



CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and City Council **DATE:** December 13, 2021
FROM: Matthew Bronson, City Manager
PREPARED BY: Matthew Bronson, City Manager
SUBJECT: City Council Meeting Schedule for Calendar Year 2022

RECOMMENDATION

Adopt the proposed City Council meeting schedule for calendar year 2022.

BACKGROUND

Regular City Council meetings are held on the second and fourth Mondays of each month at 6:00 p.m. If that day falls on a holiday, the meeting is held on the next succeeding day which is not a holiday (GBMC Article II, Section 2301). The Council has the ability to adjust and/or add other meeting dates as deemed necessary and can change the regular meeting schedule by resolution.

Adjustments to the regular Council meeting schedule for 2022 are proposed to provide the Council and City staff with an opportunity to make advance planning arrangements for time off during the summer and winter holiday season. These proposed adjustments are listed below:

- 1) Cancelling the first meeting in July:
 - conducting one meeting only during the month of July to allow the Council and City staff the opportunity to schedule vacation time off during the summer; and
- 2) Cancelling the first meeting in August:
 - conducting one meeting only during the month of August to allow the Council and City staff the opportunity to schedule vacation time off; and
- 3) Cancelling the second meeting in December:
 - conducting one meeting only during the month of December in the beginning of the month given the extent of holiday activities and to allow Council and City staff the opportunity to schedule vacation time off during the winter holiday.

In addition to the regularly scheduled meetings, the Council may call for special meetings as needed throughout the year.

FISCAL IMPACT

There is no fiscal impact from this action.

ALTERNATIVES

The City Council has the following alternatives to consider:

1. Adopt the proposed City Council meeting schedule for calendar year 2022.
2. Amend the proposed City Council meeting schedule, and adopt the amended meeting calendar for 2022; or
3. Provide alternate direction to staff.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.

ATTACHMENTS

1. 2022 Calendar with Proposed Council Meeting Dates



CITY OF GROVER BEACH MEETING SCHEDULE 2022

January						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February						
Su	M	Tu	W	Th	F	Sa
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27	28					

March						
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27	28	29	30	31		

April						
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May						
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29	30	31				

June						
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July						
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31						

August						
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28	29	30	31			

September						
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25	26	27	28	29	30	

October						
Su	M	Tu	W	Th	F	Sa
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23	24	25	26	27	28	29
30	31					

November						
Su	M	Tu	W	Th	F	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
Su	M	Tu	W	Th	F	Sa
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- Holiday – City Hall Offices Closed on this date
- Regular City Council Meeting Dates