

**MINUTES
CITY COUNCIL MEETING
MONDAY, DECEMBER 4, 2017**

CALL TO ORDER Mayor Shoals called the meeting to order at 6:30 p.m. in the City Hall Council Chamber, 154 South Eighth Street, Grover Beach, California.

MOMENT OF SILENCE

FLAG SALUTE The flag salute was led by Amy Gutierrez, a 10-year-old, 5th grade student at Grover Beach Elementary School.

ROLL CALL

City Council: Council Members Jeff Lee, Debbie Peterson, Mayor Pro Tem Mariam Shah, and Mayor John Shoals were present. Council Member Barbara Nicolls was absent.

City Staff: City Manager Matthew Bronson, City Attorney David Hale, City Clerk Donna McMahon, Police Chief John Peters, Community Development Director Bruce Buckingham, Public Works Director/City Engineer Greg Ray, and Parks & Recreation Program Director Kathy Petker were also present.

Also present were Fire Chief Steve Lieberman, Five Cities Fire Authority, and Brian Godbe, Godbe Research.

CLOSED SESSION ANNOUNCEMENTS

None at this time.

AGENDA REVIEW

Action: Upon consensus of those present (Council Member Nicolls absent), the Council adopted the agenda as presented.

CEREMONIAL CALENDAR

1. Proclamations of Appreciation to Former Planning Commissioners Greg Alex and Chris Long.

Mayor Shoals read and presented the proclamation to former Planning Commissioner Long. It was noted that former Planning Commissioner Alex was absent from the presentation.

PRESENTATIONS

2. Community Survey Results.

City Manager Bronson briefly described the purpose of the community survey, how the questions were developed, and the methodology applied to maximize the response rate. He then introduced Brian Godbe of the firm Godbe Research.

Referencing a PowerPoint presentation, Mr. Godbe provided an overview of the objectives for conducting a community survey, described the firm's methodology for data collection, provided a detailed overview of the survey results, and outlined major areas of concern as identified by responding residents. In conclusion, the survey indicated a majority of residents were satisfied with the City's performance in providing municipal services and affirmed the City's efforts on repairing and rehabilitating local streets with Measure K-14 bond funds was in alignment with the area of concern identified as the most pressing issue facing Grover Beach. He then responded to questions from the Council.

Brief discussion was held on how the survey results would be utilized to inform policy direction and work planning on key City services, provide a basis for discussion on potential ballot measures, and identify opportunities for continuous improvement.

Mayor Shoals invited comments from those in the audience who wished to be heard on this matter.

Patrick Ferguson, Five Cities Fire Authority and President, Firefighters Association, Local 4403, spoke in support of ensuring adequate staffing, training, and equipment to address fire safety needs for the community.

There were no further public comments received.

Action: The Council received the report on the results of the community survey.

PUBLIC COMMUNICATIONS The Mayor opened the floor to any member of the public for comment on items of interest which were within the jurisdiction of the City Council, but were not listed on the agenda

- A. Lena Rushing, Grover Beach resident, expressed concerns with the method for determining whether a water utility customer was in compliance with the mandatory requirement to reduce water usage, stating it didn't take into account rental properties with frequent changes in occupancy and the corresponding changes in water usage needs. She then displayed photos comparing her neighbor's green lawn and water feature with the front yard of her rented property that had no greenery.
- B. Wayne Embrey, Grover Beach resident, expressed concerns regarding vehicle speeds in the area of South 16th Street and Huntington Avenue. He thanked Police Chief Peters for the extra police patrols on South 16th Street and commented on the noticeably positive impact. He then expressed his appreciation to City Manager Bronson for his enthusiastic approach to the job.
- C. Craig Foley, Grover Beach resident, commented that most vehicle speeds on South 16th Street were within the posted speed limit, but he'd observed several traveling at much faster speeds or driving down the middle of the street. He requested the installation of additional stop signs to further reduce vehicle speeds and noted a four-block area on South 16th Street that had no stop signs.
- D. Barbara Bliss, Grover Beach resident, commented that vehicles parked along the west side of Oak Park Boulevard made it difficult to see oncoming traffic for those vehicles entering the intersection at Oak Park Boulevard from Trouville Avenue. She also spoke in support of increased usage of Mentone Basin Park, which she noted was discussed at a recent neighborhood meeting of 16th Street residents.

There were no further public comments received at this time.

Responding to the comments from Ms. Rushing, Mayor Shoals requested that she speak directly with the City Manager regarding her water utility account.

Upon request, City Manager Bronson briefly summarized actions being taken to address issues raised at a recent South 16th Street neighborhood meeting that included re-striping the intersection at South 16th Street and Farroll Road, conducting a vehicle speed survey on South 16th Street, tracking calls for police services at the Mentone Basin and South 16th Street Parks, and researching the use of Mentone Basin Park by a private sports club to activate useage of the park. He also encouraged residents in the 16th Street area to partner with the Grover Beach Police Department in forming a neighborhood watch group.

CONSENT AGENDA

Prior to consideration of the Consent Agenda, Council Member Peterson stated that she would be voting against Agenda Item No. 6 and requested that it be pulled for a separate vote. Council Member Lee stated that he would be voting against Agenda Item No. 7 and requested that it be pulled for a separate vote. In reference to Agenda Item No. 8, he suggested modifications to the lease agreement for the next time it was scheduled to expire. This item was subsequently pulled from the Consent Agenda for discussion. Mayor Pro Tem Shah requested clarification on a payment description listed in Consent Agenda Item No. 4 regarding "deposits for private improvements" in the amount of \$3,800. City Manager Bronson responded that he did not have the detailed information on that particular transaction and, as Administrative Services Director Chapman was absent from this meeting, he would follow-up to provide the information to Council.

At this time, Mayor Shoals invited comments from the public on any items listed on the Consent Agenda. No public comments were received at this time.

Action: Upon motion by Council Member Lee, seconded by Mayor Pro Tem Shah, and affirmative voice vote of those present (Council Member Nicolls absent), the Council approved Consent Agenda Item Nos. 3, 4, and 5 as recommended.

3. Treasurer's Report for the Period November 9, 2017 to November 30, 2017.

Action: Approved the Treasurer's Report as submitted.

4. Treasurer's Report for the 2016 Streets Bond Account - \$8,000,000 (Measure K-14: Grover Beach Street Rehabilitation; Safety Improvement Bond Measure) for the Period November 9, 2017 to November 30, 2017.

Action: Approved the Treasurer's Report as submitted.

5. Minutes of the City Council Meeting on September 18, 2017.

Action: Approved the minutes as submitted.

Prior to taking action on Consent Agenda Item No. 6, Council Member Peterson stated that she would be voting against changing the January meeting dates since she had already scheduled time away based on Council meetings falling on the first and third Mondays of the month and didn't want to vote in support of a revised schedule when she'd be absent from one of the meetings. She also commented that she was absent from the Council meeting when changing the meeting schedule was discussed.

6. Resolution Changing the Dates for the January 2018 Regular Meetings – Designating the second and fourth Mondays in the month of January 2018 only as regular City Council meeting dates.

Action: It was moved by Council Member Peterson, in order for the Council to take action on this item, and seconded by Council Member Lee to adopt Resolution No. 17-57 changing the City Council's Regular Meeting dates for the month of January 2018. The motion carried on the following roll call vote:

AYES: Council Member Lee, Mayor Pro Tem Shah, and Mayor Shoals.
NOES: Council Member Peterson.
ABSENT: Council Member Nicolls.
ABSTAIN: Council Members - None.

Resolution No. 17-57: A Resolution of the City Council of the City of Grover Beach Changing the Dates for the January 2018 Regular City Council Meetings.

7. Second Reading and Adoption of Ordinance No. 17-08 Amending City Council Compensation – Ordinance amending compensation for the office of Council Member to \$600 per month and the office of directly-elected Mayor to \$750 per month, effective in December 2018 after the next General Municipal Election.

Action: It was moved by Council Member Peterson, and seconded by Mayor Pro Tem Shah to conduct second reading, by title only, and adopt Ordinance No. 17-08 amending Chapter 2, Article II of the Grover Beach Municipal Code to amend the stipend amounts for members of the City Council. The motion carried on the following roll call vote:

AYES: Council Member Peterson, Mayor Pro Tem Shah, and Mayor Shoals.
NOES: Council Member Lee.
ABSENT: Council Member Nicolls.
ABSTAIN: Council Members - None.

Ordinance No. 17-08: An Ordinance of the City Council of the City of Grover Beach, California, Amending Chapter 2 to Article II of the Grover Beach Municipal Code Regarding Compensation for the City Council.

At this time, Mayor Shoals announced that Consent Agenda Item No. 8 had been pulled for discussion and would be considered after Agenda Item No. 11.

PUBLIC HEARINGS

9. Introduction and First Reading of an Ordinance to Regulate the Use of Expanded Polystyrene Products. (Continued Public Hearing from November 6, 2017.)

City Manager Bronson stated that given other items scheduled for this meeting, it was recommended that the Council continue this Public Hearing to the first meeting in January 2018.

Action: Upon motion by Council Member Lee, seconded by Mayor Pro Tem Shah, and affirmative voice vote of those present (Council Member Nicolls absent), the Council took no public testimony at this time and continued the Public Hearing to Monday, January 8, 2018.

Recess: Upon consensus of the Council, the meeting recessed at 6:56 p.m.

Reconvene: At 7:04 p.m., the meeting reconvened with all members present, except for Council Member Nicolls who was absent from this meeting.

Prior to discussion of Agenda Item No. 10, Council Member Peterson declared a conflict of interest, stating that both her home and business were located within 500 feet of the subject area. She then stepped down from the dais and left the Council Chamber.

10. Introduction and First Reading of Ordinances to Amend Articles IX and III of the Grover Beach Municipal Code and Approve a Local Coastal Program Amendment Regarding the Establishment, Operation, and Regulation of Commercial Medical Cannabis Uses.

Mayor Shoals read the title to the foregoing item, declared the Public Hearing open, and deferred to staff for a report. Community Development Director Buckingham provided an overview of the staff report. He described local and state regulations regarding commercial medical cannabis uses, proposed amendments to the City's land use ordinance for commercial medical cannabis uses pursuant to Council direction, and recommendations from the Planning Commission from its meeting on November 8, 2017. He then outlined proposed amendments to the commercial medical cannabis regulatory ordinance. Staff responded to questions from the Council regarding the proposed amendments and those that were added pursuant to changes in state law.

Mayor Shoals invited comments from those in the audience who wished to be heard on this matter.

Todd Mitchell, Trident Management Solutions, expressed concerns regarding recent actions taken by the County Board of Supervisors negatively impacting cannabis businesses in unincorporated areas. He then commented on difficulties meeting the City's fire and life safety requirements and requested permitting be allowed without a certified industrial hygienist. Additionally, he spoke in support of increasing the number of cannabis dispensaries allowed to operate, allowing delivery-only services for the seven qualified pre-applications, and allowing the adult-use of cannabis for recreational purposes.

Paula Richardson, Grover Beach business owner, objected to her business and other existing businesses in the industrial area being relocated and described difficulties with finding a suitable alternate warehouse space.

Kathy Schultz, Coastal Dance and Music Academy, spoke in support of her business being considered a youth facility, commented on her ongoing discussions with Natural Healing Center regarding relocating her business, and requested that until relocation occurred to prohibit a cannabis business from being allowed to operate within 600 feet of her business.

Anthony Wayne Embrey, Grover Beach resident, spoke in support of delaying the decision on whether to increase the number of dispensaries allowed to operate until it was known whether two dispensaries could operate without significant negative impacts.

Sharon Brown, Grover Beach resident, commented that there would be confusion between state and local regulations once state law allowed the adult use of recreational cannabis and inquired about other cities that allowed cannabis uses.

There were no further public comments received and the Mayor closed the Public Hearing.

Discussion ensued regarding youth activities, youth activities being in conflict with industrial uses, requirements for mobile delivery services, ensuring safety measures were in place prior to cannabis businesses being allowed to operate, phasing the permit process to allow

up to four retail uses, drawing exclusively from the Council's previously approved list of seven qualified applicants until that list was exhausted, and allowing the top four applicants to proceed through the permit application process. Additional discussion was held on further amending the regulatory ordinance to include consultants, further clarifying the deadline for the audit of financial operations, and for the rating process for applicants to be established only by the Council.

Action: It was moved by Mayor Pro Tem Shah and seconded by Council Member Lee to conduct first reading, by title only, and introduce Ordinance No. 17-09 (Medical Cannabis Land Use Ordinance) amending Article IX of the Grover Beach Municipal Code to increase the maximum number of medical cannabis retail uses to four (4) and make revisions consistent with state law. The motion carried on the following roll call vote:

AYES: Council Member Lee, Mayor Pro Tem Shah, and Mayor Shoals.
NOES: Council Members - None.
ABSENT: Council Member Nicolls.
ABSTAIN: Council Members - None.
RECUSED: Council Member Peterson (due to a conflict of interest)

Ordinance No. 17-09: An Ordinance of the City Council of the City of Grover Beach Repealing and Replacing Subsection A of Section 4.10.045 of Chapter 4, of Article IX and Amending Subsection D and F and Subdivision 1 of Subsection G of Section 4.10.045 of Chapter 4, of Article IX and Section 9.10.020 of Chapter 9, of Article IX to Increase the Number of Retail Uses to Up to Four and Make Revisions Consistent with Recent State Law Changes. (First Reading Only)

Action: It was moved by Council Member Lee and seconded by Mayor Pro Tem Shah to amend the regulatory Ordinance as follows (deleted text denoted with ~~strikeout~~ font, added text denoted with double underline font):

- *page 8: in paragraph (CC) - expanding the term "owner" to include "consultant" and for that term to mean any consultant or contractor the applicant may retain/hire for the purpose of assisting the applicant with completing the permit application or representing the applicant.*
- *page 8: in paragraph (EE) regarding the rating process - delete the phrase "...or the City Manager" so that the second sentence reads, "The City will implement a process as established by the Council ~~or the City Manager~~ wherein they rate the applicants based upon information submitted..."*
- *page 13 in paragraph (B) regarding the deadline for the audit of financial operations - delete "By January 30th of each calendar year" and revise it to be annually from the first day of operations after initial issuance of the Commercial Cannabis Permit."*

and conduct first reading, by title only, and introduce Ordinance No. 17-10, as amended, amending Article III Chapter 18 of the Grover Beach Municipal Code (Medical Cannabis Regulatory Ordinance) to revise definitions and make revisions consistent with state law. The motion carried on the following roll call vote:

AYES: Council Member Lee, Mayor Pro Tem Shah, and Mayor Shoals.
NOES: Council Members - None.
ABSENT: Council Member Nicolls.
ABSTAIN: Council Members - None.
RECUSED: Council Member Peterson (due to a conflict of interest)

Ordinance No. 17-10: An Ordinance of the City Council of the City of Grover Beach Amending Chapter 18, Article III of the Grover Beach Municipal Code Amending Subsection (A) of Section 4000.10, Section 4000.20, Subdivision (4) of Subsection (A) of Section 4000.50, Section 4000.160, Section 4000.170, Section 4000.190, Subsection (D) of Section 4000.210, Subsection (C) of Section 4000.220, Subsections (A) and (B) of Section 4000.230 and Section 4000.240 to Revise Definitions and Make Revisions Consistent with Recent State Law Changes. (First Reading Only)

Action: It was moved by Council Member Lee and seconded by Mayor Pro Tem Shah to schedule second reading and adoption of Ordinance Nos. 17-09 and 17-10 and adoption of a Resolution approving a Local Coastal Program Amendment at the next regularly scheduled City Council meeting. The motion carried on the following roll call vote:

AYES: Council Member Lee, Mayor Pro Tem Shah, and Mayor Shoals.
NOES: Council Members - None.
ABSENT: Council Member Nicolls.
ABSTAIN: Council Members - None.
RECUSED: Council Member Peterson (due to a conflict of interest)

REGULAR BUSINESS

11. Commercial Medical Cannabis Retailer and/or Microbusiness with a Retail Use Eligibility Ranking List.

Mayor Shoals read the title to the foregoing item and deferred to staff for a report. City Manager Bronson provided an overview of the Council's previous actions regarding the initial pre-application submittals, the process conducted to rate and rank the pre-applications, and the establishment of a final eligibility list that identified the top four pre-applications authorized to submit Use Permit applications. He then requested Council direction on determining the second retailer applicant who could receive a Use Permit and Commercial Cannabis Permit given the outcome of a three-way tie for the second position, and whether to issue up to four permits at this time or issue a smaller number initially with the ability to issue additional permits at a later date. Staff then responded to questions from the Council.

Discussion ensued regarding the anticipated time frame for action to be taken by the Coastal Commission on the Local Coastal Plan Amendment, anticipated time frames for scheduling the applications for consideration by the Planning Commission and City Council, the permit review process, and when the cannabis businesses were anticipated to be open and operational.

Mayor Shoals invited comments from those in the audience who wished to be heard on this matter.

Eric Hecht, GDI Grover Beach Retail, requested authorization to allow his firm's pre-application, which was identified as being in fifth place on the eligibility ranking list, to proceed through the permit review process in the event any of the top four pre-applications were determined to be ineligible.

Todd Mitchell, Trident Management Systems, concurred with the previous speaker's comments, spoke in support of keeping the eligibility ranking list intact with the seven identified pre-applications, and requested authorizing the next highest ranked pre-applications to systematically proceed through the permit process before accepting new pre-applications.

Laurie Pipan, Grover Beach business and property owner, spoke in support of the pre-application submitted by Milkman, commented on the progress of their project and thanked the City for its support. She also spoke in support of phasing in additional dispensaries, but not placing limits regarding the number of cannabis manufacturing uses.

Krista Dodd, Grover Beach resident, spoke in support of The Monarch, and described that company's recent charity drive benefitting a local non-profit group.

Lauren Shannon, The Monarch, described recent community outreach events.

Patrick Shannon, The Monarch, described planned security measures to ensure the safety of their facility and spoke in support of allowing all four top-ranked pre-applicants to proceed through the permit process.

Sunni Mullinax, The Monarch, spoke in support of allowing all four top-ranked pre-applicants to proceed through the permit process and described community outreach efforts and the anticipated time frame for completing facility improvements.

Brian Touey, 805 Beach Breaks, spoke in support of allowing all four top-ranked pre-applicants to proceed through the permit process.

Sharon Brown, Grover Beach resident, expressed concerns with requesting the Planning Commission to review and take action on all four applications for cannabis dispensary facilities at the same meeting.

There were no further public comments received at this time.

Further discussion was held on taking a phased approach to issuing permits for cannabis dispensaries over a six-month period, the rating and ranking process that determined the top four pre-applicants, taking a careful and deliberate approach to regulating this new industry, and only scheduling cannabis dispensary applications two at a time for consideration of receiving a Use Permit by the Planning Commission.

Action: It was moved by Council Member Lee and seconded by Mayor Pro Tem Shah for staff to proceed with scheduling Planning Commission review of applications for a Use Permit from Natural Healing Center and The Monarch, and then after the effective date of Ordinance No. 17-09 (which was adopted earlier in the meeting to increase the maximum number of medical cannabis retail uses to four) to proceed with scheduling Planning Commission review of applications from 805 Beach Breaks and Milkman. The motion carried on the following roll call vote:

AYES: Council Member Lee, Mayor Pro Tem Shah, and Mayor Shoals.
NOES: Council Members - None.
ABSENT: Council Member Nicolls.
ABSTAIN: Council Members - None.
RECUSED: Council Member Peterson (due to a conflict of interest)

It was noted that there would be additional opportunities for the community to provide input on this issue at both the Planning Commission and City Council meetings and that the list of seven qualified pre-applicants would be exhausted before the Council considered additional dispensary pre-applicants.

Mayor Shoals outlined factors that he would consider as tie-breakers when evaluating pre-applications - commitment to the community, investment in local businesses, the location of the proposed business to address issues regarding over-concentration, and the anticipated date of operation.

Action: Upon consensus of those present, direction was provided for staff to schedule Council discussion after July 1, 2018 on the following: 1) whether to allow cannabis delivery-only businesses, 2) preservation of residential neighborhoods and clarifying the requirements for setbacks and odor control for cannabis cultivation for personal medicinal use, 3) partnering with businesses to establish community outreach, public education, and juvenile diversion programs, and 4) enforcement of illegal operations.

At this time, Council Member Peterson returned to the dais.

PULLED CONSENT AGENDA ITEMS

8. Lease Renewal of City-Owned Commercial Space at 180 Highway 1.

Council Member Lee suggested the next time the lease agreement was scheduled to expire to consider including a provision for automatic lease renewal.

Brief discussion was held regarding different methods for automatically renewing the lease, potentially adjusting the terms of the lease, planned improvements at the Train Station facility that could impact future lease terms, and potentially simplifying the process in the future through a lease amendment.

Mayor Shoals invited comments from those in the audience who wished to be heard on this matter.

Sharon Brown, Grover Beach resident, suggested requiring the tenant to have a display of Amtrak schedules and brochures of area businesses and attractions. She also inquired about the fiscal impacts of providing utilities for the commercial space and its impact on anticipated revenues.

Upon request, City Manager Bronson confirmed the City provides utility service to the City-owned commercial space, but the fiscal impact on revenues was not significant.

Action: Upon motion by Council Member Lee, seconded by Council Member Peterson, the Council approved the renewal of a one-year lease agreement with a one-year extension available between the City and Monarch Grove Winery for the City-owned commercial space at 180 Highway 1 and authorized the Mayor to execute the agreement on behalf of the City. The motion carried on the following roll call vote:

AYES: Council Members Lee, Peterson, Mayor Pro Tem Shah, and Mayor Shoals.
NOES: Council Members - None.
ABSENT: Council Member Nicolls.
ABSTAIN: Council Members - None.

COUNCIL COMMITTEE REPORTS

Council Member Nicolls was absent from this meeting.

Council Member Peterson reported on the meeting of the San Luis Obispo County Water Resources Advisory Committee and announced details of a seminar to be held in January.

Mayor Pro Tem Shah reported on the meeting of the Homeless Services Oversight Council and noted that she would be speaking at an upcoming Board of Supervisors meeting as a representative of the Homeless Services Oversight Council. As the Council's representative to the Air Pollution Control District, she described attending a recent public forum/listening session sponsored by the California Department of Parks and Recreation that focused on seeking public input on visitor-experience and recreational improvements at Pismo State Beach and the Oceano Dunes State Vehicular Recreation Area.

Action: Upon consensus of the Council, Mayor Shoals confirmed that he would work with the City Manager to schedule a discussion for the Council to provide input on the Public Works Plan for Pismo State Beach and Oceano Dunes State Vehicular Recreation Area.

Council Member Lee stated that he had no Council committee reports at this time.

Mayor Shoals stated that he had no Council committee reports at this time.

COUNCIL COMMUNICATIONS

- A. Council Member Peterson announced that, as a member of the Women's Caucus, she was recently appointed to the League of California Cities Transportation, Communication & Public Works Policy Committee.

Council Member Lee noted that he, too, was appointed to the same Policy Committee by the Channel Counties Division President.

Brief discussion was held on the next scheduled quarterly meeting of the Channel Counties Division to be held in Thousand Oaks during the month of January.

- B. Mayor Pro Tem Shah praised the success of the recent Holiday Parade and announced details of the upcoming Tree Lighting Ceremony.
- C. Council Member Lee commented on observing the recently installed flashing lights at the pedestrian crossing at North 4th Street and Atlantic City Avenue.
- D. Mayor Shoals provided an update on recent discussions between the City and Pacifica Companies regarding the Grover Beach Lodge and Conference Center Project.

He then requested City Manager Bronson to address an earlier public comment regarding water penalties. City Manager Bronson confirmed that the rate structure for assessing penalties for non-compliance with the City's mandatory reductions in water use had been discussed earlier by the Council and subsequently revised. Additionally, the topic would be scheduled for further Council consideration in the coming year. He noted City staff had been working with Ms. Rushing regarding her water utility bill and would continue to work with her to find opportunities to achieve compliance.

At this time, Wayne Embrey, Grover Beach resident, commented that Ms. Rushing was his neighbor and the photo she displayed of a neighbor's green lawn was his property. He confirmed neither her front or back yards had been irrigated for quite some time and it was his opinion that her household already used very little water.

Mayor Shoals then referenced correspondence the Council had recently received from James Prange regarding Eucalyptus trees on Calvin Court and that similar concerns had been received from a resident on South 4th Street. He requested the City Manager follow-up on the requests and report back to the Council.

City Manager Bronson confirmed that staff had followed up on the earlier resident's comments regarding illegal trash dumping on South 4th Street and that staff was exploring options to present to the Council regarding Eucalyptus trees along the Union Pacific Railroad right-of-way and 4th Street.

CITY MANAGER'S REPORTS AND COMMENTS

City Manager Bronson reported on the following items:

- *Pedestrian crosswalk at North 4th Street and Atlantic City Avenue:* praised Public Works Director/City Engineer Ray and his staff for the recent installation of flashing lights at this pedestrian crosswalk.
- *Annual Holiday Parade:* praised Parks & Recreation Program Director Petker, her staff, and the team of volunteers for the success of the Annual Holiday Parade and Santa's Workshop and for coordinating the upcoming Tree Lighting Ceremony.
- *Council Chamber Audio Upgrade Project:* the regularly scheduled City Council meeting on December 18 was cancelled. During that time period, staff was arranging to make improvements to the audio system in the Council Chamber.
- *Street Rehabilitation & Repairs:* described multiple street rehabilitation projects and related improvements underway, responded to questions from the Council, and noted that the next bond sale authorized by the Council was scheduled to occur the following day.
- *Personnel:* Senior Planner Rafael Castillo, who previously worked for the City of Atascadero, commenced employment with the City earlier that same day and would be assisting with long-range planning projects and Associate Engineer Mamerto Esteppa would be leaving to begin employment with the City of Manhattan Beach.

CITY ATTORNEY'S REPORTS AND COMMENTS

None at this time.

CLOSED SESSION

None at this time.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Shoals adjourned the meeting at 10:14 p.m.

/s/ JOHN P. SHOALS, MAYOR

Attest:

/s/ DONNA L. McMAHON, CITY CLERK
(Approved at CC Mtg 3/5/2018)