

CITY OF GROVER BEACH



Budget Companion Document FY 13

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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 000 - Non Departmental

ACCOUNT	LINE ITEM	FY 13 BUDGET
<u>SUPPLIES & SERVICES</u>		
4290	Miscellaneous Fees/Charges	5,000
	1. Administrative Fee for CalPERS Medical Insurance	5,000
4310	Services - Legal	7,500
	1. Legal Services for the Five Cities Fire Authority per Agreement	7,500
4390	Contractual Obligations	1,329,049
	1. Agreement with the Five Cities Fire Authority	1,329,049
Total Supplies and Services		1,341,549

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 121 - Legislative

ACCOUNT	LINE ITEM	FY 13 BUDGET
SUPPLIES & SERVICES		
4100	Supplies - Office	300
4130	Supplies - Data Processing	500
4140	Supplies - Software	200
4150	Supplies - Other	1,600
	1. Framing of proclamations for Council presentation	300
	2. Supplies for City Council Meetings	400
	3. Purchase of minute books and archival acid free paper	700
	4. Joint meetings with other legislative agencies	200
	Total	1,600
4200	Dues and Memberships	6,300
	1. Membership in City Clerks Association of California (CCAC)	200
	2. Membership in the Int'l Institute of Municipal Clerks (IIMC)	200
	3. Notary Public Certification and Membership in the National Notary Association	400
	4. Membership in the Association of Records Managers & Administrators (ARMA)	200
	5. League of California Cities & Channel Counties Division Annual Dues	5,300
	Total	6,300
4205	Subscriptions and Publications	100
	1. League Publications	100
4210	Marketing and Meetings	5,000
	The 4th Segment denotes Council Member:	
	601 - Council Member Bright	
	604 - Mayor Pro Tem Nicolls	
	605 - Mayor Shoals	
	606 - Council Member Peterson	
	608 - Council Member Molnar	
	1. League of California Cities Annual Meeting/Three Members	4,400
	2. Monthly Mayors' Meeting, City Council Receptions, Channel Counties Division Dinners and Chamber Installation Dinner	600
	Total	5,000
4211	Employee Recognition	1,000
	1. City Anniversary Celebration	1,000
4220	Advertising and Notices	5,000
4230	Copying - Allocated	4,800
4234	Printing and Copying	1,500
4250	Postage and Shipping	6,700
	1. Mailing of Agendas and General Postage	3,000
	2. Bulk rate mailing of three issues City Newsletter (Sea Breeze)	3,700
	Total	6,700
4260	Small Tools and Equipment	100
4270	Vehicle Fuel	75
4280	Insurance	200
	1. Errors and Omissions Insurance for Notary Publics	200
4290	Miscellaneous Fees/Charges	15,000
	1. Miscellaneous	1,000
	2. Election Costs from County	14,000
	Total	15,000
4380	Services - Other	6,800
	1. Contract for three issues of Sea Breeze	6,300
	2. Contract for Internet web page management	500
	Total	6,800

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 121 - Legislative

ACCOUNT	LINE ITEM		FY 13 BUDGET
4386	Community and City Relations		900
	1. City's Annual Incorporation Celebration	900	
4400	Rentals and Leases Equipment		100
4440	Maintenance of Vehicles		75
4470	Maintenance of Equipment		150
Total Supplies and Services			56,400

MINOR CAPITAL

4880	Special Projects		5,000
	1. Codification of Municipal Code	3,000	
	2. Records Retention	2,000	
		<u>Total</u>	<u>5,000</u>
Total Minor Capital			5,000

GOVERNMENT ACCESS FUND EXPENDITURE DETAIL

FUND: 41 GOVERNMENT ACCESS FUND
PROGRAM: 121 - Legislative

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BUDGET

SUPPLIES & SERVICES

4390	Contractual Obligations		25,000
	1. AGP Video Contract	25,000	

	Total Supplies & Services	25,000
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MINOR CAPITAL

4840	Data Processing Equipment		
	1. Video Room		20,000

	Total Minor Capital	-
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 122 - General Management

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		300
4130	Supplies - Data Processing		500
4140	Supplies - Software		100
4150	Supplies - Other		200
4205	Subscriptions and Publications		300
	1. League of California Cities Publications	100	
	2. Miscellaneous: including the Times Press Recorder and Tribune	200	
		Total	300
4210	Marketing and Meetings		2,000
	1. City Manager to attend League's City Managers' Department meeting	1,700	
	2. Miscellaneous meetings such as the Channel Counties Division dinners,	300	
	3. Chamber Installation dinner and the City Manager's meetings		
		Total	2,000
4230	Copying - Allocated		650
4234	Printing and Copying		600
4240	Telephone		2,000
	1. General Telephone Service	2,000	
4260	Small Tools and Equipment		100
4280	Insurance		1,400
	1. Property Insurance	1,400	
4310	Services - Legal		73,625
4470	Maintenance of Equipment		200
	1. Maintenance of Fax Machine	100	
	2. Maintenance of Postage Machine	100	
		Total	200
Total Supplies and Services			81,975

DEBT SERVICE

4900	Principal		12,810
	1. Energy Retrofit Loan Principal	5,740	
4930	Interest		
	1. Energy Retrofit Loan Interest	7,070	
		<u>12,810</u>	
Total Debt Service Payments			12,810

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 123 - Human Resources

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		200
4130	Supplies - Data Processing		200
4150	Supplies - Other		50
4200	Dues and Memberships		360
	1. California Public Employers Labor Relations Association Dues	360	
4205	Subscriptions and Publications		150
	1. Subscriptions for personnel law newsletters and various personnel publications	150	
4214	Training and Education		3,360
	1. Central Coast Employer Relations Training Consortium	3,360	
4218	Education Reimbursement		4,500
4220	Advertising and Notices		1,000
4230	Copying - Allocated		350
4234	Printing and Copying		300
4240	Telephone		600
4260	Small Tools and Equipment		50
4270	Vehicle Fuel		75
4290	Miscellaneous Fees/Charges		400
	1. Pre-employment fingerprinting process	400	
4310	Services - Legal		4,500
4355	Services - Medical		3,000
	1. Department of Transportation Drug and Alcohol Testing Program	1,500	
	2. Ongoing medical requirements - Police and Public Works Departments	1,500	
		Total	3,000
4380	Services - Other		500
	1. Pre-employment clearances including polygraph tests, credit checks, etc.	500	
4440	Maintenance of Vehicles		50
Total Supplies and Services			19,645

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 131 - General Accounting

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		650
4130	Supplies - Data Processing		1,400
	1. Program's share of computer related costs such as disks, back-up system tapes, and miscellaneous computer related supplies	900	
	2. SIMM update for W2's and check signature, W2 paper and envelopes	500	
		Total	1,400
4150	Supplies - Other		100
4200	Dues and Memberships		600
	1. Government Finance Officers' Association (GFOA), Director and Assistant Director	350	
	2. California Society of Municipal Finance Officers' Association (CSMFO)	250	
	3. California Municipal Revenue and Taxation Association (CMRTA)	-	
		Total	600
4230	Copying - Allocated		1,800
4234	Printing and Copying		600
4240	Telephone		1,000
4250	Postage and Shipping		7,200
	1. Postage Meter and Certified Mailings	7,200	
4260	Small Tools and Equipment		200
4290	Miscellaneous Fees/Charges		100
4350	Services - Maintenance		18,800
	1. Half the financial system software technical support costs	14,000	
	2. Half the UniData license fee	2,800	
	3. Half the wintegrate license fee	2,000	
		Total	18,800
4380	Services - Other		114,500
	1. Property Tax Administration Fee charged by the County	114,500	
4390	Contractual Obligations		29,950
	1. Audit Contracts - City Wide	13,700	
	2. Sales Tax Analysis Service and Reports	1,800	
	3. MBIA audit collection commissions on misallocated sales tax revenue	1,000	
	4. AKA & Associates commissions on State Mandated Cost Claims prepared for the City	4,650	
	5. DocuTeam file storage and destruction	800	
	6. Outsource a portion of the payroll process	8,000	
		Total	29,950
4470	Maintenance of Equipment		400
Total Supplies and Services			177,300
MINOR CAPITAL			
4840	Data Processing Equipment		45,000
	1. IT Services	25,000	
	2. Computers	5,000	
	3. Digital Voice Mail Maintenance	8,000	
	4. Trend Micro License Fee	3,000	
	5. Miscellaneous	4,000	
		Total	45,000
Total Minor Capital			45,000

LOCAL TRANSPORTATION FUND EXPENDITURE DETAIL

FUND: 08 LOCAL TRANSPORTATION FUND
PROGRAM: 131 - General Accounting

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ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4390	Contractual Obligations		3,500
1.	Audit Contracts - Local Transportation Fund	3,500	
Total Supplies and Services			3,500

WASTEWATER FUND EXPENDITURE DETAIL

FUND: 05 WASTEWATER FUND
PROGRAM 132 - Utility Billing

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ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4100	Supplies - Office		200
4130	Supplies - Data Processing		400
4150	Supplies - Other		100
4230	Copying - Allocated		50
4234	Printing and Copying		500
4240	Telephone		400
4250	Postage and Shipping		2,700
	1. General Postage	800	
	2. Postage for utility bills processed by billing service	1,900	
		<u>2,700</u>	
4260	Small Tools and Equipment		100
4280	Insurance		1,200
	1. Program's share of general liability insurance	1,000	
	2. Fidelity Bond	200	
		<u>1,200</u>	
4290	Miscellaneous Fees/Charges		1,200
	1. Credit card fees	1,200	
4350	Services - Maintenance		4,600
	1. 10% of the financial system software technical support costs	3,400	
	2. 10% of the UniData license fee	600	
	3. 10% of the wIntegrate license fee	600	
		<u>4,600</u>	
4380	Services - Other		300
4390	Contractual Obligations		10,800
	1. Audit Contracts (City-wide, TDA Audit)	4,000	
	2. Outsourcing the printing, folding, stuffing, postage and mailing of the utility bills	2,600	
	3. Fees associated with credit card payments	4,000	
	4. Docuteam file storage and destruction	200	
		<u>10,800</u>	
4470	Maintenance of Equipment		250
Total Supplies & Services			22,800

WATER FUND EXPENDITURE DETAIL

FUND: 06 WATER FUND
PROGRAM: 132 - Utility Billing

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		600
4130	Supplies - Data Processing		1,400
4150	Supplies - Other		100
4230	Copying - Allocated		100
4234	Printing and Copying		800
4240	Telephone		1,350
4250	Postage and Shipping		11,300
	1. General Postage	3,100	
	2. Postage for utility bills processed by billing service	8,200	
		Total	11,300
4260	Small Tools and Equipment		200
4280	Insurance		4,600
	1. Program's share of general liability insurance	4,000	
	2. Fidelity Bond	600	
		Total	4,600
4290	Miscellaneous Fees/Charges		1,100
	1. Credit card fees	1,100	
4350	Services - Maintenance		17,000
	1. 10% of the financial system software technical support costs	12,600	
	2. 10% of the UniData license fee	2,600	
	3. 10% of the w/Integrate license fee	1,800	
		Total	17,000
4380	Services - Other		1,000
4390	Contractual Obligations		26,300
	1. Audit Contracts (City-wide, TDA Audit)	12,300	
	2. Outsourcing the printing, folding, stuffing, postage and mailing of the utility bills	10,000	
	3. Fees associated with credit card payments	4,000	
		Total	26,300
4470	Maintenance of Equipment		500
Total Supplies & Services			66,350

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 133 - Risk Management

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ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4180	Supplies - Safety	100
4205	Subscriptions and Publications	700

Total Supplies and Services		800
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 141 - Planning

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		300
4130	Supplies - Data Processing		300
	1. Print Cartridges	300	
4210	Marketing and Meetings		100
4220	Advertising and Notices		5,000
4230	Copying - Allocated		2,250
4234	Printing and Copying		750
4240	Telephone		2,500
4250	Postage and Shipping		3,300
4270	Vehicle Fuel		400
4280	Insurance		300
	1. Volunteer Insurance for Planning Commissioners	300	
4310	Services - Legal		19,000
	1. City Attorney	19,000	
4331	Outsourced Engineer - Cost Recovery		5,500
4380	Services - Other		8,500
	1. LAFCO Apportionment Cost	8,500	
4390	Contractual Obligations		10,000
	1. Change Description to Planning/Environmental Consultants (Reimbersable)	10,000	
4440	Maintenance of Vehicles		200
Total Supplies & Services			58,400

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 144 - Building Inspection

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ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4100	Supplies - Office		100
4140	Supplies - Software		500
4205	Subscriptions and Publications		200
	1. International Code Council	200	
4230	Copying - Allocated		100
4234	Printing and Copying		50
4240	Telephone		50
4250	Postage and Shipping		600
4280	Insurance		12,400
	1. Programs share of City's liability insurance	12,400	
4310	Services - Legal		3,800
	1. City Attorney	3,800	
4331	Outsourced Engineer - Cost Recovery		5,000
4390	Contractual Obligations		60,000
	1. Contract Building Inspection Services	50,000	
	2. Plan Check Services	10,000	
		<u>60,000</u>	
		Total	60,000

Total Supplies & Services		82,800
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WASTEWATER FUND EXPENDITURE DETAIL

FUND: 05 WASTEWATER FUND
PROGRAM: 161 - Wastewater System

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		100
4180	Supplies - Safety		500
4190	Operating Supplies and Tools		100
4200	Dues and Memberships		400
	1. Membership in California Rural Water Association (CRWA) (1/2 the cost)	400	
4230	Copying - Allocated		300
4260	Small Tools and Equipment		250
4270	Vehicle Fuel		8,000
4273	Propane		1,000
4275	Utilities - Electricity		8,000
4280	Insurance		29,000
	1. Program's share of general liability insurance	28,700	
	2. Vehicle Insurance	300	
	Total	29,000	
4290	Miscellaneous Fees/Charges		1,600
	1. Permits	1,709	
4330	Services - Engineering		3,000
	1. Wastewater Atlas Update	1,500	
	2. Wastewater Engineering	1,500	
	Total	3,000	
4350	Services - Maintenance		3,500
4380	Services - Other		1,100,000
	1. Service costs for San Luis Obispo South County Sanitation District wastewater treatment	1,100,000	
4390	Contractual Obligations		23,425
	1. FOG Program (Fat Oil and Grease Program)	22,000	
	2. Program's share of retirement medical (Ford and Swift)	1,425	
	Total	23,425	
4440	Maintenance of Vehicles		1,000
4450	Maintenance of Facilities		4,000
	1. Maintenance of the City's lift stations, metering stations, and mains	3,000	
	2. Pressure washing and cleaning of five wastewater lift station wells	1,000	
	Total	4,000	
4460	Maintenance of Infrastructure		140,000
	1. Sewer line cleaning and video (done each year, every other side of town)	140,000	
4470	Maintenance of Equipment		3,000
	1. Miscellaneous	500	
	2. Sewer jetter hose	2,500	
	Total	3,000	
Total Supplies & Services			1,327,175
MINOR CAPITAL			
4800	Equipment Purchases		750
	1. Program's share of uniform expense	750	
Total Minor Capital			750

WATER FUND EXPENDITURE DETAIL

FUND: 06 WATER FUND
 PROGRAM: 162 - Water System

ACCOUNT	LINE ITEM	FY 13 BUDGET
SUPPLIES & SERVICES		
4100	Supplies - Office	150
4130	Supplies - Data Processing	400
4150	Supplies - Other	75,000
	1. Supplies for Nitrate Plant	74,600
	2. Hydrant Maintenance	400
	Total	75,000
4180	Supplies - Safety	800
4190	Operating Supplies and Tools	600
4200	Dues and Memberships	600
	1. Membership in California Rural Water Association (CRWA) (1/2 the cost)	600
4214	Training and Education	2,000
	1. Annual renewal of state water operators license	2,000
4230	Copying - Allocated	100
4234	Printing and Copying	1,500
	1. Annual Water Report/Miscellaneous	1,500
4240	Telephone	7,000
	1. Normal telephone costs, and fourteen cell phones with 2-way radio capability	7,000
4250	Postage and Shipping	1,000
	1. Annual Water Report	1,000
4260	Small Tools and Equipment	500
	1. General items	500
4270	Vehicle Fuel	8,600
	1. Fuel for vehicles assigned to this program	8,600
4274	Utilities - Natural Gas	1,000
4275	Utilities - Electricity	125,000
4280	Insurance	36,200
	1. Program's share of general liability insurance	33,400
	2. Vehicle Insurance	300
	3. Property Insurance	2,500
	Total	36,200
4290	Miscellaneous Fees/Charges	7,000
	1. Permits	7,000
4310	Services - Legal	15,000
	1. Santa Maria Valley Water litigation	15,000
	2. City Attorney	-
	Total	15,000
4330	Services - Engineering	115,275
	1. General water engineering	35,000
	2. NCMA to Staff Extension Services	12,000
	3. NCMA Annual Report	42,000
	4. NCMA Annual Monitoring	4,000
	5. NCMA/NMMA Groundwater Model	3,000
	6. LGA Grant Application	6,000
	7. Groundwater Model RFP	2,000
	8. NCMA/NMMA Groundwater Model	1,000
	9. NCMA Deep Percolation Analysis	10,275
	Total	115,275
4340	Services - Communications	2,000
	1. Radio telemetry installation at water tanks	2,000
4350	Services - Maintenance	20,000
	1. General Maintenance	14,000
	2. Hydrant Maintenance	6,000
	Total	20,000

WATER FUND EXPENDITURE DETAIL

FUND: 06 WATER FUND
 PROGRAM: 162 - Water System

ACCOUNT	LINE ITEM		FY 13 BUDGET
4360	Services - Miscellaneous		690,165
	1. Lopez Water Facility O & M	690,165	
4380	Services - Other		35,000
	1. Water analysis cost to a certified laboratory for mandated testing	35,000	
4390	Contractual Obligations		450,555
	1. Contract for Lopez Water	440,205	
	2. Hydrant maintenance	6,000	
	3. Program's share of retirement medical (Ford and Swift)	4,350	
		Total	450,555
4440	Maintenance of Vehicles		5,000
4450	Maintenance of Facilities		34,000
4470	Maintenance of Equipment		1,000
Total Supplies & Services			1,635,445

MINOR CAPITAL

4800	Equipment Purchases		750
	1. Program's share of uniform expense	750	
4810	Water Meters		500
4811	Water Meter Replacement		50,000
4880	Special Projects		75,000
	1. Water truck box upgrade/replace	10,000	
	2. Develop hydrant flushing plan	5,000	
	3. Nitrate plant maintenance	10,000	
	4. Well site upgrades	15,000	
	5. Hydrant flow test/maintenance	10,000	
	6. Add line valves to system	25,000	
		Total	75,000
Total Minor Capital			126,250

WASTEWATER FUND EXPENDITURE DETAIL

FUND: 05 WASTEWATER FUND
 PROGRAM: 163 Storm Water System

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		200
4150	Supplies - Other		600
4234	Printing and Copying		500
4260	Small Tools and Equipment		100
4270	Vehicle Fuel		500
4276	Utilities - Water		1,600
	1. Water for street sweeping	1,600	
4278	Waste Disposal		3,000
4290	Miscellaneous Fees/Charges		8,000
4330	Services - Engineering		2,500
4350	Services - Maintenance		15,300
	1. Costa Bella Basin	5,940	
	2. 80% of Mentone Basin	9,360	
	Total	15,300	
4360	Services - Miscellaneous		60,000
	1. Street Sweeping	60,000	
4380	Services - Other		10,000
	1. Inmate Labor	10,000	
4390	Contractual Obligations		375
	1. Program's share of retirement medical (Ford and Swift)	375	
4450	Maintenance of Facilities		500
4470	Maintenance of Equipment		1,500
Total Supplies & Services			104,675
MINOR CAPITAL			
4880	Special Projects		45,000
	1. Inlet stenciling	10,000	
	2. Filter replacements	10,000	
	3. Barca Basin Upgrades	25,000	
	Total	45,000	
Total Minor Capital			45,000

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 164 - Facility Maintenance (City Buildings, Parks, Train Depot, Open Space)

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		100
4130	Supplies - Data Processing		100
4150	Supplies - Other		1,500
	1. Light bulbs, screws, nails, brackets, tape, paint, brushes, etc.	1,500	
4170	Supplies - Custodial		15,000
	1. General Custodial	12,000	
	2. Mutt Mitts	3,000	
	Total	15,000	
4180	Supplies - Safety		1,000
4230	Copying - Allocated		50
4260	Small Tools and Equipment		1,000
4270	Vehicle Fuel		3,000
4274	Utilities - Natural Gas		1,600
4275	Utilities - Electricity		46,000
4276	Utilities - Water		45,000
4277	Utilities - Sewer		2,000
4278	Waste Disposal		1,500
	1. Parks waste, light bulbs/batteries	1,500	
4280	Insurance		16,700
	1. Program's share of General Liability Insurance	13,600	
	2. Property Insurance	1,700	
	3. Boiler and Machinery Insurance	1,200	
	4. Vehicle Insurance	200	
	Total	16,700	
4290	Miscellaneous Fees/Services		400
	1. City Hall Complex Generator Permit	400	
4350	Services - Maintenance		32,860
	1. Various maintenance services including landscape maintenance service	32,860	
4380	Services - Other		6,000
4390	Contractual Obligations		7,900
	1. Tree trimming	6,000	
	2. Program's share of retirement medical (Ford and Swift)	1,900	
	Total	7,900	
4400	Rentals and Leases Equipment		4,000
4440	Maintenance of Vehicles		2,000
4450	Maintenance of Facilities		15,000
	1. General maintenance	15,000	
4470	Maintenance of Equipment		3,000
Total Supplies and Services			205,710
MINOR CAPITAL			
4800	Equipment Purchases		300
	1. Program's share of uniform expense	300	
Total Minor Capital			300

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 165 - Street Construction and Repair

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4150	Supplies - Other		100
	1. Nuts, bolts, tape, paint, brushes, etc	100	
4180	Supplies - Safety		1,000
4230	Copying - Allocated		50
4260	Small Tools and Equipment		200
	1. General small tools	200	
4270	Vehicle Fuel		3,000
4278	Waste Disposal		500
4280	Insurance		17,500
	1. Program's share of General Liability Insurance	17,300	
	2. Program's share of Auto Insurance	200	
		<u>17,500</u>	
4330	Services - Engineering		7,000
4390	Contractual Obligations		2,175
	1. Program's share of retirement medical (Ford and Swift)	2,175	
4400	Rentals and Leases Equipment		600
4440	Maintenance of Vehicles		1,000
4470	Maintenance of Equipment		1,000
Total Supplies and Services			34,125
MINOR CAPITAL			
4800	Equipment Purchases		300
	1. Program's share of uniform expense	300	
Total Minor Capital			300

GAS TAX FUND EXPENDITURE DETAIL

FUND: 02 GAS TAX FUND
 PROGRAM: 165 - Street Construction

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4175	Supplies - Asphalt		2,000
4195	Supplies - Signs		2,000
4275	Utilities - Electricity		86,000
	1. Electricity for street lights, traffic signals, medians, etc.	86,000	
4276	Utilities - Water		3,000
	1. Water for the street medians	3,000	
4350	Services - Maintenance		41,000
	1. Traffic signal maintenance and repair	25,000	
	2. Maintenance of street medians	16,000	
		Total	41,000
4360	Services - Miscellaneous		37,000
	1. Street striping	27,000	
	2. Tree removal by a contractor for large trees in the right of way	10,000	
		Total	37,000
4380	Services - Other		12,500
	1. Miscellaneous street repair performed by an outside company	12,500	
4450	Maintenance of Facilities		8,000
	1. Maintenance of street signs, replacement of approximately 200 stop signs, maintenance and repair, and street related graffiti removal	8,000	
		Total Supplies & Services	191,500

LOCAL TRANSPORTATION FUND EXPENDITURE DETAIL

FUND: 08 LOCAL TRANSPORTATION FUND
PROGRAM: 165 - Street Construction and Repair

ACCOUNT	LINE ITEM	FY 13 BUDGET
SUPPLIES & SERVICES		
4175	Supplies - Asphalt	10,000
4380	Services - Other	40,000
	1. Street maintenance and repair (potholes, small pave outs, sidewalk repair & replacement, small overlays and sealings) performed by an outside company	40,000
Total Supplies & Services		50,000

SUBSIDIZED SENIOR TRANSPORTATION FUND EXPENDITURE DETAIL

FUND: 13 SUBSIDIZED SENIOR TRANSPORTATION FUND
PROGRAM: 165 - Street Construction and Repair

ACCOUNT	LINE ITEM	FY 13 BUDGET
<u>SUPPLIES & SERVICES</u>		
4360	Services - Miscellaneous	3,000
	1. Senior Transportation Program	3,000
Total Supplies & Services		3,000

UNDERGROUND UTILITIES FUND EXPENDITURE DETAIL

FUND: 16 UNDERGROUND UTILITIES FUND
PROGRAM: 165 - Street Construction and Repair

ACCOUNT	LINE ITEM	FY 13 BUDGET
SUPPLIES & SERVICES		
4100	Supplies - Office	100
4130	Supplies - Data Processing	100
4330	Services - Engineering	10,000
Total Supplies & Services		10,200

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 166 - City Shop and Corporation Yard

FY 13
 BUDGET

ACCOUNT	LINE ITEM		
SUPPLIES & SERVICES			
4100	Supplies - Office		100
4150	Supplies - Other		1,000
4180	Supplies - Safety		600
4190	Operating Supplies and Tools		800
4214	Training and Education		500
4230	Copying - Allocated		50
4240	Telephone		150
4260	Small Tools and Equipment		100
4270	Vehicle Fuel		600
	1. Shop vehicles	550	
	2. Program's share of pool vehicles	50	
		Total	600
4274	Utilities - Natural Gas		700
4275	Utilities - Electricity		3,500
4280	Insurance		200
4290	Miscellaneous Fees/Charges		450
	1. Wate Generator Permit	450	
4380	Services - Other		550
	1. Waste disposal, light bulbs, vehicle fluids, other	550	
4390	Contractual Obligations		6,275
	1. Retirement medical (Ross and Program's share of Ford)	6,000	
	2. Program's share of retirement medical (Ford)	275	
		Total	6,275
4430	Rentals and Leases Other		1,000
4440	Maintenance of Vehicles		525
	1. Shop vehicles	500	
	2. Program's share of pool vehicles	25	
		Total	525
4450	Maintenance of Facilities		700
4470	Maintenance of Equipment		100
Total Supplies and Services			17,900

WATER CONSERVATION FUND EXPENDITURE DETAIL

FUND: 09 WATER CONSERVATION FUND
PROGRAM: 167 - Water Conservation

ACCOUNT	LINE ITEM	FY 13 BUDGET
<u>SUPPLIES & SERVICES</u>		
4600	Major Purchases and Supplies	20,000
	1. Retrofit Program	20,000
Total Supplies & Services		20,000
<u>MINOR CAPITAL</u>		
4880	Special Projects	20,000
	1. Water Conservation Program	20,000
Total Minor Capital		20,000

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 168 - Code Enforcement

ACCOUNT	LINE ITEM	FY 13 BUDGET
<u>SUPPLIES & SERVICES</u>		
4100	Supplies - Office	50
	1. Miscellaneous office supplies such as paper, pens, pencils, note pads, markers, tabs, etc.	50
4205	Publications	50
4230	Copying - Allocated	250
4250	Postage and Shipping	100
Total Supplies and Services		450

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 171 - Recreation

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		600
4130	Supplies - Data Processing		1,100
4150	Supplies - Other		900
	1. Miscellaneous supplies	900	
4170	Supplies - Custodial		200
4185	Marketing Materials and Supplies		400
4200	Dues and Memberships		700
	1. Membership for City in California Parks & Recreation Society (CPRS)	400	
	2. Membership for City in National Recreation and Park Association (NRPA)	200	
	3. Arbor Day Foundation	100	
	Total	700	
4210	Marketing and Meetings		100
	1. Mileage reimbursement	100	
4230	Copying Allocated		4,000
4234	Printing and Copying		3,100
	1. Three Cities Activity Guide - Grover Beach's portion of the joint publication	1,100	
	2. Business cards for Park, Recreation, and Beautification Commissioners	200	
	3. Printing and copying for Parks and Recreation events	200	
	4. Filters to be enclosed with the utility bills	500	
	5. Print a flyer twice a year to be placed in the Tribune Sunday edition	1,100	
	Total	3,100	
4240	Telephone		800
	1. Telephone service at parks & recreation facilities	800	
4250	Postage and Shipping		1,650
4260	Small Tools and Equipment		400
	1. Various small tools	400	
4270	Vehicle Fuel		120
	1. Program's share of the pool vehicle	120	
4280	Insurance		13,825
	1. Program's share of the City's general liability insurance coverage	13,600	
	2. Volunteer Insurance for Parks, Recreation, and Beautification Commissioners	125	
	3. Vehicles	100	
	Total	13,825	
4290	Miscellaneous Fees/Charges		3,000
	1. Fees related to on-line registration	3,000	
4360	Services - Miscellaneous		100
	1. Mandated fingerprinting of instructors and first aid/CPR training	100	
4370	Services - Education and Recreation		50,000
	1. Payments made to contract instructors for classes offered as specified contract agreements	50,000	
4440	Maintenance of Vehicles		50
	1. Program's share of the pool vehicle	50	
4470	Maintenance of Equipment		200
Total Supplies and Services			81,245

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 172 - Parks Facilities

FY 13
 BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4150	Supplies - Other		100
4170	Supplies - Custodial		1,600
4180	Supplies - Safety		100
4274	Utilities - Natural Gas		2,000
4275	Utilities - Electricity		6,600
4276	Utilities - Water		2,000
4277	Utilities - Sewer		200
4380	Services - Other		15,400
	1. Fire alarm service for Community Center	400	
	2. Pest control for Community Center and Ramona Garden Center	500	
	3. Carpet cleaning for Ramona Garden Center	100	
	4. Janitorial contract services	14,400	
		<u>15,400</u>	
	Total		15,400
4470	Maintenance of Equipment		300
	1. Maintenance of fire suppression systems and fire extinguishers at the Ramona Garden Center and Community Center	100	
	2. Cleaning and maintenance of the kitchen exhaust systems once per year at the Ramona Garden Center and Community Center	200	
		<u>300</u>	
	Total		300

Total Supplies and Services			28,300
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PARKS CONSTRUCTION FUND EXPENDITURE DETAIL

FUND: 10 PARKS CONSTRUCTION FUND
PROGRAM: 172 - Parks Facilities

ACCOUNT	LINE ITEM	FY 13 BUDGET
SUPPLIES & SERVICES		
4420	Rentals and Leases Facilities	8,800
	1. Annuity Payment	8,800
Total Supplies and Services		8,800

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 173 - Community Services

ACCOUNT	LINE ITEM	FY 13 BUDGET
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SUPPLIES & SERVICES

4150	Supplies - Other	300
	1. Beautification Awards, prizes, miscellaneous special event supplies, and digital photo processing	300

Total Supplies and Services	300
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SPECIAL EVENT FUND EXPENDITURE DETAIL

FUND: 42 SPECIAL EVENT FUND
PROGRAM: 173 - Community Services

FY 13
BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4150	Supplies - Other		1,500
4151	Supplies - Special Events		16,000
339	200 - Carved Pumpkin	500	
339	201 - Egg Hunt	200	
339	206 - Volleyball League	4,000	
339	207 - Volunteer Recognition Dinner	1,000	
339	210 - Summer Concert Series	6,000	
339	211 - Mother and Son Dance	1,400	
339	212 - Holiday Parade	1,000	
339	215 - Stone Soup/Dune Run Run	1,300	
339	217 - Spring Garden Tour	100	
339	219 - Santa's Workshop	500	
		Total	16,000

Total Supplies & Services	17,500
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 191 - Police Support Services

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		100
4130	Supplies - Data Processing		200
4150	Supplies - Other		100
	1. Special administrative and training needs such as informational pamphlets	25	
	2. Shoulder patches and cloth badges for new employees	25	
	3. Employee name tags	25	
	4. Other	25	
	Total	100	
4200	Dues and Memberships		200
	1. California Police Chiefs' Association (CPCA) Membership	200	
4205	Subscriptions and Publications		400
	1. Penal Codes - To purchase paper backed Penal Codes for use by station personnel	400	
4210	Marketing and Meetings		200
	1. Travel, training and meetings that are not POST reimbursable	200	
	2. Oral boards	-	
	Total	200	
4211	Employee Recognition		500
4214	Training and Education		500
	1. General training	500	
4240	Telephone		5,000
4270	Vehicle Fuel		3,200
4280	Insurance		1,500
	1. California Peace Officers' Association (CPOA) Legal Services Insurance Coverage. This is needed to provide the Chief and Lieutenants with necessary legal services and representation in addition to those provided by the City Attorney	1,500	
4340	Services - Communications		1,600
	1. High-speed internet access	1,600	
4440	Maintenance of Vehicles		300
Total Supplies and Services			13,800

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 192 - Police Operations

ACCOUNT	LINE ITEM	FY 13 BUDGET
SUPPLIES & SERVICES		
4100	Supplies - Office	200
4130	Supplies - Data Processing	100
4150	Supplies - Other	8,000
	1. Film, camera supplies and batteries used for bookings, traffic accident and crime scene investigations, pagers, graffiti, gang and intelligence gathering	800
	2. Ammunition for pistols, shotguns, sandbag gun, AR-15's and targets	6,000
	3. Narcotics Field Test Kits	500
	4. Caps, shirts and jackets for the CATS volunteers	500
	5. Jail supplies such as blankets, hand cleaner, film for jail camera, etc.	200
	Total	8,000
4180	Supplies - Safety	500
	1. Highway road flares, traffic cones, barricade tape, rental of street barricades	200
	2. Fire extinguisher recharge	100
	3. First aid kit re-supply	100
	4. Rubber gloves and AIDS kits	100
	Total	500
4190	Operating Supplies and Tools	100
4214	Training and Education	17,500
	1. Command College	2,000
	2. DUI / 11550	1,000
	3. Narcotics Enforcement	1,000
	4. Firearms Update	1,500
	5. FTO Update	500
	6. First Aid and CPR recertification	1,000
	7. Radar Training	500
	8. Traffic Collision Investigations	1,000
	9. Intermediate Traffic Collision	1,000
	10. Traffic Motor School	2,000
	11. Supervisory School	3,000
	12. Jail Training	1,000
	13. DOJ Computer Forensics	2,000
	Total	17,500
4234	Printing and Copying	250
4250	Postage and Shipping	100
4260	Small Tools and Equipment	500
4270	Vehicle Fuel	40,000
4278	Waste Disposal	200
4280	Insurance	80,050
	1. Program's share of general liability insurance	79,150
	2. Volunteer insurance	400
	3. Vehicle insurance	500
	Total	80,050
4340	Services - Communications	6,300
	1. Sterling Radio Services	6,300
4360	Services - Miscellaneous	88,825
	1. Animal Control Services provided by SLO County with an increase of \$11,305 which is required by the County to have any level of animal control service	84,825
	2. SLO Bomb Task Force shared contribution from Grover Beach Police Department	4,000
	3. Booking Fees	-
	Total	88,825
4380	Services - Other	20,000
	1. Narcotics Task Force (NTF)	20,000
4390	Contractual Obligations	3,000
	1. Retirement medical (Sweeton)	3,000
4440	Maintenance of Vehicles	13,000

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 192 - Police Operations

ACCOUNT	LINE ITEM		FY 13 BUDGET
4470	Maintenance of Equipment		200
	1. Maintenance of field equipment, special equipment, and roll-a-tape, etc.	50	
	2. Repair of weapons, television, video equipment and training equipment	50	
	3. Radar unit re-certifications	100	
		<u>Total</u>	<u>200</u>
Total Supplies and Services			278,825

MINOR CAPITAL

4800	Equipment Purchases		4,000
	1. Three ballistic vests to replace ballistic vests which are past the 5-year warranty period	2,000	
	2. New employee uniform costs	2,000	
		<u>Total</u>	<u>4,000</u>
Total Minor Capital			4,000

COPS GRANT FUND EXPENDITURE DETAIL

FUND: 03 COPS GRANT FUND
PROGRAM: 192 - Police Operations

FY 13
BUDGET

ACCOUNT LINE ITEM

MINOR CAPITAL

4800	Equipment Purchase		65,000
	1. MDT's in field reporting	41,500	
	2. Weapon replacement and enhancement	9,500	
	3. Radar equipment	5,000	
	4. Training equipment	2,000	
	5. Department equipment for facility needs	3,000	
	6. Interview room upgrades	4,000	
		Total	65,000

	Total Minor Equipment	65,000
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EQUIPMENT REPLACEMENT FUND EXPENDITURE DETAIL

FUND: 85 EQUIPMENT REPLACEMENT FUND
PROGRAM: 192 - Police Operations

ACCOUNT	LINE ITEM		FY 13 BUDGET
<u>MINOR CAPITAL</u>			
4800	Equipment Purchases		4,500
	1. Emergency Equipment	3,000	
	2. Hand Held Radios	1,000	
	3. SWAT Gear	500	
		Total	4,500
4870	Vehicle Purchase		57,000
	1. Lease police vehicle	12,000	
	2. Purchase new vehicle	45,000	
		Total	57,000
Total Minor Capital			61,500

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 193 - Investigations

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4150	Supplies - Other		100
4190	Operating Supplies and Tools		200
	1. Fingerprint powder, dusting brushes, lifting tapes, inks, etc.	50	
	2. Off-site enhancements of audio and video tape evidence	50	
	3. Raid jacket and coveralls for newly assigned detectives	100	
		Total	200
4214	Training and Education		4,400
	1. Homicide Investigations	2,000	
	2. Interview/Interrogation	900	
	3. Sexual assault investigation	1,000	
	4. Informant Management	500	
		Total	4,400
4260	Small Tools and Equipment		200
4270	Vehicle Fuel		4,000
4300	Services - Administrative		13,000
	1. Lab Fees to County	13,000	
4380	Services - Other		5,000
4440	Maintenance of Vehicles		700
Total Supplies and Services			27,600

COPS GRANT FUND EXPENDITURE DETAIL

FUND: 03 COPS GRANT FUND
PROGRAM: 193 - Investigations

FY 13
BUDGET

ACCOUNT LINE ITEM

MINOR CAPITAL

4800	Equipment Purchase		3,000
	1. Cell Phone Software	3,000	

Total Minor Equipment			3,000
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 194 - Communications and Records

FY 13
 BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4100	Supplies - Office		3,500
4130	Supplies - Data Processing		1,700
4150	Supplies - Other		600
4170	Supplies - Custodial		300
4190	Operating Supplies and Tools		100
4200	Dues and Memberships		300
	1. CAPE Dues - This account pays for the Property Evidence Officer to belong to the California Association for Property and Evidence	150	
	2. CLEARs Dues - This account pays for the Records Supervisor to be a member of the California Law Enforcement Area Records Supervisors	75	
	3. CALNENA Dues - The Support Supervisor is a member of CALNENA - California branch of the National Emergency Number Association (NENA)	75	
		<u>Total</u>	300
4205	Subscriptions and Publications		300
	1. IAPE International Association for Property and Evidence - This directory allows personnel to look up addresses and corresponding phone numbers	100	
	2. Hotline Manual	100	
	3. Dispatch Monthly	100	
		<u>Total</u>	300
4214	Training and Education		3,000
	1. Dispatch Update	1,500	
	2. Basic Dispatch	500	
	3. Property/Evidence	1,000	
		<u>Total</u>	3,000
4234	Printing and Copying		4,000
4240	Telephone		7,000
4250	Postage and Shipping		2,000
4260	Small Tools and Equipment		300
	1. Miscellaneous small tools and equipment	300	
4280	Insurance		26,381
4340	Services - Communications		14,000
	1. GSC Information Technology	7,000	
	the communication line with State services and other agencies. This account is affected by the number of inquiries we make		
	2. Motorola Service Contract	7,000	
		<u>Total</u>	14,000
4350	Services - Maintenance		24,700
	1. Auto Tracs	1,200	
	2. CLETS Service Contract	2,500	
	3. Critical Reach	500	
	4. Laser fiche document imaging support	1,700	
	5. RACAL maintenance contract for voice logger	2,100	
	6. Copier maintenance	1,500	
	7. Virus Scan Protection	1,000	
	8. Easy Link	200	
	9. CAD/RMS Maintenance	12,700	
	10. CAD to CAD Maintenance	1,300	
		<u>Total</u>	24,700

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 194 - Communications and Records

ACCOUNT	LINE ITEM	FY 13 BUDGET
4360	Services - Miscellaneous	200
	1. SLO County Delinquent Parking Fees - This is to cover a charge of \$1.5 per delinquent parking citation	200
4380	Services - Other	100
4390	Contractual Obligations	6,000
	1. Retirement medical (Varley)	6,000
4470	Maintenance of Equipment	200
Total Supplies and Services		94,681

COPS GRANT FUND EXPENDITURE DETAIL

FUND: 03 COPS GRANT FUND
PROGRAM: 194 - Communications and Records

FY 13
BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4100	Supplies - Office		8,000
	1. IT Support	8,000	

Total Supplies and Services	8,000
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MINOR CAPITAL

4800	Equipment Purchase		16,000
	1. PA/Jail Intercom System	10,000	
	2. Dispatch equipment and facility needs	6,000	
		Total	16,000

Total Minor Equipment	16,000
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