

**MINUTES**  
**SPECIAL JOINT CITY COUNCIL / IMPROVEMENT AGENCY MEETING**  
**WEDNESDAY, JUNE 6, 2007**

**CALL TO ORDER** Mayor/Chair Lieberman called the meeting to order at 6:30 p.m. in the City Hall Council Chambers, 154 South Eighth Street, Grover Beach, California.

**FLAG SALUTE** The flag salute was led by Fire Captain P.J. Ferguson.

**ROLL CALL**

Council/Agency: Council/Board Members Ashton, Bright, Nicolls, and Mayor/Chair Lieberman were present. Mayor Pro Tem /Vice Chair Shoals arrived at 7:02 p.m. due to a South San Luis Obispo County Sanitation District meeting held this same evening.

City/Agency Staff: City Manager/Executive Director Perrault, City Attorney/General Counsel Koczanowicz, City Clerk/Agency Secretary McMahon, Administrative Services Director/Finance Officer Chapman, Community Development Director/Deputy Director Hansen, Police Chief Copsey, Fire Chief Hubert, Public Works Superintendent Ford, Assistant Administrative Services Director Byrd, Human Resources Coordinator Barrett, Administrative Secretary/Public Safety Pearson, and Recreation Coordinator Manuele were also present.

Also present was City Engineer Garing

**PUBLIC COMMUNICATIONS** The Mayor/Chair opened the floor to any member of the public for comment on items of interest which were within the jurisdiction of the City Council/Improvement Agency but were not listed on the agenda.

- A. David Lilley, Regional Transit Manager, San Luis Obispo Regional Transit Authority (RTA), announced changes were being proposed to Route 10 through Grover Beach and the Ramona Park bus transfer site to eliminate unnecessary route duplication, improve transit service, maximize fuel efficiencies, and decrease costs. He stated that the goal was to provide public transit service every hour so that a rider could travel from one end of the County to the other and back, and take less time to get to his/her final destination. He also confirmed that routes would include service to Allan Hancock Junior College in Santa Maria.

Mr. Lilley stated proposed route changes would include amending Route 10 to run on an hourly basis, two other South County routes serving the southern portion of Grover Beach and Oceano would be combined, and direct transfer service at the Prime Outlet Shopping Center located in Pismo Beach would be offered each hour. He then responded to questions from the Council.

Brief discussion was held regarding funding, hours of operation, and transit service currently offered in Santa Maria.

**JOINT CITY COUNCIL/IMPROVEMENT AGENCY - PUBLIC HEARING**

**CC/IA-1. Proposed FY 08 Budget.**

Mayor/Chair Lieberman read the title to the foregoing item and declared the Public Hearing open. Prior to budget presentations, Mayor/Chair Lieberman commended City Manager/Executive Director Perrault for the detailed and user-friendly format of the new budget document.

Administrative Services Director/Finance Officer Chapman briefly reviewed several corrections to the draft document. City Manager/Executive Director Perrault outlined the format of individual department budget presentations and announced that the next Public Hearing on the budget was scheduled for the regular City Council meeting of Monday, June 18, 2007.

### **Police Department**

Police Chief Copsey gave an overview of proposed increases in the department's budget, outlined funding sources, department achievements, goals for the next fiscal year, and areas of significant fiscal impacts.

Brief discussion was held regarding:

- special projects to include video surveillance, traffic enforcement, alcohol and tobacco stings, and the department's special enforcement team to address specific issues as needed.

### **Fire Department**

Fire Chief Hubert reviewed the increased number of calls for service over the past year as well as the increased call volume over the past ten-year period. He then outlined proposed increases in the department's budget, areas of significant fiscal impacts, department accomplishments, prevention and training program achievements, and goals and new programs for the upcoming year.

Brief discussion was held regarding:

- staffing for code enforcement efforts;
- training; and
- the cooperative relationship with the City of Arroyo Grande for joint fire service.

At this time, Vice Chair/Mayor Pro Tem Shoals arrived at the meeting and took his seat at the dais.

### **Public Works/Utilities**

Public Works Superintendent Ford gave an overview of the division's proposed budget, achievements over the past year, and work plan for the next fiscal year. He then responded to questions.

Discussion was held regarding:

- State requirements to video the wastewater collection system, costs, and the value of the data gathered;
- status of transferring the trunk sewer system along Highway One to the San Luis Obispo County Sanitation District;
- an overview of how street rehabilitation funds were spent on engineering, soil testing, and street repairs; and
- Proposition 1B funds not being included in the proposed FY 08 Budget due to pending discussions at the legislative level.

### **Community Development / Improvement Agency**

Community Development Director/Deputy Director Hansen gave an overview of the department organizational structure, achievements, and the proposed work plan and expenditures for the next fiscal year. He then responded to questions from the Council/Agency.

Brief discussion was held regarding:

- department structure as an enterprise fund
- monitoring affordable housing units;
- funding for proposed architectural guidelines, specific plans, incorporating the visioning process document in the Land Use Element, and updating the General Plan; and
- funding for economic development efforts..

### **Administrative Services**

Administrative Services Director/Finance Officer Chapman gave an overview of the proposed department budget, accomplishments, and goals and objectives for the next fiscal year. She then responded to questions from the Council/Agency.

Brief discussion was held regarding:

- special activities; and
- the new budget document format.

### **Parks and Recreation**

In the absence of Parks and Recreation Director Petker, City Manager/Executive Director Perrault gave an overview of the proposed department budget, achievements, and goals for the next fiscal year. He then responded to questions from the Council/Agency.

Brief discussion was held regarding:

- a bikeway feasibility study conducted in coordination with the City of Pismo Beach and funded by the San Luis Obispo Council of Governments;
- reviewing design standards for new park signs;
- having the Parks, Recreation & Beautification Commission review and provide input on the master street tree list, or requiring that new tree plantings be larger than the current five-gallon standard; and
- reviewing the sign lease program.

### **City Management Department**

City Manager/Executive Director Perrault gave a brief overview of the proposed department budget, achievements, and goals and work plan for the next fiscal year. City Manager/Executive Director Perrault then responded to questions from the Council/Agency. He then responded to questions from the Council/Agency.

Discussion was held regarding:

- employee salaries and benefits;
- legal services and expenditures;
- franchise fees; and
- a proposed video production room and video production service costs.

### **Capital Improvement Projects**

City Manager/Executive Director Perrault gave an overview of proposed projects and funding sources. There were no questions regarding this portion of the budget.

### **Funding Requests from Other Agencies**

Mayor/Chair Lieberman invited representatives from the San Luis Obispo County Visitors and Conference Bureau and the Economic Vitality Corporation to present their respective agency funding requests.

Jonni Biaggini, Executive Director, San Luis Obispo County Visitors and Conference Bureau (VCB), gave an overview of the county-wide economic benefits that were provided through the tourism promotion efforts of the Visitors and Conference Bureau.

Mike Manchek, Executive Director, Economic Vitality Corporation (EVC), gave an overview of the EVC and resources available to businesses and potential business owners, describing programs such as Angel Investors, Venture Capital Network, international trade training courses, web-based seminars, newsletters, business loan programs, and an economic development group consisting of community development directors from each local government agency working to develop a county-wide economic development strategy. He then requested the City consider increasing the sponsorship amount designated for the EVC in FY 08. He then responded to questions from the Council/Agency.

Mayor Pro Tem/Vice Chair Shoals stated that, as a member of the EVC Board of Directors, he was familiar with successful programs offered through the EVC. As a resource for the City's economic development efforts, he suggested increasing the City's sponsorship from \$5,000 to \$7,500 by lowering the amount budgeted for the

appraisal of land assemblage from \$17,500 to \$15,000, and reallocating the \$2,500 towards the EVC.

Brief discussion was held regarding sponsorship levels by other local government agencies and the increased involvement by each sponsoring agency's Community Development Director with EVC-sponsored economic development activities.

**Action:** Upon consensus, staff was directed to increase the line item amount designated for the EVC from \$5,000 to \$7,500; and lowering the amount budgeted for the appraisal of land assemblage from \$17,500 to \$15,000. It was announced that budget discussions would continue at the regular meeting of Monday, June 18, 2007 to receive further public comments and consider adoption of the FY 08 Budget.

### **ADJOURNMENT**

There being no further business to come before the City Council / Improvement Agency, Mayor/Chair Lieberman adjourned the meeting at 9:10 p.m.

### **City Council:**

/s/STEPHEN C. LIEBERMAN, MAYOR

Attest:

/s/DONNA L. McMAHON, CITY CLERK  
(Approved at CC Mtg 11/5/07)

### **Improvement Agency:**

/s/STEPHEN C. LIEBERMAN, CHAIR

Attest:

/s/DONNA L. McMAHON, AGENCY SECRETARY  
(Approved at IA Mtg 11/05/07)