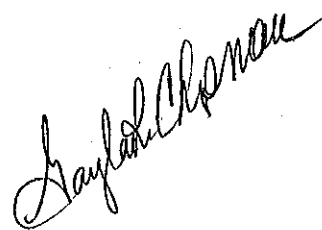


STAFF REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ADMINISTRATIVE SERVICES DIRECTOR CHAPMAN
SUBJECT: APPOINTMENT TO THE CITIZEN OVERSIGHT COMMITTEE (SALES TAX)



BACKGROUND

Pursuant to Ordinance No. 06-12 establishing a Transactions and Use Tax, the City Council authorized formation of a Citizen Oversight Committee ("Committee") to consist of five (5) citizen members. The Committee is to review an annual report summarizing expenditures from revenue generated from the Transactions and Use Tax and budgeted expenditures for the upcoming fiscal year, as well as provide a report to the Council and citizens of Grover Beach (pursuant to GBMC Article X, Chapter 15, Section 101514). Two seats on the Citizen Oversight Committee became vacant when two of the Committee terms expired on January 15, 2010. Staff advertised the vacancies with press releases in the local newspapers, and notices on the City's bulletin boards, website, and government cable access Channel 20. On March 21, 2011, the Council took action to appoint Grover Beach resident Sue Thole to fill one of the vacancies. Shortly thereafter, the City received the application of another Grover Beach resident who is interested in serving on the Citizen Oversight Committee.

DISCUSSION

No interview of the applicant was scheduled before the Advisory Body Screening Committee as there is only one applicant. As a cost saving measure, no interview was scheduled with the Advisory Body Screening Committee (normally comprised of the Mayor, a Council Member selected by random drawing, and the Chair of the Committee). Appointment of the one applicant is being brought before the Council for consideration.

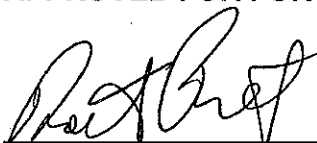
It is recommended that the City Council appoint Jim Katen to the Citizen Oversight Committee.

ALTERNATIVES

The City Council has the following alternatives to consider:

1. Adopt the Resolution appointing James K. Katen to fill the remainder of a four-year term on the Committee; and introduce the new Committee Member to the City Council;
2. Make no appointment at this time and request that staff continue to advertise the vacancy; or
3. Provide alternative direction to staff.

APPROVED FOR FORWARDING



ROBERT PERRAULT
CITY MANAGER

Please Review for the Possibility of a Potential Conflict of Interest:

- | | |
|--|-----------------------------------|
| <input checked="" type="checkbox"/> None Identified by Staff | <input type="checkbox"/> Bright |
| <input type="checkbox"/> Shoals | <input type="checkbox"/> Molnar |
| <input type="checkbox"/> Nicolls | <input type="checkbox"/> Peterson |

Meeting Date: May 16, 2011

Agenda Item No. 9

RECOMMENDED ACTION

It is recommended that the City Council adopt the Resolution appointing **James K. Katen** to fill the remainder of a four-year term on the Citizen Oversight Committee scheduled to expire on January 15, 2014.

If appointed, staff will introduce the new Committee Member to the City Council and members of the audience.

FISCAL IMPACT

None

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act. The applicant was sent a copy of the staff report and agenda.

Attachments

1. Draft Resolution
2. Application to serve on the Citizen Oversight Committee

RESOLUTION NO. 11-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVER BEACH, CALIFORNIA, APPOINTING JAMES K. KATEN TO FILL THE REMAINDER OF A FOUR-YEAR TERM ON THE CITIZEN OVERSIGHT COMMITTEE

WHEREAS, the Citizen Oversight Committee is a body of five (5) member advisory committee whose task is to review an annual report prepared by the City summarizing expenditures from the revenue generated from the Transactions and Use Tax and budgeted expenditures for the upcoming fiscal year; and

WHEREAS, the Committee is then required to provide a report on these expenditures to the City Council not less six months following the close of the fiscal year; and

WHEREAS, the City Council has requested that the Committee meet more often than the minimum requirement of once per year in order to have an opportunity to monitor the rate of revenue generated from the sales tax and the expenditures made in concurrence with the City's adopted annual expenditure plan; and

WHEREAS, the City actively solicited potential candidates for appointment to the Citizen Oversight Committee; and

WHEREAS, it is the responsibility of the Advisory Body Screening Committee to interview prospective citizen candidates to the City's Advisory Bodies, and to make recommendations to the City Council for appointment; and

WHEREAS, an interview of the one applicant before the Advisory Body Screening Committee was not scheduled and the matter was agendized for Council consideration.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grover Beach that **James K. Katen** be appointed to the Citizen Oversight Committee to fill the remainder of a four-year term scheduled to expire on January 15, 2014.

On motion by Council Member ____, seconded by Council Member ____, and on the following roll-call vote, to wit:

- AYES: Council Members --
- NOES: Council Members --
- ABSENT: Council Members --
- ABSTAIN: Council Members --

the foregoing Resolution was **PASSED, APPROVED, and ADOPTED** at a Regular meeting by the City Council of the City of Grover Beach, California this 16th day of May, 2011.

JOHN P. SHOALS, MAYOR

Attest:

DONNA L. McMAHON, CITY CLERK

DRAFT



City of Grover Beach

APPLICATION FOR APPOINTMENT TO SERVE CITY OF GROVER BEACH ON A CITY COMMISSION, COMMITTEE OR BOARD

This application will remain active and on file for one (1) year.

This is a public record open for inspection and reproduction.

APR 28 2011

RECEIVED

I wish to be considered for appointment to the following Commission, Committee or Board:
(Check only one. Submit a separate application if you are interested in more than one.)

- Planning Commission Parks, Recreation and Beautification Commission
 Traffic Committee Citizen Oversight Committee on Half-Percent Sales Tax

Name: James K. Katen Date: 4/25/11
(Please print)

Home Address: [REDACTED] Grover Beach

Mailing Address: _____
(If different from home address)

Occupation/Employer: semi-retired/H.R. contractor for Grover Beach

Home Phone: [REDACTED] Work Phone: same

Fax: _____ E-mail: [REDACTED]

May we contact you at work? Yes No Years lived in Grover Beach: 5

Are you a registered voter of Grover Beach? Yes No

Are you related or married to any elected or appointed City official or employee? Yes No

If yes, name of relative and their position with the City of Grover Beach: _____

Community Service Experience:

Organization	Dates Served	Position
ATasc, Main Street	5/04 - 6/07	Secy./Treas.
CCERT	1990 - 7/97	Founder/2x Pres.
CHCC Med Ethics Comm	6/95 - 7/97	Member

Employment History (if applicable):

Company	Dates Served	Position
Grover Beach	2005 - Present	Ch. Grover Beach 2005 - 2009 H.R. Cons. 2005 - Present
City of Fresno	1971 - 1997	Ass't City Mgr.

Other relevant experience, education, or training: Co-Mgr, City of Fresno
Budget Div; extensive public sector experience

What is your understanding of the role and responsibility of the Commission, Committee or Board you are interested in serving on?

To review a publ. report on annual expenditures
of the 1/2 to sales & use tax; To provide a report
to the City Council on expend. of revenues generated

Reasons you are interested in serving on this Commission, Committee or Board:

I want to do volunteer work in my community, and
my public sector experience is a good fit to this comm.

You may attach additional pages or information that may be beneficial to the Advisory Body Screening Committee, City Council, and/or City official(s) when considering your application.

Please be advised that this application may be discussed by the City Council at an open meeting. Information provided to the City Council at open meetings is copied to the news media.

Have you ever attended a meeting of this Commission, Committee, or Board? Yes No

If yes, how many in the last year? _____ Why did you attend? _____

Financial Disclosure: In compliance with state law and the City's Conflict of Interest Code, certain City Commissions, Committees or Boards are required to file a Statement of Economic Interests (Form 700) upon appointment, annually thereafter, and upon leaving office. The Form 700 is a **public document** regarding personal and business information including sources of income, loans, investments, and interests in real property.

Signature: _____

Your interest in serving the City of Grover Beach is sincerely appreciated!

Please submit completed application to: Office of the City Clerk
154 South 8th Street
Grover Beach, CA 93433

For Office Use Only

Interview Date: _____ Appointed: _____ Yes No

Re-interview Date(s): _____

Appointment is for: Unexpired Term Ending _____ Full Term Ending _____