

## STAFF REPORT

**TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS**

**FROM: ROBERT PERRAULT, CITY MANAGER**

**SUBJECT: REVISIONS TO APPOINTMENT OF COUNCIL MEMBERS TO VARIOUS  
BOARDS, COMMISSIONS, AND COMMITTEES**

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### BACKGROUND

Each year, the Council reviews a list of committee assignments in order to determine interest in serving as the City's representative to various boards and commissions throughout the County. Committee assignments were determined in December 2012; and revised on April 1, 2013 with the appointment of Council Member Marshall. Recently, County Counsel has informed Council Member Marshall that he may have a conflict of interest with his appointment as the City's representative to the SLO County Water Resources Advisory Committee (WRAC) and as an alternate for the Zone 3 Advisory Committee. County Counsel advised Mr. Marshall that the "conflict or appearance of a conflict" arises from his employment for County Public Works. Council Member Marshall has asked that the City Council reconsider certain committee assignments.

Mayor Pro Tem Bright has also indicated that she can no longer serve as the City's representative or as an alternate to the WRAC as a result of work-related constraints. Staff has attached a copy of current Council appointments for the remainder of 2013. (Attachment 2.) Staff is recommending the Council review the assignments and then adopt the Resolution (Attachment 1) making changes as appropriate to the Committee assignments.


### DISCUSSION

The City Council's past practice has been to determine committee assignments (representatives and alternates) through a process of discussion and consensus. A draft Resolution has been prepared to confirm City Council appointments (Attachment 1).

Since the City Council adopted FPPC Form 806 on July 16, 2012, a Council Member may now participate in a decision to appoint him or herself to a compensated position, consequently only one draft resolution has been prepared for Council's consideration. When there is a change in compensation or representation, Form 806 must be amended and posted on the City website.

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### APPROVED FOR FORWARDING



ROBERT PERRAULT  
CITY MANAGER

### Please Review for the Possibility of a Potential Conflict of Interest:

- |  |                                   |
|--|-----------------------------------|
| <input checked="" type="checkbox"/> None Identified by Staff | <input type="checkbox"/> Lee      |
| <input type="checkbox"/> Peterson                            | <input type="checkbox"/> Marshall |
| <input type="checkbox"/> Bright                              | <input type="checkbox"/> Nicolls  |

Meeting Date: May 6, 2013

Agenda Item No. 12

### **ALTERNATIVES**

The City Council has the following alternatives to consider:

1. Reassign the committee appointments to eliminate the potential conflicts of interest for Council Member Marshall and adopt the Resolution confirming the new appointments; and authorize the City Clerk to amend FPPC Form 806 as may be necessary for posting on the City website.
2. Take no action and carry this item over for discussion to a future meeting.
3. Provide alternative direction to staff.

### **RECOMMENDED ACTIONS**

Follow past practice to determine committee assignments by consensus in a mutually agreeable manner, and take the following actions: 1) Adopt the Resolution confirming certain Council appointments; and 2) authorize the City Clerk to update FPPC Form 806 for posting on the City website as may be necessary.

### **FISCAL IMPACT**

It is likely that costs will be incurred for City representatives to attend various committee meetings within the scope of their assignments. Although not necessarily a fiscal impact, it should be noted that Zone 3 representation requires final approval by the San Luis Obispo County Board of Supervisors.

### **PUBLIC NOTIFICATION**

The agenda was posted in accordance with the Brown Act.

### **Attachments**

1. Resolution confirming certain City Council committee assignments  
Exhibit A: Council appointments for the remainder of 2013
2. FPPC Form 806

RESOLUTION NO.13-\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVER BEACH, CALIFORNIA, CONFIRMING CITY COUNCIL COMMITTEE ASSIGNMENTS FOR THE REMAINDER OF CALENDAR YEAR 2013

WHEREAS, the City Council is involved in various committees, boards, and organizations that serve the City and provide for representation of the City's interests; and

WHEREAS, the City Council considers committee assignments on an annual basis to ensure adequate representation of the City's elected officials throughout the County.

WHEREAS, with the resignation of former Council Member Molnar, the City Council discussed assignments to these committees, boards, and organizations at a regular meeting on Monday, May 6, 2013.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grover Beach that this Resolution does hereby supersede all prior Resolutions dealing with these Council appointments to various standing committees, boards, and organizations; and that the City representatives from this date forward are designated in the attached Exhibit A, in accordance with the description of the assignments as described in Exhibit B.

On motion by \_\_\_\_\_, second by \_\_\_\_\_ and on the following roll-call vote, to wit:

- AYES: Council Members -
- NOES: Council Members -
- ABSENT: Council Members -
- ABSTAIN: Council Members -

the foregoing Resolution was PASSED, APPROVED, and ADOPTED at a regular meeting by the City Council of the City of Grover Beach, California, this 6<sup>th</sup> day of May, 2013.

**DRAFT**  
\_\_\_\_\_  
DEBBIE PETERSON, MAYOR

Attest:

\_\_\_\_\_  
DONNA L. McMAHON, CITY CLERK

Resolution No. 13-\_\_ : Exhibit A

**COUNCIL APPOINTMENTS FOR THE REMAINDER OF 2013**

ASSIGNMENT	2013 REPRESENTATIVE	ALTERNATE
Advisory Body Screening Committee <sup>1</sup>	See below	--
Air Pollution Control District (APCD)	Debbie Peterson	Glenn Marshall
Audit Committee	Karen Bright	- None -
Chamber of Commerce - Arroyo Grande & Grover Beach	Jeff Lee	- None -
Economic Vitality Corporation - (EVC)	Debbie Peterson	Karen Bright
Five Cities Fire Joint Powers Authority	Bill Nicolls	Karen Bright
Homeless Services Oversight Council (HSOC)	Jeff Lee	Glenn Marshall
Housing Trust Fund	Karen Bright	N/A
Integrated Waste Management Authority (IWMA)	Jeff Lee	Glenn Marshall
SLO County Visitors & Conference Bureau (SLOCVCB) (also known as "Visit San Luis Obispo County")	Jeff Lee	Karen Bright
SLO County Water Resources Advisory Committee (WRAC)	_____	_____
SLO Council of Governments / SLO Regional Transit Authority (SLOCOG / SLORTA)	Debbie Peterson	Bill Nicolls
South County Area Transit (SCAT)	Bill Nicolls	Karen Bright
South SLO County Sanitation District (SSLOCSD)	Debbie Peterson	Glenn Marshall
Zone Three Advisory Committee	_____	_____

Note: The City updates and posts FPPC Form 806 to the City website to report additional compensation that officials receive when appointing themselves to positions on committees, boards or commissions of a public agency, special district, and joint powers agency or authority. (Pursuant to Regulation 18705.5, amended March 2012)

<sup>1</sup>Per action of the City Council on October 16, 2000, Council committee representation will be by random selection.

**EXHIBIT B**  
**CITY OF GROVER BEACH**  
**COUNCIL COMMITTEES**

Annually, the City Council makes appointments of City Council members to the various committees and commissions to ensure adequate representation of elected officials throughout the County. The assignment and representative requirements are as follows:

1. **Advisory Body Screening Committee**

Requirement: Mayor and 1 Council Member (who is selected by random drawing pursuant to Council direction on October 16, 2000.)

This committee serves as an interview board for interviewing prospective candidates for one of the City's three Advisory Bodies. The committee is comprised of the Mayor, one Council Member, and the Chairperson of the respective Advisory Body.

Meetings: Scheduled only when there are vacancies on an Advisory Body and applicants to be considered for appointment(s).

Estimated time commitment for City representative: Minimal. Primarily agenda review, attending meetings as scheduled to interview applicants, and making recommendation(s) to the City Council.

Stipend: None.

2. **Air Pollution Control District (APCD)**

Requirement: 1 Council Member and 1 Alternate

This is the County-wide legislative authority which deals with clean air maintenance and attainments and consists of twelve members - five County Supervisors and one City Council representative from each of the seven incorporated cities. City representation was authorized in 1994. As of January 1, 2010, alternates may also be appointed (Health and Safety Code section 40100.5).

Meetings: The fourth Wednesday of every odd-numbered month at 9 a.m. (with some exceptions) in the County Board of Supervisors Chambers, 1055 Monterey Avenue, San Luis Obispo.

Estimated time commitment for City representative: Agenda review of technical materials / information and attending regular meetings (approx. 3 hours) and special meetings / workshops as needed. May require attendance at out of area meetings, if appointed as the APCD Representative or Alternate to the South Central Coast Air Basin Control Council.

Stipend: \$100 per regular meeting attendance (as of July 2009; no provision for attending special meetings or workshops).

Current Representatives: Debbie Peterson, Glenn Marshall - Alternate (2013)

Past Representatives: Karen Bright, Debbie Peterson - Alternate (2012)  
Karen Bright, Debbie Peterson - Alternate (2011)  
Karen Bright, No Alternate Authorized (2010)  
Karen Bright, No Alternate Authorized (2009)

*Exhibit B - Committee Descriptions*

3. **Audit Committee**

Requirement: City staff and 1 Council Member  
(As determined at the City Council meeting on April 21, 2008 ).

In order to comply with the Statement of Auditing Standards (SAS) No. 114, the City of Grover Beach has established an Audit Committee.

Meetings: The committee representative attends a pre-audit meeting in June and/or a post-audit meeting in October or November. The committee then reports back to the City Council during "Council Committee Reports".

Estimated time commitment for City representative: Primarily agenda review and attending meetings as scheduled.

Current Representatives: Karen Bright, Alternate - None

Past Representatives: Karen Bright, Alternate - None (2012)  
Karen Bright, Debbie Peterson - Alternate (2011)  
Karen Bright, Debbie Peterson - Alternate (2010)  
Karen Bright, Debbie Peterson - Alternate (2009)

4. **Chamber of Commerce - Arroyo Grande & Grover Beach**

Requirement: None.

The City had an agreement with the Grover Beach Chamber of Commerce for a designated representative to act as the Chamber liaison and program manager for the agreement. The liaison was to provide monthly updates to the Chamber Board on general City business, business initiatives, community initiatives, development projects, public safety and other City business as appropriate. Since the Grover Beach Chamber of Commerce merged with the Arroyo Grande Chamber of Commerce, the Council has expressed an interest in continuing to designate a City representative to attend Chamber events. At this time, there is no formal agreement between the City and the Arroyo Grande & Grover Beach Chamber.

Meetings: The Chamber holds monthly events for the entire membership - lunches, educational workshops, mixers, special events, etc.

Estimated time commitment for City representative: Attending Chamber events, as scheduled.

Stipend: None.

Current Representatives: Jeff Lee, Alternate - None (2013)

Past Representatives: Debbie Peterson, Alternates - John Shoals, Phyllis Molnar  
City staff (2011 and prior)

[ad hoc committee for marketing & signage: John Shoals and Debbie Peterson (2011)]

*Exhibit B - Committee Descriptions*

5. **Economic Vitality Corporation (EVC)**

Requirement: 1 Council Member and Alternate

The City has an agreement with the Economic Vitality Corporation to participate and support the establishment of a regional economic development effort to diversify and expand its economic base for industrial, retail, commercial, recreational, and general business services. A City Council Member is appointed to serve on the Board of Directors.

Meetings: The fourth Wednesday of each month from 4:00 - 5:30 p.m. (with some exceptions). Location: Offices of Cannon Corporation, 1050 Southwood Drive, San Luis Obispo, CA.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approx 1.5 - 2 hours) and special meetings/workshops as needed.

Stipend: None

Current Representatives: Debbie Peterson, Karen Bright - Alternate

Past Representatives: Debbie Peterson, Karen Bright - Alternate (2012)

Debbie Peterson, Karen Bright - Alternate (2011)

Karen Bright, Debbie Peterson - Alternate (2010)

Karen Bright, Debbie Peterson - Alternate (2009)

6. **Five Cities Fire Joint Powers Authority**

(Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District)

Requirement: 1 City Council Member and 1 Alternate

Provision of fire protection services provided through a joint powers agreement with the Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District. The Authority Board consists of an elected official from each member agency. The Fire Chief serves as the Executive Officer of the Authority.

Meetings: The third Friday of (at minimum) every other month at 2:00 p.m. at Grover Beach City Hall Council Chambers, with special meetings scheduled as needed.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approx 1.5 hours per month) and special meetings, as needed.

Stipend: None

Current Representatives: Bill Nicolls, Karen Bright - Alternate

Past Representatives: John Shoals, Bill Nicolls - Alternate (2012)

John Shoals, Bill Nicolls - Alternate (2011)

John Shoals, Bill Nicolls - Alternate (2010)

John Shoals, Bill Nicolls - Alternate (2009)

*Exhibit B - Committee Descriptions*

7. **Homeless Services Oversight Council (HSOC)**

Requirement: 1 City Council Member and 1 Alternate

The purpose of this county-wide agency is to lead, facilitate, and provide oversight for the implementation of the "Path to A Home, San Luis Obispo Countywide 10-Year Plan to End Homelessness". Homeless services include both housing and supportive services. Membership is comprised of a broad spectrum of representatives, including the County Board of Supervisors, each City, certain County government departments (health, planning, social services, veteran services, and probation), law enforcement, business organizations, academic institution, faith community, as well as interested community members.

Meetings: Scheduled bi-monthly (six times per year), at a time and date determined by its members and may be changed by a majority vote of the HSOC at any regular meeting. Location varies - County Government Center or San Luis Obispo Veterans' Building.

Estimated time commitment for City representative: Primarily agenda review and attending meetings (approx. 2 hrs), as well as special meetings/workshops or events as needed.

Stipend: None.

Current Representatives: Jeff Lee, Glenn Marshall - Alternate (as of April 2013)

Past Representatives: Bill Nicolls, Karen Bright - Alternate (2012)  
Bill Nicolls, No Alternate appointed (2011)  
N/A (for 2010 and prior years)

8. **Housing Trust Fund**

Requirement: 1 Council Member, staff member or other individual  
(No alternate representative may be appointed)

Responsibility includes serving on the loan committee, making recommendations for loan policies and procedures to the Housing Trust Fund Board of Directors for low and moderate-income and senior housing.

Meetings: The second Thursday of each month at 3:00 p.m. at 71 Zaca Lane, Suite 130, San Luis Obispo, CA 93401 (across the street from corporate office of The Tribune).

Estimated time commitment for City representative: Primarily agenda review and attending meetings (approx. 2 hrs); additional time occasionally required to review financial documents regarding loan recommendations.

Stipend: None.

Current Representatives: Karen Bright, No Alternate authorized

Past Representatives: Phyllis Molnar, No Alternate authorized (2012)  
Phyllis Molnar, No Alternate authorized (2011)  
Debbie Peterson, No Alternate authorized (2010)  
Debbie Peterson, No Alternate authorized (2009)



Exhibit B - Committee Descriptions

9. **Integrated Waste Management Authority (IWMA)**

Requirement: 1 City Council Member and 1 Alternate

Responsibility includes preparing an integrated waste management plan implementing the state-mandated legislation AB 939. The plan will include elements for recycling, composting, education, and various other areas. The role of the authority member is to guide the reduction of the County's waste stream. *Note: Approval by Board of Supervisors is not required for these assigned representatives.*

Meetings: Held at 1:30 p.m. on the second Wednesday of each odd numbered month (e.g., January, March, May, etc). Location: San Luis Obispo County Board of Supervisors Chambers, 1055 Monterey Street, San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approximately 2 hrs).

Stipend: None.

Current Representatives: Jeff Lee, Glenn Marshall - Alternate (as of April 2013)

Past Representatives: Karen Bright, Bill Nicolls - Alternate (2012)  
Phyllis Molnar, Bill Nicolls - Alternate (2011)  
Robert Mires, Bill Nicolls - Alternate (2010)  
Robert Mires, Bill Nicolls - Alternate (2009)

10. **San Luis Obispo County Visitors & Conference Bureau (SLOCVCB)**

Requirement: 1 City Council Member or City Representative

The SLOCVCB promotes countywide tourism opportunities and complements the efforts of local communities and organizations. It is a private, non-profit organization with membership comprised of local businesses, chambers of commerce, County government, and most incorporated cities in the County. The organization is also known as "Visit San Luis Obispo County".

Meetings: Held at a member hotel on the 3<sup>rd</sup> Wednesday of the month at 8:30 a.m.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approximately 1.5 - 2 hrs), and special meetings/workshops as needed. The SLOCVCB organizes the 4-day Sunset Savor the Central Coast event, which may involve additional time attending the event, plus activities associated with event promotion.

Stipend: None

Current Representatives: Jeff Lee, Karen Bright - Alternate

Past Representatives: Debbie Peterson, John Shoals - Alternate (2012)  
Debbie Peterson, Phyllis Molnar - Alternate (2011)  
Debbie Peterson, No Alternate (2010)  
Debbie Peterson, No Alternate (2009)

Exhibit B - Committee Descriptions

11. **San Luis Obispo County Water Resources Advisory Committee (WRAC)**

Requirement: 1 Council Member

This organization is involved with water supplies and availability of water on a county-wide basis. The purpose is to advise the County Board of Supervisors concerning all policy decisions relating to water resources of the SLO County Flood Control & Water Conservation District, to recommend specific water resource programs, and to recommend methods of financing water resource programs. **Note: Council appointed representatives require approval by the Board of Supervisors.**

Meetings: First Wednesday of each month, except July and August, from 1:30 p.m. - 3:30 p.m. at the San Luis Obispo City/County Library, 995 Palm Street, San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approximately 2.5 - 3 hrs), and special meetings/workshops as needed. Additional time required if volunteering to serve on ad hoc subcommittee assignments approximately six times/year (eg., reviewing biennial water report for County). Ad hoc committees meeting are scheduled as needed

Stipend: None.

Current Representatives: Glenn Marshall, Alternate - Karen Bright (as of April 2013)

Past Representatives: Phyllis Molnar, Bill Nicolls - Alternate (2012)  
Bill Nicolls, Phyllis Molnar - Alternate (2011)  
Robert Mires, Debbie Peterson - Alternate (2010)  
Robert Mires, Debbie Peterson - Alternate (2009)

12. **San Luis Obispo Council of Governments / San Luis Obispo Regional Transit Authority (SLOCOG / SLORTA)**

Requirement: 1 Council Member and 1 Alternate

**SLOCOG** is a regional governing body organized through a joint powers agreement that has responsibility for regional transportation planning primarily.

Meetings: First Wednesday of every month (more frequently if needed) and start at 8:30 a.m. at the County Board of Supervisors Chambers in San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approximately 4-5 hrs for SLOCOG), and special meetings/workshops as needed.

Stipend: \$100 per meeting.

**SLORTA** is operated through a joint powers agreement with SLOCOG to oversee the County-wide rapid transit system. The representative is **usually the same representative** as the SLOCOG representative, because SLORTA meetings start either before or after SLOCOG and has the same Board.

*Exhibit B - Committee Descriptions*

Meetings: First Wednesday of every month either before or after the SLOCOG meeting.  
Location: County Board of Supervisors Chambers in San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approximately 1.5 - 2 hours for SLORTA), and special meetings/workshops as needed.

Stipend: None.

Current Representatives: Debbie Peterson, Bill Nicolls - Alternate

Past Representatives: John Shoals, Bill Nicolls - Alternate (2012)  
John Shoals, Bill Nicolls - Alternate (2011)  
John Shoals, Bill Nicolls - Alternate (2010)  
John Shoals, Bill Nicolls - Alternate (2009)

13. **South County Area Transit (SCAT)**

Requirement: 1 Council Member and 1 Alternate

This Joint Powers Authority is responsible for providing a regional rapid transit system for the Five Cities Area and a connector for the county-wide rapid transit system.

Meetings: Held quarterly on the 3<sup>rd</sup> Wednesday of the month at 3:30 p.m. at the City of Arroyo Grande Council Chambers, 214 E. Branch Street.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approx. 1 - 1.5 hrs) and special meetings as needed.

Stipend: None.

Current Representatives: Bill Nicolls, Karen Bright - Alternate (as of April 2013)

Past Representatives: John Shoals, Phyllis Molnar - Alternate (2012)  
John Shoals, Bill Nicolls - Alternate (2011)  
John Shoals, Bill Nicolls - Alternate (2010)  
John Shoals, Bill Nicolls - Alternate (2009)

14. **South San Luis Obispo County Sanitation District (SSLOCSD)**

Requirement: Mayor or Mayor's Designee and 1 Alternate

The City contracts with the Sanitation District for waste water collection and treatment. The District is governed by a Board of Directors composed of the presiding officer from the Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District, or their respective alternates (per Memorandum of Understanding between the City and the Sanitation District, as well as Health and Safety Code sections 4730-4735)

Meetings: The first and third Wednesdays of each month at 6:00 p.m. at the Sanitation District Office, 1655 Front Street, Oceano.

Estimated time for City representative: Primarily agenda review and attendance at regular meetings (approx 1.5 hours) and special meetings/workshops *as needed*.

Stipend: \$100 per meeting (2 meetings held/month)

Exhibit B - Committee Descriptions

Current Representatives: Debbie Peterson, Glenn Marshall - Alternate (as of April 2013)  
Past Representatives: Bill Nicolls, John Shoals - Alternate  
Bill Nicolls, Karen Bright - Alternate (2011)  
Bill Nicolls, Robert Mires - Alternate (2010)  
Bill Nicolls, Robert Mires - Alternate (2009)

15. **Zone Three Advisory Committee**

Requirement: 1 Council Member and 1 Alternate

This is a County organized committee to handle the operation of Lopez Lake for both recreation and water facilities. The Advisory Committee works closely with the Zone 3 Technical Advisory Committee. **Note: Council-appointed representatives require final approval by the Board of Supervisors.**

Meetings: Scheduled on the third Thursday of every odd numbered month (Jan, Mar, May, etc) at 6:30 p.m., and held in the Council or Board Chambers of the local member agencies on a rotating basis - Grover Beach, Arroyo Grande, Oceano, and Pismo Beach.

Estimated time for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approx 2 hours) and special meetings/workshops as needed. May occasionally require additional time to meet with City staff, depending upon the complexity of the agenda item(s).

Stipend: None.

Current Representatives: Karen Bright, Glenn Marshall - Alternate (as of April 2013)  
Past Representatives: Phyllis Molnar, Karen Bright - Alternate  
Bill Nicolls, Phyllis Molnar - Alternate (2011)  
Robert Mires, Debbie Peterson - Alternate (2010)  
Robert Mires, Debbie Peterson - Alternate (2009)

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Other appointments that involve the City Council are listed below.

These appointments are not made by the Grover Beach City Council as the appointing authority is another source.

1. **Airport Land Use Commission.** This is a county-appointed Commission that decides how to develop land around the airports throughout the County. Appointment is made by the City Selection Committee. *Meetings are held the third Wednesday of the month at City Hall in San Luis Obispo at 1:30 p.m.*
2. **City Selection Committee** The City Selection Committee is comprised of the mayor of each of the seven cities. The City Selection Committee makes appointments to the Airport Land Use Commission, California ID System Advisory Board, LAFCO, and Supplemental Law Enforcement Oversight Committee.

*Exhibit B - Committee Descriptions*

3. **Channel Counties Division of the League of California Cities.** The Channel Counties Division is comprised of cities within the San Luis Obispo, Santa Barbara, and Ventura Counties. Council Members frequently serve as representatives to a variety of statewide committees sponsored by the League of California Cities.

Should anyone desire to be appointed to one of the statewide committees, they should express that interest. Policy committee appointments are made by: a) the League President, b) each League division, and c) each department of the League of California Cities.

*Channel Counties Division meetings are held quarterly, usually in the evening. Location rotates between each County, with one meeting held at the Annual League of California Cities Conference.*

*League of California Cities Policy Committee meetings are held quarterly, usually during the day. Location rotates between northern and southern California, with one meeting held at the Annual League of California Cities Conference..*

4. **Joint Powers Agreement with State Parks Department.** In 2007 the City of Grover Beach entered into an agreement with the California State Parks Department for the development of the "Beach Front Lodge". City representatives to the Joint Authority have consisted of the Mayor, the Mayor Pro Tem, City Manager, and City Attorney. The purpose of the Committee is to meet, as appropriate, with counterparts from State Parks to facilitate the development of the Grover Beach Lodge and Conference Center. The Committee reports directly to the City Council and has no power to act independently of the Council.
5. **Local Agency Formation Commission (LAFCO).** This is a seven-member body made up of two members of the Board of Supervisors with an alternate, two members from City Councils throughout the County with an alternate, two members from Special Districts, and a public member designated by the other LAFCO Commission Members. The City Council representatives are appointed by the Council of Mayors' City Selection Committee.

The organization concerns itself with annexations, de-annexations, and spheres of influences relating to governmental agency boundaries. *The organization meets in San Luis Obispo during the daytime as agenda items require.*

###

Agency Report of:  
Public Official Appointments

A Public Document

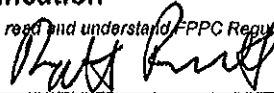
<b>1. Agency Name</b> City of Grover Beach		<b>CITY OF GROVER BEACH</b>  <b>APR - 8 2013</b> <b>RECEIVED</b>	<b>California Form 806</b> For Official Use Only
Division, Department, or Region (If Applicable)			
Designated Agency Contact (Name, Title) Donna L. McMahon, City Clerk			Date Posted: 04/03/2013 <small>(Month, Day, Year)</small>
Area Code/Phone Number (805) 473-4567	E-mail dmcMahon@grover.org	Page <u>1</u> of <u>1</u>	

**2. Appointments**

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
Air Pollution Control District (APCD)	▶ Name <u>Peterson, Debbie</u> <small>(Last, First)</small>  Alternate, if any <u>Marshall, Glenn</u> <small>(Last, First)</small>	▶ <u>04 / 01 / 13</u> <small>Appt Date</small>  ▶ <u>*until rescinded</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u>  ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
San Luis Obispo Council of Governments (SLOCOG)	▶ Name <u>Peterson, Debbie</u> <small>(Last, First)</small>  Alternate, if any <u>Nicolls, Bill</u> <small>(Last, First)</small>	▶ <u>04 / 01 / 13</u> <small>Appt Date</small>  ▶ <u>*until rescinded</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u>  ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
South San Luis Obispo County Sanitation District (SSLOCS D)	▶ Name <u>Peterson, Debbie</u> <small>(Last, First)</small>  Alternate, if any <u>Marshall, Glenn</u> <small>(Last, First)</small>	▶ <u>04 / 01 / 13</u> <small>Appt Date</small>  ▶ <u>*until rescinded</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u>  ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
California Joint Powers Insurance Authority (CJPIA)	▶ Name <u>Peterson, Debbie</u> <small>(Last, First)</small>  Alternate, if any <u>Perrault, Robert</u> <small>(Last, First)</small>	▶ <u>04 / 01 / 13</u> <small>Appt Date</small>  ▶ <u>**ongoing</u> <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u>  ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other

**3. Verification**

I have read and understand FPPC Regulation 18706.6. I have verified that the appointment and information identified above is true to the best of my information and belief.

  
Signature of Agency Head or Designee

Robert Perrault  
Print Name

City Manager  
Title

04/03/2013  
(Month, Day, Year)

Comment: \*appts by Resolution/ \*\*CJPIA Appts= Mayor; 1st Alt: City Mgr; 2nd Alt: Admin Svs Dir; 3rd Alt: HR Coordinator

## Agency Report of: Public Official Appointments

### Background

This form is used to report additional compensation that officials receive when appointing themselves to positions on committees, boards or commissions of a public agency, special district, and joint powers agency or authority. For example, a city councilmember may be appointed to serve as the city's representative on a joint powers insurance authority or a metropolitan planning organization or mayor. (Regulation 18705.6, amended 03.2012)

Each agency must post on its website a single Form 806 which lists all the paid appointed positions. When there is a change in compensation or a new appointment, the Form 806 is updated to reflect the change. The form must be updated promptly as changes occur.

### Initial Agency Posting

As soon as possible, each agency should prepare a Form 806 identifying all of the current paid appointments to other governmental agencies. Thereafter, the form may be amended to include the future appointments.

### Instructions

This form must be posted prior to a vote (or consent item) to appoint a governing board member to a paid position on another agency.

#### Part 1. Agency Identification

Identify the agency name and information on who should be contacted for information.

#### Part 2. Appointments

Identify the name of the other agency, board or commission. List the name of the official, and an alternate, if any.

List the appointment date and the length of term the agency official will serve. Disclose the stipend provided per meeting and the estimated annual payment. The annual salary is an estimate as it will likely vary depending on the number of meetings. It is not necessary to revise the estimate at the end of the calendar year.

#### Part 3. Verification

The agency head or his/her designee must sign the verification.

### Frequently Asked Questions (FAQs)

1. When does an agency need to complete the Form 806?

A Form 806 is required when an agency's board members vote on an appointment for a board member to serve on another governmental agency and pay is provided.

2. The city council votes to serve as the city's housing authority, a separate entity. Will the Form 806 be required?

If the council members receive an additional compensation for serving on the housing authority, the Form 806 is required. If there is no payment, the Form 806 is not required.

3. Are appointments made by a governing board to appoint one of its members to serve as an officer of that board for additional pay (e.g. mayor) required to be disclosed on Form 806?

Yes. Regulation 18705.6 permits voting on your own appointment to position of mayor as well as other boards and commissions so long as proper disclosure on the Form 806 is made. This exception and disclosure apply to agencies with governing boards that are elected or appointed.

4. In determining the salary, must the agency include mileage reimbursements, travel payments, health benefits, and other compensation?

No. The FPPC regulation only requires the reporting of the stipend or salary.

5. Which agency must post the Form 806?

The agency that is voting to appoint a public official must post the Form 806 on its website. The agency that the official will serve as a member is not required to post the Form 806. The form is not sent to the FPPC.

6. When must the Form 806 be amended?

The Form 806 should be amended promptly upon any of the following circumstances: (1) the number of scheduled meetings is changed, (2) there is a change in the compensation paid to the members, or (3) there is a change in membership on the board or commission.

7. When a body meets irregularly, how should the annual compensation be estimated?

The agency should estimate compensation using the highest number of meetings.

8. In 2013 our agency will have a new appointment to a new agency. How is the Form 806 updated?

Before the agency votes on the appointment, the agency should update the Form 806 and identify the other governmental entity's name. If known, also include other information such as the number of meetings and stipend. As long as that information is posted prior to a vote of the governing board on an appointment, the agency is in compliance with Regulation 18705.6. Following the vote, the agency must update the form to identify the individual that will serve.

### Privacy Information Notice

Information requested by the FPPC is used to administer and enforce the Political Reform Act. Failure to provide information may be a violation subject to penalties. All reports are public records available for inspection and reproduction. Direct questions to FPPC's General Counsel, Fair Political Practices Commission, 428 J Street, Ste. 620, Sacramento, CA 95814.