



City of Grover Beach

Request for Qualifications

Longbranch Avenue Demonstration Project

November 18, 2008

The City of Grover Beach is Requesting a Statement of Qualifications for Professional Engineering Services to Complete the Engineering Design and Preliminary Estimate of Costs for this Project.

Scope of Work

The City of Grover Beach consists of 2.25 square miles and is located on the Central Coast of California and is approximately 12 miles south of the City of San Luis Obispo and 90 miles north of Santa Barbara. Current population for the City is 13,250. The City's streets were laid out in a grid system in the 1890's. Several of the east-west avenues were laid out with widths approximating 80 ft. The City Council has expressed a strong interest in completing a demonstration project that would narrow the street in such a way that it reduces future pavement management costs, encourages the use of alternative transportation methodologies and enhances the aesthetics of the neighborhood. The City is seeking a qualified engineer or engineering firm, who may choose to work in conjunction with a landscape architect to complete the design and construction cost estimates for this project. The project will consist of:

- Evaluating opportunities for improving the streetscape for Longbranch Avenue, from So. 4th Street to 16th Street, keeping in mind the priorities of the City Council. Longbranch Avenue is representative of the very wide street widths that exist in a grid pattern throughout the majority of the community of Grover Beach. These excess widths result in significant pavement management costs that might be able to be reduced with an alternative design. In addition, the community and its neighborhoods could be enhanced through improved pedestrian- and bicycle-friendly design features.
- This is a demonstration project only, and will assist the city in identifying the benefits and impacts of reducing the parking, bike and travel lanes width from 84 feet to 46 feet. The project should include enhanced bicycle lanes, perpendicular parking, and landscape enhancing where possible. One possibility to consider would be creating a cul-de-sac at S. 11th Street and another at Manhattan at S. 10th Street where they adjoin the schoolgrounds.
- While this is not a project intended to proceed with bid documents, the engineering concept plan should include preliminary cost estimates to transition from the existing street scape to each alternative proposed for consideration. This will assist the city in understanding at least preliminary costs and benefits should they decide to pursue this approach.
- As a result of the many miles of streets within the City, the concepts/alternatives ultimately implemented should be designed with affordability in mind.

Funding for the project is from a Regional State Highway Administrative (RSHA) and Local Transportation Fund (LTF) grant.

Specifically, the retained consultant will:

- A. Conduct a project review meeting with City staff and SLOCOG staff to review the purpose of the demonstration project.
- B. Identify initial conceptual alternatives for the city to consider. After review with the city staff team, undertake engineering design, construction plans, and a cost/benefit analysis of cost of the project and long-term pavement management of the wider street width and the new design. This shall be submitted as a draft document for review by the city staff.
- C. Prepare final demonstration plan and participate in review of this project before the City Council.

The firm retained for the work will be required to work closely with City staff, including the City Manager, City Engineer, and Public Works Superintendent, and Community Development Director.

Submittal Requirements and Selection Criteria

The City of Grover Beach is inviting firms to present a Statement of Qualification (SOQ) for the above-noted work. The submittal requirements and evaluation process is described below. SOQ documents must be received no later than **5:00 p.m. on Friday, December 19, 2008**.

City of Grover Beach
Attn: City Manager
154 South 8th Street
Grover Beach, CA 93433

Submit five (5) copies of the SOQ, which shall contain the following information:

1. Letter of interest.
2. A written statement of the firm's qualifications, capabilities, and resources, including the identification of any sub-consultants that will make up the project team.
3. Description of each team member (including sub-consultants), which will be assigned to this project, including the role and relevant experience of key team members and their availability.
4. Description of similar projects completed by the firm, including references and letters of recommendation, if available.
5. Description of firm's experience in meeting time schedules for projects.

The SOQ should be concise, focus on the evaluation criteria, and the firm's understanding of the project.

Evaluation Criteria for Statement of Qualifications will be based on the following criteria:

1. Experience of the firm in providing similar services for municipalities.
2. Qualification and availability of staff to perform the work.
3. Experience of the firm in cost estimates versus final award of construction project.
4. References and letters of recommendation.

Evaluation Process

A review committee, consisting of the City Manager, City Engineer, Community Development Director and City Attorney will evaluate all Statement of Qualifications. The committee may choose to interview all or some of the responding firms. Based on the committee's evaluation, the top ranked firm will be asked to develop a contract with the City. The recommendation, along with a contract, will be submitted to the City Council for final review and approval.

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