment also includes minor revisions to landscaping standards regarding parking standards and adds certain definitions to the Development Code. A Negative Declaration has been prepared in compliance with Section 21080 of the California Environmental Quality Act Guidelines.

Recommended Action: 1) Conduct first reading, by title only, and introduce the Ordinance amending Article IX of the Grover Beach Municipal Code to amend the City's parking regulations; and
2) Schedule second reading for certification of the negative declaration and adoption of the Ordinance and a Resolution approving a Local Coastal Program Amendment at the next regularly scheduled City Council meeting.
ROLL CALL VOTE

REGULAR BUSINESS

14. **Mentone Basin Park Improvements** – Parks and Recreation Program Director Petker. The City Council will consider recommendations from the Parks, Recreation and Beautification Commission regarding improvements at the Mentone Basin Park facilities.

Recommended Action: Receive information on the condition of the Mentone Basin Park facilities and the recommendation for park improvements from the Parks, Recreation and Beautification Commission and provide direction to staff on the scope of improvements to implement as part of the Capital Improvement Program.

15. **FY 2017-18 Year-End and FY 2018-19 First Quarter Financial Review** – Administrative Services Director Chapman. The City Council will receive preliminary information on year-end financial results for FY 2017-18 and a financial update on the first quarter of the new fiscal year.

Recommended Action: Receive information on the FY 2017-18 Year-End and FY 2018-19 First Quarter Financial Review and provide comments to staff.

COUNCIL COMMITTEE REPORTS

This item gives the Mayor and Council Members the opportunity to present reports to the other members regarding committees, commissions, boards, or special projects on which they may be participating.

Economic Vitality Corporation (EVC)
Integrated Waste Management Authority (IWMA)
Zone Three Advisory Committee

Jeff Lee (Alt: Barbara Nicolls)
Jeff Lee (Alt: Debbie Peterson)
Jeff Lee (Alt: Mariam Shah)

South County Chambers of Commerce

Barbara Nicolls (Alt: Mariam Shah)

South SLO County Sanitation District (SSLOCSD)	Barbara Nicolls (Alt: Mariam Shah)
Air Pollution Control District (APCD)	Mariam Shah (Alt: Jeff Lee)
Homeless Services Oversight Council (HSOC)	Mariam Shah (Alt: Jeff Lee)
Visit San Luis Obispo County	Mariam Shah (Alt: Jeff Lee)
Five Cities Fire Joint Powers Authority	John Shoals (Alt: Barbara Nicolls)
Regional Groundwater Sustainability Project (RGSP)	John Shoals (Alt: Mariam Shah)
SLO Council of Governments / SLO Regional Transit Authority (SLOCOG / SLORTA)	John Shoals (Alt: Mariam Shah)
South County Transit (SCT)	John Shoals (Alt: Barbara Nicolls)
SLO Coastal Regional Sediment Management Plan (CRSMP) Steering Committee	Debbie Peterson (Alt: Mariam Shah)
SLO County Water Resources Advisory Committee (WRAC)	Debbie Peterson (Alt: Jeff Lee)

League of California Cities - Policy Committee Reports and Other League Matters

Channel Counties Division	Mariam Shah
Transportation, Communication & Public Works Policy Committee	Jeff Lee & Debbie Peterson
Governance, Transparency & Labor Relations Policy Committee	Matthew Bronson

COUNCIL COMMUNICATIONS

This item gives individual Council Members the opportunity to seek consensus for scheduling a specific item on a future agenda, authorizing staff time to provide background information and prepare a staff report for a future agenda, or to comment on Council business, City operations, projects or other items of community interest.

CITY MANAGER'S REPORTS AND COMMENTS

CITY ATTORNEY'S REPORTS AND COMMENTS

CLOSED SESSION

It is the intention of the City Council to meet in Closed Session concerning the following items:

- 1. Conference with Labor Negotiators**
Pursuant to Government Code Section 54957.6.
Agency Negotiator: Special Counsel Che Johnson, City Manager Matthew Bronson, Admin. Services Director Gayla Chapman, Asst. Administrative Services Director Eve Byrd, Management Analyst/Human Resources Karla Mattocks, and Accountant Heidi Stockert (May include all or some of the above)
Represented Employee Group: General Employees - (SEIU) Service Employees International Union, Local 620
- 2. Conference with Legal Counsel - Anticipated Litigation**
Based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding whether to initiate litigation
Pursuant to Government Code Section 54956.9(d)(4): One (1) potential case

3. **Public Employee Performance Evaluation**
Pursuant to Government Code Section 54957
Employee: City Attorney

4. **Conference with Labor Negotiators**
Pursuant to Government Code Section 54957.6.
Agency Negotiator: City Council
Unrepresented Employee: City Attorney

Closed Session announcement(s): Please note, announcement(s) of any reportable action(s) taken in Closed Session will be made in open session, and repeated at the beginning of the next Regular City Council meeting as this portion of the meeting is not recorded or videotaped.

ADJOURNMENT

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Per Resolution No. 17-21, the public portion of City Council meetings will be scheduled to start at 6:00 p.m. and conclude no later than 11:00 p.m. Any open session items remaining on the agenda at 11:00 p.m. that have not been discussed or considered by the City Council will be continued to an adjourned meeting of the City Council (scheduled before the next regular meeting). However, the City Council may choose to continue the meeting past 11:00 p.m. upon a proper motion and a 4/5ths vote in favor of such an action.

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Staff reports or other written materials relating to each item of business referred to on this agenda are available from the City website www.groverbeach.org and on file in the City Clerk's Office. A public counter copy is available for public inspection and reproduction during normal business hours at City Hall, 154 South 8th Street, Grover Beach, CA. Related materials submitted after distribution of the agenda packet are available in the City Clerk's Office during normal business hours. If you have questions regarding any agenda item, please contact the appropriate City Department. Any writings or documents regarding any item on this agenda, not exempt from public disclosure, provided to a majority of the City Council and distributed subsequent to distribution of the agenda packet will be made available for public inspection in the City Clerk's Office during normal business hours.

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Note: This agenda was prepared and posted pursuant to Government Code Section 54954.2. This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at City Hall for any revisions or call the City Clerk's Office at (805) 473-4567 for more information.

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The agenda and staff reports are also available on the City's website: www.groverbeach.org

AGENDA
GROVER BEACH FINANCING AUTHORITY
GROVER BEACH CITY HALL - COUNCIL CHAMBER
154 SOUTH EIGHTH STREET, GROVER BEACH, CALIFORNIA

MONDAY, NOVEMBER 19, 2018

*(Meeting begins immediately following the Regular City Council Meeting
scheduled on this date only if there are items scheduled for discussion.)*

Notice of Meeting Cancellation

**Notice is Hereby Given that there will be
no meeting of the Grover Beach
Financing Authority on this date.**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to this regularly scheduled meeting date.

Posted:

/s/Wendi Sims, Acting City Clerk
Dated: Thurs, November 15, 2018



CITY OF GROVER BEACH POLICIES AND PROCEDURES FOR CONDUCT AND DECORUM AT COUNCIL MEETINGS

(Pursuant to Resolution No. 07-44, adopted 04-16-07)

1.0 DECORUM AND ORDER – COUNCIL MEMBERS

Council Members shall accord the utmost courtesy to each other, to administrative staff and to the public appearing before the City Council and shall refrain at all times from rude, abusive, and/or derogatory remarks or those that reflect upon a person's integrity, motives or personality.

2.0 DECORUM AND ORDER – STAFF

2.1 City Manager Responsibilities

The City Manager is responsible for ensuring that members of the administrative staff observe the rules of decorum and order set forth in this Policy.

2.2 Addressing the City Council

Any administrative staff member desiring to address the City Council or members of the public shall first be recognized by the Mayor/Presiding Officer. All remarks shall be addressed to the Mayor/Presiding Officer and not to any individual Council Member or member of the public. Administrative staff members shall accord the utmost courtesy to the City Council, other administrative staff members and the public.

3.0 DECORUM AND ORDER – MEMBERS OF THE PUBLIC

3.1 Addressing the City Council

Any member of the public desiring to address the City Council or members of the public shall first be recognized by the Mayor/Presiding Officer at the appropriate place on the agenda. All remarks shall be addressed to the Mayor/Presiding Officer and not to any individual Council Member, member of the administrative staff or member of the public.

3.2 Time limitation for addressing the City Council

Public comment when addressing the City Council shall be generally limited to three (3) minutes per speaker. Depending on the extent of the agenda and the number of persons desiring to speak on an issue, the Mayor/Presiding Officer may, at the beginning of the hearing, set a different time limit for each speaker. Any person may speak for a longer period of time upon approval from the Mayor/Presiding Officer, when deemed necessary, for instance when a person is speaking on behalf of a group, or has a graphic or slide presentation requiring more time.

3.3 Removal

Any member of the public making personal, impertinent, and slanderous or profane remarks or who becomes boisterous while addressing the City Council, staff or general public or while attending the City Council meeting and refuses to come to order at the direction of the Mayor/Presiding Officer, shall be removed from the Council Chambers by the sergeant-at-arms and may be barred from further attendance before the Council during that meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations shall not be permitted by the Mayor/Presiding Officer. The Mayor/Presiding Officer may direct the sergeant-at-arms to remove such offenders from the room.¹

3.4 Prosecution

Aggravated cases shall be prosecuted on appropriate complaint signed by the Mayor/Presiding Officer.

4.0 ENFORCEMENT OF DECORUM

In extreme cases, such as when a meeting is willfully interrupted by a group or groups of persons so as to render the orderly conduct of such meeting unfeasible and order cannot be restored by the removal of individuals as provided for in this Policy, the Mayor/Presiding Officer may order the meeting room cleared and continue in session. Only matters appearing on the agenda may be considered in such a session. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend any session held pursuant to this Section. Nothing in this Section shall prohibit the City Council from establishing a procedure for readmitting an individual or individuals not responsible for willfully disturbing the orderly conduct of the meeting.