

**MINUTES  
CITY COUNCIL MEETING  
MONDAY, JUNE 1, 2020**

**CALL TO ORDER** Mayor Lee called the meeting to order on Monday, June 1, 2020 at 6:00 p.m., with all Council Members teleconferencing.

**MOMENT OF SILENCE**

**FLAG SALUTE** The flag salute was led by Mayor Lee.

**ROLL CALL**

City Council: Council Members Desi Lance, Mariam Shah, Mayor Pro Tem Bright, and Mayor Jeff Lee were present via video conference. Council Member Barbara Nicolls joined the meeting via teleconference.

City Staff: City Manager Matthew Bronson, City Attorney David Hale, City Clerk Wendi Sims, Police Chief John Peters, Administrative Services Director Deanne Purcell, Community Development Director Bruce Buckingham, Public Works Director/City Engineer Greg Ray, Parks & Recreation Program Director Kathy Petker, Finance Manager Annette Munoz and Deputy City Clerk Nicole Retana were also present.

Fire Chief Steve Lieberman, Five Cities Fire Authority was also in attendance.

**CLOSED SESSION ANNOUNCEMENTS**

None.

**AGENDA REVIEW**

**Action:** Upon unanimous consensus, the Council adopted the agenda as presented.

**CEREMONIAL CALENDAR**

None.

**PRESENTATIONS**

None.

**PUBLIC COMMUNICATIONS** The Mayor opened the floor to any member of the public calling into the meeting on the teleconference line (805) 321-6639, for comment on items of interest which were within the jurisdiction of the City Council, but were not listed on the agenda.

- Paulette Messenheimer

**CONSENT AGENDA**

It was motioned by Mayor Lee and seconded by Mayor Pro Tem Bright to approve Consent Agenda Item Nos. 1, 2, 3, 4, and 5 as recommended. The motion carried on the following roll call vote:

AYES:	Council Members - Lance, Nicolls, Shah, Mayor Pro Tem Bright and Mayor Lee
NOES:	Council Members - None.
ABSENT:	Council Members - None.
ABSTAIN:	Council Members - None.

**1. Minutes of the City Council Meeting on Monday, May 18, 2020.**

**Action:** Approved the minutes as submitted.

**2. Local Early Action Planning (LEAP) Grants Program Application**

**Action:** Adopted Resolution No. 20-13 authorizing the submission of a LEAP grant application to the State Department of Housing and Community Development.

**RESOLUTION NO. 20-13: A Resolution of the City Council of the City of Grover Beach, California Authorizing an Application for, and Receipt of, Local Government Planning**

**Support Grant Program Funds for the Local Early Action Planning (LEAP) Grants Program**

**3. Non-Entitlement Formula Component Permanent Local Housing Allocation (PLHA) Program Application**

**Action:** Adopted Resolution No. 20-14 authorizing the submission of a PLHA application to the State Department of Housing and Community Development.

**RESOLUTION NO. 20-14: A Resolution of the City Council of the City of Grover Beach, California Authorizing an Application for, and Receipt of, Permanent Local Housing Allocation (PLHA) grants Program**

**4. Authorization to Amend the Classification and Compensation Plan to Add the Police Services Analyst Job Specifications**

**Action:** Adopted Resolution No. 20-15 to amend the Classification and Compensation Plan to add the Police Services Analyst Job Specifications.

**RESOLUTION NO. 20-15: A Resolution of the City Council of the City of Grover Beach, California Amending the Classification and Compensation Plan Resolution No. 02-73 And Authorizing the Job Classification of Police Services Analyst**

**5. COVID-19 Response Update**

**Action:** Received information on the City's response to the COVID-19 pandemic.

**PUBLIC HEARINGS**

**6. Annual Master Fee Schedule Update**

Mayor Lee read the title to the foregoing item, declared the Public Hearing open, and deferred to staff for a report.

Finance Manager Munoz gave a PowerPoint presentation discussing the recommended changes to the Master Fee Schedule.

Mayor Lee invited public comment on this matter. No public comments were received at this time and the Mayor closed public comment.

Council requests clarification on a few fee changes with City Manager Bronson responding.

**Action:** It was motioned by Mayor Pro Tem Bright and seconded by Council Member Shah to adopt Resolution No. 20-16 updating the Citywide Master Fee Schedule approving cost increases based on the Consumer Price Index and other costs the City has seen increase in certain areas to become effective July 1st, 2020. The motion carried on the following roll call vote:

AYES: Council Members - Lance, Nicolls, Shah, Mayor Pro Tem Bright and Mayor Lee  
NOES: Council Members - None.  
ABSENT: Council Members - None.  
ABSTAIN: Council Members - None.

**RESOLUTION NO. 20-16: A Resolution of the City Council of the City of Grover Beach, California Amending the Master Fee Schedule**

**7. FY 2020-21 Proposed Budget and FY 2020-25 Capital Improvement Program**

Mayor Lee read the title to the foregoing item, declared the Public Hearing open, and deferred to staff for a report.

City Manager Bronson gave a brief overview and then Administrative Services Director Purcell presented a detailed power point presentation of the proposed 2020-21 budget and the 2020-25 Capital Improvement Programs.

City Manager Bronson discussed the One Time Assistance concept for Businesses and Child Care.

Mayor Lee invited public comment on this matter. No public comments were received at this time and the Mayor closed public comment.

Staff then responded to questions from Council on the supplemental/capital improvement projects, sewer, the proposed assistance to businesses and childcare, and street design improvements to 14<sup>th</sup> and 16<sup>th</sup> streets sidewalks.

**At 7:21 p.m. Council Member Nicolls left the meeting.**

Discussion ensued with Council regarding the funds needed for the suggested addition of sidewalk infill and cameras at the Skate Park and Grover Heights Park. City Manager Bronson stated staff will return with the cost estimate for the sidewalk infill at the June 22<sup>nd</sup> meeting.

**At 7:23 p.m. Council Member Nicolls returns to meeting.**

Discussion continued with Council regarding requirements for businesses and childcare applications.

**Action:** It was motioned by Council Member Shah and seconded by Mayor Pro Tem Bright to review the FY 2020-21 Proposed Budget and FY 2020-25 Capital Improvement Program and provide direction to staff to finalize the budget for adoption on June 22, 2020. The motion carried on the following roll call vote:

AYES:	Council Members – Lance, Nicolls, Shah, Mayor Pro Tem Bright and Mayor Lee
NOES:	Council Members – None.
ABSENT:	Council Members – None
ABSTAIN:	Council Members – None .

**RESOLUTION NO. 20-17: A Resolution of the City Council of the City of Grover Beach, California Updating the Financial Policy**

**Recess:** Upon consensus of the City Council, the meeting recessed at 7:41 p.m.

**Reconvened:** At 7:52 p.m. the meeting reconvened with all members of Council present.

**8. Urgency Face Coverings Ordinance**

Mayor Lee read the title to the foregoing item, declared the Public Hearing open, and deferred to staff for a report.

City Manager Bronson introduced City Attorney Dave Hale who presented detailed information for the Urgency Face Covering Ordinance.

Council Member Shah questions the signage required with City Attorney Hale and City Manager Bronson responded.

Mayor Lee invited public comment on this matter.

- Lori Ralls

There being no further public comments received, the Mayor closed public comment.

Council discussed enforcement of the face coverings.

**Action:** It was motioned by Council Member Lance and seconded by Mayor Pro Tem Bright to adopt an Urgency Ordinance No. 20-05 to protect essential workers by the use of face coverings under those circumstances when physical distancing is not possible to impede the spread of COVID-19. The motion carried on the following roll call vote:

AYES: Council Members – Lance, Nicolls, Shah, Mayor Pro Tem Bright and Mayor Lee  
NOES: Council Members – None  
ABSENT: Council Members – None  
ABSTAIN: Council Members – None

**ORDINANCE NO. 20-05: An Urgency Ordinance of the City Council of the City of Grover Beach, California Imposing Regulations to Protect Essential Workers Through the Use of Face Coverings to Prevent the Spread of the Novel Coronavirus (COVID-19).**

**REGULAR BUSINESS**

**9. Central Coast Blue Memorandum of Agreement**

Mayor Lee read the title to the foregoing item and deferred to staff for a report.

Public Works Director Ray gave a brief overview and presented Project Manager Daniel Heimel with Water Systems Consulting who presented a detailed PowerPoint presentation on the Central Coast Blue Updated Cost Sharing Memorandum of Agreement on the financial summary, funding and the program schedule. .

Council Member Lance inquired if the 1.9 million that Pismo is contributing has any association with the property purchase in Grover Beach with Mr. Heimel responding no.

**At 8:58 p.m. Council Member Nicolls left the meeting.**

Council Member Shah requested clarification on the Project Cost Sharing Percentages with Mr. Heimel responding all agencies are still evaluating water usages and cost sharing percentages.

City Manager Bronson reviewed the opt outs if the grant funding is not available.

There was a discussion among the Council regarding the Memorandum of Agreement (MOA).

Mayor Lee invited public comment on this matter. No public comments were received at this time and the Mayor closed public comment.

**Action:** It was motioned by Council Member Shah and seconded by Council Member Lance to Review and provide input on the revised Central Coast Blue Cost Sharing Memorandum of Agreement (MOA) framework and authorize the City Manager to enter into a MOA consistent with Council direction on behalf of the City.. The motion carried on the following roll call vote:

AYES: Council Members – Lance, Shah, Mayor Pro Tem Bright and Mayor Lee  
NOES: Council Members – None.  
ABSENT: Council Members – Nicolls  
ABSTAIN: Council Members – None.

**COUNCIL COMMITTEE REPORTS**

Council Member Shah gave updates on the Air Pollution Control District (APCD) meeting. She also reported on the Homeless Services Oversight Council (HSOC) meeting.

Mayor Pro Tem Bright reported on Regional Transit Authority (RTA) and the Integrated Waste Management Authority (IWMA). She also reported on the Zone 3 Special Meeting on May 28, 2020 and that they approved their Budget.

Mayor Lee gave an update on the Five Cities Fire Authority special meeting to approve the contract extension.

Council Member Shah reported on the League of California Cities – Channel Counties Division

and that Paso Robles Mayor Steve Martin will be doing an interview with her on COVID-19 responses.

Mayor Lee commented on the upcoming Transportation Communication and Public Works Policy Committee meeting.

### **COUNCIL COMMUNICATIONS**

- A. Council Member Shah discussed the email she received from President of the Sierra Club asking the City to weigh in on the Measure regarding oil trucks going through San Luis Obispo County. Mayor Lee questioned if City Manager Bronson has had the ability to review the information to bring it back to the Council for consideration. City Manager Bronson said he could look at the June 22<sup>nd</sup> or July agendas to bring this back at an appropriate time.
- B. Mayor Lee reviewed future scheduled meetings, next City Council June 22<sup>nd</sup>, July 6<sup>th</sup> and July 20<sup>th</sup> and dark the first meeting in August. City Manager Bronson added the addition of a Special Joint City Council and Planning Commission workshop we are planning to schedule the last week of July to review the Draft Housing Element Update. Mayor Lee stated he has seen requests to the State and County to extend Parcel/ Tentative Parcel Maps based upon the delays of implementation of Tentative Maps/Tract Map at the design level and public improvement level with Greg Ray responding that is a state level action that will be written into the Subdivision Map Act, but will continue to track and will have more information for the Council if necessary action is needed.

### **CITY MANAGER'S REPORTS AND COMMENTS**

City Manager Bronson stated he will be attending the upcoming Governance, Transparency & Labor Relations Policy Committee Meeting. He reported on the Chamber Government Affairs Committee meeting where he provided a Grover Beach City update highlighting the balanced budget and the business assistants' grants. He highlighted that the Pacific Surf Liner Train has resumed service, one train North and one train South, to San Luis Obispo. And commented on the completion of the CDBG Waterline Improvements that were done on time and on budget. Additionally, he expressed gratitude to the Public Works Department for their good work on this project and all other improvement projects we are seeing across the City.

### **CITY ATTORNEY'S REPORTS AND COMMENTS**

None

### **CLOSED SESSION**

None.

### **ADJOURNMENT**

There being no further business to come before the City Council, Mayor Lee adjourned the meeting at 9:40 p.m.

/S/  
JEFF LEE, MAYOR

Attest:

/S/  
WENDI SIMS, CITY CLERK  
(Approved at CC Mtg 6/22/2020)