

MINUTES
SPECIAL JOINT CITY COUNCIL/IMPROVEMENT AGENCY MEETING
WEDNESDAY, JUNE 15, 2005

CALL TO ORDER Mayor/Chair Shoals called the meeting to order at 6:30 p.m. in the City Hall Council Chambers, 154 South Eighth Street, Grover Beach, California.

ROLL CALL

Council/Agency: Council/Board Members Ashton, Ekbohm, Mayor Pro Tem/Vice Chair Versaw, and Mayor/Chair Shoals were present. Council/Board Member Lieberman was absent.

City/Agency Staff: City Manager/Executive Director Anderson, City Attorney/General Counsel Koczanowicz, City Clerk/Agency Secretary McMahon, Administrative Services Director/Finance Officer Chapman, Community Development Director/Deputy Director Raper, Fire Chief Fibich, Assistant Administrative Services Director Byrd, Acting Lieutenant Thomas, Lieutenant Stotesbury, Public Works Superintendent Ford, Recreation Manager Petker, and Human Resources Coordinator Barrett were also present.

Also present was City Engineer Garing.

PUBLIC COMMUNICATIONS The Mayor/Chair opened the floor to any member of the public for comment on items of interest which were within the jurisdiction of the City Council/Improvement Agency but were not listed on the agenda.

- A. LuAnn LaMar, Executive Director, Exploration Station, inquired regarding the Community Development Block Grant (CDBG) Program. Mayor/Chair Shoals requested that she bring up her comments during the public hearing item on that matter.

PUBLIC HEARING - CITY COUNCIL/IMPROVEMENT AGENCY

CC/IA-1. Proposed FY 06 Budget and Utility User Fee Adjustments for Water Rates.
(Continued public hearing from the Joint City Council/Improvement Agency meetings of June 1 and June 2, 2005).

Mayor/Chair Shoals declared the continued public hearing open, and confirmed the two sections left to review of the proposed FY 06 Budget at this time were under the categories of Major Capital and Special Activities. Staff gave a brief overview of these sections of the proposed FY 06 Budget, made note of clerical corrections to be made, and responded to questions regarding funding sources and appropriations.

Major Capital - Discussion was held regarding:

- estimated annual revenue losses due to malfunctioning water meters, and new replacement meters currently being tested;
- funding for the rehabilitation of bus stop benches and coverings at Ramona Garden Park; and
- funds to prepare a Master Plan for a proposed park on the "Cleaver property" near the intersection of South 13th Street and West Grand Avenue.

Special Activities - Discussion was held regarding:

- debt service for water system improvements, and borrowing funds from the Improvement Agency;
- housing set-aside funds;
- lease/purchase financing for the purchase of new fire apparatus;
- the City's contractual obligations towards payment on Lopez Lake Water Treatment and the Lopez Dam Remediation Project; and
- a proposed Planned Development (PD) Overlay to encourage unique and creative development projects.

Additional discussion was held regarding progress being made on the Beach Lodge and Conference Center project, with a Joint Powers Agreement to be signed in the near future with the State and the completion of an updated Feasibility Study.

Mayor/Chair Shoals then called for discussion of any outstanding items within proposed department budgets:

City Management Department - Discussion was held regarding:

- compensation of the Fire Chief and other issues being reviewed by the Fire Oversight Committee;
- proposed November ballot measure regarding a local ½ cent sales tax; and
- additional storage space needs for City records and files.

Action: Upon consensus of the City Council/Improvement Agency (Council/Board Member Lieberman absent), no changes were recommended for the City Management Department proposed budget at this time.

Administrative Services Department - Discussion was held regarding:

- proposed part-time accounting position

Action: Upon consensus of the City Council/Improvement Agency (Council/Board Member Lieberman absent), no changes were recommended for the Administrative Services Department proposed budget at this time.

Community Development Department - Discussion was held regarding:

- funding levels for Community Development Block Grant (CDBG) programs, and costs to administer the program.

Council/Board Member Ekbohm objected to having the City administer a program with strict federal reporting requirements when the funded amounts were relatively small.

Mayor/Chair Shoals invited public comment on this portion of the proposed budget.

Community Development Director/Deputy Director Raper relayed the request for support of the CDBG allocation for the Exploration Station on behalf of LuAnn LaMar, Executive Director, who had to leave the meeting due to another commitment.

There were no further public comments received.

Action: Upon consensus of the City Council/Improvement Agency (Council/Board Member Lieberman absent), no changes were recommended for the Community Development Department proposed budget at this time.

Utilities - Discussion was held regarding:

- Water Fund debt, the proposed rate structure, and water conservation.

Action: Upon consensus of the City Council/Improvement Agency (Council/Board Member Lieberman absent), no changes were recommended for the Utilities Division proposed budget at this time.

Parks and Recreation Department - Discussion was held regarding:

- Two additional part-time positions to supervise the Skate Park;
- establishing a downtown Farmer's Market;
- reviewing the results of the Classification and Compensation Study before making a determination on whether to reclassify the position of Recreation Manager to the executive director level.

Action: Upon consensus of the City Council/Improvement Agency (Council/Board Member Lieberman absent), no changes were recommended for the Parks and Recreation Department proposed budget at this time.

Fire Department - Discussion was held regarding:

- funding for mandatory training;
- fuel costs; and
- the proposed purchase of a used fire engine.

Mayor/Chair Shoals invited public comment on this portion of the proposed budget. No public comments were received.

Action: Upon consensus of the City Council/Improvement Agency (Council/Board Member Lieberman absent):

- (a) no changes were recommended for the Fire Department proposed budget at this time;
- (b) the City Manager and/or Fire Chief were authorized to negotiate and prepare a contract with Hi-Tech Fire Apparatus/American LaFrance for the purchase of a 1996 Hi-Tech Fire Engine at a cost of \$96,525;
- (c) the Mayor was authorized to execute the contract on the City's behalf;
- (d) staff was directed to adjust the FY 06 Annual Budget to reflect the lease/purchase acquisition, with the first-year payment to be offset by the sale of the surplus fire engines; and
- (e) the City Manager and/or Fire Chief were authorized to proceed with the sale of the resulting surplus fire engines.

Police Department - No further Council/Agency discussion on this portion of the budget was held.

Mayor/Chair Shoals invited public comment on this portion of the proposed budget. No public comments were received.

Action: Upon consensus of the City Council/Improvement Agency (Council/Board Member Lieberman absent), no changes were recommended for the Police Department proposed budget at this time.

Major Capital - No further discussion was held at this time.

Action: Upon consensus of the City Council/Improvement Agency (Council/Board Member Lieberman absent), no further changes were recommended for Major Capital.

Special Activities - Additional discussion was held regarding:

- time frames for completing a Concept Plan, Parking Study, Specific Plan, and the Land Use Element Update process; and
- funding for completion of a Specific Plan to be held in contingency until further discussion was held by the Improvement Agency.

Mayor/Chair Shoals invited public comment on this portion of the proposed budget. No public comments were received.

Action: Upon consensus of the City Council/Improvement Agency (Council/Board Member Lieberman absent), the City Council/Improvement Agency:

- 1) Adopted the FY 06 Budget in concept, including potential adjustments to water rates; and
- 2) Directed staff to prepare the various Resolutions necessary to adopt the FY 06 Budget at a Special Meeting on June 29, 2005.

Recess of the Improvement Agency: Upon consensus, the Improvement Agency took a recess at 9:52 p.m.

CLOSED SESSION - CITY COUNCIL At 9:52 p.m., the City Council met in Closed Session concerning the following items:

1. **Conference with Labor Negotiator**
Pursuant to Government Code Section 54957.6.
Agency Negotiator: City Manager, James K. Katen, Administrative Services Director, Assistant Administrative Services Director, and Human Resources Coordinator.
Represented Employee Group: General Employees - (SEIU) Service Employees International Union, Local 620
2. **Public Employee Performance Evaluation**
Pursuant to Government Code Section 54957
Employee: City Manager

Closed Session Announcements: At 10:22 p.m., Mayor Shoals convened the meeting in open session with all Council Members present, except Council Member Lieberman, and announced there were no reportable actions taken during Closed Session.

Reconvene Improvement Agency: At 10:22 p.m., the Improvement Agency reconvened with all members present, except Board Member Lieberman.

ADJOURNMENT

There being no further business to come before the City Council/Improvement Agency, Mayor/Chair Shoals adjourned the meeting at 10:22 p.m.

CITY COUNCIL:

/s/ JOHN P. SHOALS, MAYOR

Attest: /s/ DONNA L. McMAHON, CITY CLERK
(Approved at CC Mtg September 6, 2005)

IMPROVEMENT AGENCY:

/s/ JOHN P. SHOALS, CHAIR

Attest: /s/ DONNA L. McMAHON, AGENCY SECRETARY
(Approved at IA Mtg September 6, 2005)