

CITY OF GROVER BEACH



Budget Companion Document FY 14

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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 000 - Non Departmental

ACCOUNT	LINE ITEM		FY 14 BUDGET
SUPPLIES & SERVICES			
4200	Dues and Memberships		15,443
	1. Visitors and Conference Bureau	5,443	
	2. Economic Vitality Corporation	5,000	
	3. Housing Trust Fund	5,000	
		Total	15,443
4210	Marketing and Meetings		10,000
	1. Chamber of Commerce for Stone Soup	5,000	
	2. Visitors and Conference Bureau for Savor the Central Coast	5,000	
		Total	10,000
4280	Insurance		20
	1. Property Insurance (old fire engine)	20	
4290	Miscellaneous Fees/Charges		5,000
	1. Administrative Fee for CalPERS Medical Insurance	5,000	
4310	Services - Legal		7,500
	1. Legal Services for the Five Cities Fire Authority per Agreement	7,500	
4390	Contractual Obligations		1,218,204
	1. Agreement with the Five Cities Fire Authority	1,206,660	
	2. Cost of Engine Five Cities Fire (Grover Beach Share - Payment 2 of 5)	11,544	
		Total	1,218,204

Total Supplies and Services			1,256,167
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DEBT SERVICE

4900	Principal		5,000
	1. Principal for Municipal Network	5,000	
4930	Interest		39,000
	1. Interest for Municipal Network	39,000	

Total Debt Service Payments			44,000
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 121 - Legislative

ACCOUNT	LINE ITEM		FY 14 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		300
4130	Supplies - Data Processing		500
4140	Supplies - Software		200
4150	Supplies - Other		1,600
	1. Framing of proclamations for Council presentation	300	
	2. Supplies for City Council Meetings	400	
	3. Purchase of minute books and archival acid free paper	700	
	4. Joint meetings with other legislative agencies	200	
	Total	<u>1,600</u>	
4200	Dues and Memberships		6,300
	1. Membership in City Clerks Association of California (CCAC)	200	
	2. Membership in the Int'l Institute of Municipal Clerks (IIMC)	200	
	3. Notary Public Certification and Membership in the National Notary Association	400	
	4. Membership in the Association of Records Managers & Administrators (ARMA)	200	
	5. League of California Cities & Channel Counties Division Annual Dues	5,300	
	Total	<u>6,300</u>	
4205	Subscriptions and Publications		100
	1. League Publications	100	
4210	Marketing and Meetings		5,000
	The 4th Segment denotes Council Member:		
	601 - Council Member Bright		
	604 - Mayor Pro Tem Nicolls		
	605 - Mayor Shoals		
	606 - Council Member Peterson		
	608 - Council Member Molnar		
	1. League of California Cities Annual Meeting/Three Members	4,400	
	2. Monthly Mayors' Meeting, City Council Receptions, Channel Counties Division Dinners and Chamber Installation Dinner	600	
	Total	<u>5,000</u>	
4211	Employee Recognition		1,000
	1. City Anniversary Celebration	1,000	
4220	Advertising and Notices		5,000
4230	Copying - Allocated		4,800
4234	Printing and Copying		1,500
4250	Postage and Shipping		6,700
	1. Mailing of Agendas and General Postage	3,000	
	2. Bulk rate mailing of three issues City Newsletter (Sea Breeze)	3,700	
	Total	<u>6,700</u>	
4260	Small Tools and Equipment		100
4270	Vehicle Fuel		75
4280	Insurance		200
	1. Errors and Omissions Insurance for Notary Publics	200	
4290	Miscellaneous Fees/Charges		15,000
	1. Miscellaneous	1,000	
	2. Election Costs from County	14,000	
	Total	<u>15,000</u>	
4380	Services - Other		6,800
	1. Contract for three issues of Sea Breeze	6,300	
	2. Contract for Internet web page management	500	
	Total	<u>6,800</u>	

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 121 - Legislative

ACCOUNT	LINE ITEM		FY 14 BUDGET
4386	Community and City Relations		900
	1. City's Annual Incorporation Celebration	900	
4400	Rentals and Leases Equipment		100
4440	Maintenance of Vehicles		75
4470	Maintenance of Equipment		150
Total Supplies and Services			56,400

MINOR CAPITAL

4880	Special Projects		4,000
	1. Codification of Municipal Code	2,000	
	2. Records Retention	2,000	
		Total	4,000
Total Minor Capital			4,000

GOVERNMENT ACCESS FUND EXPENDITURE DETAIL

FUND: 41 GOVERNMENT ACCESS FUND
PROGRAM: 121 - Legislative

FY 14
BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4390	Contractual Obligations		25,000
	1. AGP Video Contract	25,000	

Total Supplies & Services	25,000
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MINOR CAPITAL

4840	Data Processing Equipment		
	1. Video Room		20,000

Total Minor Capital	-
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 122 - General Management

FY 14
 BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4100	Supplies - Office		300
4130	Supplies - Data Processing		500
4140	Supplies - Software		100
4150	Supplies - Other		200
4205	Subscriptions and Publications		300
	1. League of California Cities Publications	100	
	2. Miscellaneous: including the Times Press Recorder and Tribune	200	
		<u>300</u>	
		Total	300
4210	Marketing and Meetings		3,000
	1. City Manager to attend League's City Managers' Department meeting	1,700	
	2. Miscellaneous meetings such as the Channel Counties Division dinners,	300	
	3. Chamber Installation dinner and the City Manager's meetings	1,000	
		<u>3,000</u>	
		Total	3,000
4230	Copying - Allocated		650
4234	Printing and Copying		600
4240	Telephone		2,000
	1. General Telephone Service	2,000	
4260	Small Tools and Equipment		100
4280	Insurance		1,400
	1. Property Insurance	1,400	
4310	Services - Legal		73,625
4470	Maintenance of Equipment		200
	1. Maintenance of Fax Machine	100	
	2. Maintenance of Postage Machine	100	
		<u>200</u>	
		Total	200

Total Supplies and Services			82,975
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DEBT SERVICE

4900	Principal		12,900
	1. Energy Retrofit Loan Principal	5,900	
4930	Interest		
	1. Energy Retrofit Loan Interest	7,000	
		<u>12,900</u>	

Total Debt Service Payments			12,900
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 123 - Human Resources

ACCOUNT	LINE ITEM		FY 14 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		200
4130	Supplies - Data Processing		200
4150	Supplies - Other		50
4200	Dues and Memberships		360
	1. California Public Employers Labor Relations Association Dues	360	
4205	Subscriptions and Publications		150
	1. Subscriptions for personnel law newsletters and various personnel publications	150	
4214	Training and Education		3,700
	1. Central Coast Employer Relations Training Consortium	3,700	
4218	Education Reimbursement		4,500
4220	Advertising and Notices		1,000
4230	Copying - Allocated		350
4234	Printing and Copying		300
4240	Telephone		600
4260	Small Tools and Equipment		50
4270	Vehicle Fuel		75
4290	Miscellaneous Fees/Charges		400
	1. Pre-employment fingerprinting process	400	
4310	Services - Legal		4,500
4355	Services - Medical		3,000
	1. Department of Transportation Drug and Alcohol Testing Program	1,500	
	2. Ongoing medical requirements - Police and Public Works Departments	1,500	
		Total	3,000
4380	Services - Other		500
	1. Pre-employment clearances including polygraph tests, credit checks, etc.	500	
4440	Maintenance of Vehicles		50
Total Supplies and Services			19,985

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 131 - General Accounting

FY 14
 BUDGET

ACCOUNT	LINE ITEM		
SUPPLIES & SERVICES			
4100	Supplies - Office		500
4130	Supplies - Data Processing		1,800
	1. Program's share of computer related costs such as disks, back-up system tapes, and miscellaneous computer related supplies	1,100	
	2. SIMM update for W2's and check signature, W2 paper and envelopes	700	
		Total	1,800
4150	Supplies - Other		100
4200	Dues and Memberships		600
	1. Government Finance Officers' Association (GFOA), Director and Assistant Director	350	
	2. California Society of Municipal Finance Officers' Association (CSMFO)	250	
	3. California Municipal Revenue and Taxation Association (CMRTA)	-	
		Total	600
4210	Marketing and Meetings		2,000
	1. Attend a finance related conference (CMRTA or CSMFO)	2,000	
4230	Copying - Allocated		1,800
4234	Printing and Copying		600
4240	Telephone		1,000
4250	Postage and Shipping		7,200
	1. Postage Meter and Certified Mailings	7,200	
4260	Small Tools and Equipment		200
4290	Miscellaneous Fees/Charges		100
4350	Services - Maintenance		20,400
	1. Half the financial system software technical support costs	15,900	
	2. Half the UniData license fee	2,900	
	3. Half the wIntegrate license fee	1,600	
		Total	20,400
4380	Services - Other		55,000
	1. Property Tax Administration Fee charged by the County	50,000	
	2. Off-Site Storage Fee and shredding charge	5,000	
		Total	55,000
4390	Contractual Obligations		27,200
	1. Audit Contracts - City Wide	14,500	
	2. Sales Tax Analysis Service and Reports	2,500	
	3. MBIA audit collection commissions on misallocated sales tax revenue	3,000	
	4. AKA & Associates commissions on State Mandated Cost Claims prepared for the City	6,000	
	5. DocuTeam file storage and destruction	1,200	
		Total	27,200
4470	Maintenance of Equipment		800
Total Supplies and Services			119,300
MINOR CAPITAL			
4840	Data Processing Equipment		50,000
	1. IT Services	25,000	
	2. Computers	7,000	
	3. Digital Voice Mail Maintenance	8,000	
	4. Trend Micro License Fee	4,000	
	5. Miscellaneous	6,000	
		Total	50,000
4880	Special Projects		3,000
	1. Cabinetry for Administrative Services Department office area	3,000	
Total Minor Capital			53,000

LOCAL TRANSPORTATION FUND EXPENDITURE DETAIL

FUND: 08 LOCAL TRANSPORTATION FUND
PROGRAM: 131 - General Accounting

ACCOUNT	LINE ITEM	FY 13 BUDGET
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SUPPLIES & SERVICES

4390	Contractual Obligations		3,500
	1. Audit Contracts - Local Transportation Fund	3,500	

	Total Supplies and Services	3,500
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WASTEWATER FUND EXPENDITURE DETAIL

FUND: 05 WASTEWATER FUND
PROGRAM 132 - Utility Billing

FY 13
BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4100	Supplies - Office		200
4130	Supplies - Data Processing		400
4150	Supplies - Other		100
4230	Copying - Allocated		50
4234	Printing and Copying		500
4240	Telephone		400
4250	Postage and Shipping		2,700
	1. General Postage	800	
	2. Postage for utility bills processed by billing service	1,900	
		<u>2,700</u>	
		Total	
4260	Small Tools and Equipment		100
4280	Insurance		1,225
	1. Program's share of general liability insurance	1,100	
	2. Retrospective Adjustment	125	
		<u>1,225</u>	
		Total	
4290	Miscellaneous Fees/Charges		1,200
	1. Credit card fees	1,200	
4350	Services - Maintenance		4,900
	1. 10% of the financial system software technical support costs	3,500	
	2. 10% of the UniData license fee	700	
	3. 10% of the wIntegrate license fee	700	
		<u>4,900</u>	
		Total	
4380	Services - Other		300
4390	Contractual Obligations		12,800
	1. Audit Contracts (City-wide, TDA Audit)	5,100	
	2. Outsourcing the printing, folding, stuffing, postage and mailing of the utility bills	3,000	
	3. Fees associated with credit card payments	4,300	
	4. Docuteam file storage and destruction	400	
		<u>12,800</u>	
4470	Maintenance of Equipment		250
		Total Supplies & Services	<u>25,125</u>

MINOR CAPITAL

4880	Special Projects		3,500
	1. Cabinetry for Administrative Services Department office area	3,500	
		Total Minor Capital	<u>3,500</u>

WATER FUND EXPENDITURE DETAIL

FUND: 06 WATER FUND
PROGRAM: 132 - Utility Billing

FY 13
BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4100	Supplies - Office		600
4130	Supplies - Data Processing		1,600
4150	Supplies - Other		100
4230	Copying - Allocated		100
4234	Printing and Copying		800
4240	Telephone		1,500
4250	Postage and Shipping		11,300
	1. General Postage	3,100	
	2. Postage for utility bills processed by billing service	8,200	
		<u>11,300</u>	
4260	Small Tools and Equipment		200
4280	Insurance		5,295
	1. Program's share of general liability insurance	4,200	
	2. Retrospective Adjustment	495	
	3. Fidelity Bond	600	
		<u>5,295</u>	
4290	Miscellaneous Fees/Charges		1,500
	1. Credit card fees	1,500	
4350	Services - Maintenance		17,000
	1. 10% of the financial system software technical support costs	12,600	
	2. 10% of the UniData license fee	2,600	
	3. 10% of the wIntegrate license fee	1,800	
		<u>17,000</u>	
4380	Services - Other		1,800
4390	Contractual Obligations		28,000
	1. Audit Contracts (City-wide, TDA Audit)	12,300	
	2. Outsourcing the printing, folding, stuffing, postage and mailing of the utility bills	10,700	
	3. Fees associated with credit card payments	5,000	
		<u>28,000</u>	
4470	Maintenance of Equipment		500
Total Supplies & Services			70,295

MINOR CAPITAL

4880	Special Projects		3,500
	1. Cabinetry for Administrative Services Department office area	3,500	
Total Minor Capital			3,500

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 133 - Risk Management

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BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4180	Supplies - Safety	100
4205	Subscriptions and Publications	700

Total Supplies and Services		800
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 141 - Planning

FY 13
 BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4100	Supplies - Office		300
4130	Supplies - Data Processing		300
	1. Print Cartridges	300	
4210	Marketing and Meetings		100
4220	Advertising and Notices		5,000
4230	Copying - Allocated		2,250
4234	Printing and Copying		750
4240	Telephone		2,500
4250	Postage and Shipping		3,300
4270	Vehicle Fuel		400
4280	Insurance		300
	1. Volunteer Insurance for Planning Commissioners	300	
4310	Services - Legal		19,000
	1. City Attorney	19,000	
4331	Outsourced Engineer - Cost Recovery		5,500
4380	Services - Other		9,225
	1. LAFCO Apportionment Cost	9,225	
4390	Contractual Obligations		15,000
	1. Planning/Environmental Consultants (Reimbursable)	15,000	
4440	Maintenance of Vehicles		200

Total Supplies & Services			64,125
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 144 - Building Inspection

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		100
4140	Supplies - Software		500
4205	Subscriptions and Publications		200
	1. International Code Council	200	
4230	Copying - Allocated		100
4234	Printing and Copying		50
4240	Telephone		50
4250	Postage and Shipping		600
4280	Insurance		12,750
	1. Programs share of City's liability insurance	11,200	
	2. Retrospective Adjustment	1,550	
	Total	12,750	
4310	Services - Legal		3,800
	1. City Attorney	3,800	
4331	Outsourced Engineer - Cost Recovery		5,000
4390	Contractual Obligations		78,400
	1. Contract Building Inspection Services	50,000	
	2. Plan Check Services (Building Plan Check \$12,000 & Engineering Plan Check \$1,500)	13,500	
	3. Additional Plan Check Services (Hotel)	14,900	
	Total	78,400	
Total Supplies & Services			101,550

WASTEWATER FUND EXPENDITURE DETAIL

FUND: 05 WASTEWATER FUND
PROGRAM: 161 - Wastewater System

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		100
4180	Supplies - Safety		500
4190	Operating Supplies and Tools		100
4200	Dues and Memberships		400
	1. Membership in California Rural Water Association (CRWA) (1/2 the cost)	400	
4230	Copying - Allocated		300
4260	Small Tools and Equipment		250
4270	Vehicle Fuel		9,000
4273	Propane		1,000
4275	Utilities - Electricity		8,000
4280	Insurance		29,550
	1. Program's share of general liability insurance	25,700	
	2. Vehicle Insurance	300	
	3. Retrospective Adjustment	3,550	
	Total	29,550	
4290	Miscellaneous Fees/Charges		1,600
	1. Permits	1,709	
4330	Services - Engineering		3,000
	1. Wastewater Atlas Update	1,500	
	2. Wastewater Engineering	1,500	
	Total	3,000	
4350	Services - Maintenance		3,500
4380	Services - Other		1,100,000
	1. Service costs for San Luis Obispo South County Sanitation District wastewater treatment	1,100,000	
4390	Contractual Obligations		23,680
	1. FOG Program (Fat Oil and Grease Program)	22,000	
	2. Program's share of retirement medical (Ford and Swift)	1,680	
	Total	23,680	
4430	Rentals and Leases Other		750
	1. Program's share of uniform rental	750	
4440	Maintenance of Vehicles		1,000
4450	Maintenance of Facilities		4,000
	1. Maintenance of the City's lift stations, metering stations, and mains	3,000	
	2. Pressure washing and cleaning of five wastewater lift station wells	1,000	
	Total	4,000	
4460	Maintenance of Infrastructure		140,000
	1. Sewer line cleaning and video (done each year, every other side of town)	140,000	
4470	Maintenance of Equipment		3,000
	1. Miscellaneous	500	
	2. Sewer jetter hose	2,500	
	Total	3,000	
Total Supplies & Services			1,329,730

WATER FUND EXPENDITURE DETAIL

FUND: 06 WATER FUND
 PROGRAM: 162 - Water System

FY 13
 BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4100	Supplies - Office		200
4130	Supplies - Data Processing		500
4150	Supplies - Other		60,000
	1. Supplies for Nitrate Plant	59,600	
	2. Hydrant Maintenance	400	
		<u>60,000</u>	
		Total	
4180	Supplies - Safety		800
4190	Operating Supplies and Tools		600
4200	Dues and Memberships		1,000
	1. Membership in California Rural Water Association (CRWA) (1/2 the cost)	1,000	
4214	Training and Education		2,000
	1. Annual renewal of state water operators license	2,000	
4230	Copying - Allocated		100
4234	Printing and Copying		2,000
	1. Annual Water Report/Miscellaneous	2,000	
4240	Telephone		7,000
	1. Normal telephone costs, and fourteen cell phones with 2-way radio capability	7,000	
4250	Postage and Shipping		1,000
	1. Annual Water Report	1,000	
4260	Small Tools and Equipment		1,200
	1. General items	1,200	
4270	Vehicle Fuel		12,000
	1. Fuel for vehicles assigned to this program	12,000	
4274	Utilities - Natural Gas		1,000
4275	Utilities - Electricity		120,000
4280	Insurance		37,150
	1. Program's share of general liability insurance	30,200	
	2. Vehicle Insurance	300	
	3. Property Insurance	2,500	
	4. Retrospective Adjustment	4,150	
		<u>37,150</u>	
		Total	
4290	Miscellaneous Fees/Charges		7,000
	1. Permits	7,000	
4310	Services - Legal		15,000
	1. Santa Maria Valley Water litigation	15,000	
4330	Services - Engineering		105,400
	1. General water engineering	25,000	
	2. NCMA to Staff Extension Services	25,300	
	3. NCMA Annual Report	43,200	
	4. NCMA/NMMA Groundwater Basin Characterization	3,900	
	5. NCMA Deep Percolation Analysis	8,000	
		<u>105,400</u>	
		Total	
4340	Services - Communications		4,000
4350	Services - Maintenance		15,000
	1. General Maintenance	9,000	
	2. Hydrant Maintenance	6,000	
		<u>15,000</u>	

WATER FUND EXPENDITURE DETAIL

FUND: 06 WATER FUND
 PROGRAM: 162 - Water System

ACCOUNT	LINE ITEM	FY 13 BUDGET
4360	Services - Miscellaneous	643,154
	1. Lopez Water Facility O & M	643,154
4380	Services - Other	50,000
	1. Water analysis cost to a certified laboratory for mandated testing	50,000
4390	Contractual Obligations	454,682
	1. Contract for Lopez Water	443,762
	2. Hydrant maintenance	6,000
	3. Program's share of retirement medical (Ford and Swift)	4,920
	Total	454,682
4430	Rentals and Leases Other	1,200
	1. Program's share of uniform rental	1,200
4440	Maintenance of Vehicles	5,000
4450	Maintenance of Facilities	34,000
4470	Maintenance of Equipment	1,000
Total Supplies & Services		1,581,986

MINOR CAPITAL

4810	Water Meters	500
4811	Water Meter Replacement	50,000
4880	Special Projects	65,000
	1. Implement hydrant flushing plan	5,000
	2. Hydrant flow/test maintenance	10,000
	3. Add/replace/exercise water valves	50,000
	Total	65,000
Total Minor Capital		115,500

WASTEWATER FUND EXPENDITURE DETAIL

FUND: 05 WASTEWATER FUND
 PROGRAM: 163 Storm Water System

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4100	Supplies - Office		200
4150	Supplies - Other		600
4185	Marketing Materials and Supplies		5,000
	1. Social marketing	5,000	
4234	Printing and Copying		500
4260	Small Tools and Equipment		100
4270	Vehicle Fuel		500
4276	Utilities - Water		1,600
	1. Water for street sweeping	1,600	
4278	Waste Disposal		3,000
4290	Miscellaneous Fees/Charges		8,000
4330	Services - Engineering		7,500
4350	Services - Maintenance		15,300
	1. Costa Bella Basin	5,940	
	2. 80% of Mentone Basin	9,360	
		Total	15,300
4360	Services - Miscellaneous		60,000
	1. Street Sweeping	60,000	
4380	Services - Other		10,000
	1. Inmate Labor	10,000	
4386	Community and City Relations		5,000
	1. Participation in community outreach events	5,000	
4390	Contractual Obligations		10,480
	1. Program's share of retirement medical (Ford and Swift)	480	
	2. Ordinance update	10,000	
		Total	10,480
4450	Maintenance of Facilities		2,000
	1. Filter replacement	1,500	
	2. Miscellaneous	500	
		Total	2,000
4470	Maintenance of Equipment		1,500
Total Supplies & Services			131,280

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 164 - Facility Maintenance (City Buildings, Parks, Train Depot, Open Space)

FY 13
BUDGET

ACCOUNT	LINE ITEM		
SUPPLIES & SERVICES			
4100	Supplies - Office		100
4130	Supplies - Data Processing		100
4150	Supplies - Other		1,500
	1. Light bulbs, screws, nails, brackets, tape, paint, brushes, etc.	1,500	
4170	Supplies - Custodial		15,000
	1. General Custodial	12,000	
	2. Mutt Mitts	3,000	
		<u>15,000</u>	
4180	Supplies - Safety		1,000
4195	Signage		700
4230	Copying - Allocated		50
4260	Small Tools and Equipment		1,200
4270	Vehicle Fuel		3,000
4274	Utilities - Natural Gas		1,600
4275	Utilities - Electricity		46,000
4276	Utilities - Water		60,000
4277	Utilities - Sewer		2,000
4278	Waste Disposal		1,500
	1. Parks waste, light bulbs/batteries	1,500	
4280	Insurance		17,800
	1. Program's share of General Liability Insurance	13,000	
	2. Property Insurance	1,700	
	3. Boiler and Machinery Insurance	1,200	
	4. Vehicle Insurance	200	
	5. Retrospective Adjustment	1,700	
		<u>17,800</u>	
4290	Miscellaneous Fees/Services		400
	1. City Hall Complex Generator Permit	400	
4350	Services - Maintenance		32,860
	1. Various maintenance services including landscape maintenance service	32,860	
4380	Services - Other		10,000
4390	Contractual Obligations		8,160
	1. Tree trimming	6,000	
	2. Program's share of retirement medical (Ford and Swift)	2,160	
		<u>8,160</u>	
4400	Rentals and Leases Equipment		4,000
4430	Rentals and Leases Other		300
4440	Maintenance of Vehicles		2,000
4450	Maintenance of Facilities		15,000
	1. General maintenance	15,000	
4470	Maintenance of Equipment		3,000
Total Supplies and Services			227,270

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 165 - Street Construction and Repair

FY 13
 BUDGET

ACCOUNT	LINE ITEM		
SUPPLIES & SERVICES			
4150	Supplies - Other		100
	1. Nuts, bolts, tape, paint, brushes, etc	100	
4180	Supplies - Safety		1,000
4230	Copying - Allocated		50
4260	Small Tools and Equipment		200
	1. General small tools	200	
4270	Vehicle Fuel		3,000
4278	Waste Disposal		500
4280	Insurance		18,050
	1. Program's share of General Liability Insurance	15,700	
	2. Program's share of Auto Insurance	200	
	3. Retrospective Adjustment	2,150	
		<u>18,050</u>	
4330	Services - Engineering		7,000
4390	Contractual Obligations		2,400
	1. Program's share of retirement medical (Ford and Swift)	2,400	
4400	Rentals and Leases Equipment		600
4430	Rentals and Leases Other		300
4440	Maintenance of Vehicles		1,000
4470	Maintenance of Equipment		1,000
Total Supplies and Services			35,200

GAS TAX FUND EXPENDITURE DETAIL

FUND: 02 GAS TAX FUND
 PROGRAM: 165 - Street Construction

FY 13
 BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4195	Supplies - Signs		2,000
4275	Utilities - Electricity		95,000
	1. Electricity for street lights, traffic signals, medians, etc.	95,000	
4350	Services - Maintenance		41,000
	1. Traffic signal maintenance and repair	25,000	
	2. Maintenance of street medians	16,000	
		Total	41,000
4360	Services - Miscellaneous		37,000
	1. Street striping	27,000	
	2. Tree removal by a contractor for large trees in the right of way	10,000	
		Total	37,000
4380	Services - Other		12,500
	1. Miscellaneous street repair performed by an outside company	12,500	
4450	Maintenance of Facilities		2,000
	1. Street related graffiti removal	2,000	

	Total Supplies & Services	189,500
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LOCAL TRANSPORTATION FUND EXPENDITURE DETAIL

FUND: 08 LOCAL TRANSPORTATION FUND
PROGRAM: 165 - Street Construction and Repair

FY 13
BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4175	Supplies - Asphalt		10,000
4380	Services - Other		40,000
1.	Street maintenance and repair (potholes, small pave outs, sidewalk repair & replacement, small overlays and sealings) performed by an outside company	40,000	

Total Supplies & Services			50,000
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SUBSIDIZED SENIOR TRANSPORTATION FUND EXPENDITURE DETAIL

FUND: 13 SUBSIDIZED SENIOR TRANSPORTATION FUND
PROGRAM: 165 - Street Construction and Repair

ACCOUNT	LINE ITEM	FY 13 BUDGET
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SUPPLIES & SERVICES

4360	Services - Miscellaneous	3,000
	1. Senior Transportation Program	3,000

	Total Supplies & Services	3,000
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 166 - City Shop and Corporation Yard

FY 13
 BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4100	Supplies - Office		100
4150	Supplies - Other		1,000
4180	Supplies - Safety		600
4190	Operating Supplies and Tools		800
4214	Training and Education		500
4230	Copying - Allocated		50
4240	Telephone		150
4260	Small Tools and Equipment		100
4270	Vehicle Fuel		600
	1. Shop vehicles	550	
	2. Program's share of pool vehicles	50	
		Total	600
4274	Utilities - Natural Gas		700
4275	Utilities - Electricity		3,500
4277	Utilities - Sewer		550
4280	Insurance		200
4290	Miscellaneous Fees/Charges		450
	1. Wate Generator Permit	450	
4390	Contractual Obligations		6,360
	1. Retirement medical (Ross and Program's share of Ford)	6,000	
	2. Program's share of retirement medical (Ford)	180	
	3. Program's share of retirement medical (Swift)	180	
		Total	6,360
4430	Rentals and Leases Other		1,600
4440	Maintenance of Vehicles		525
	1. Shop vehicles	500	
	2. Program's share of pool vehicles	25	
		Total	525
4450	Maintenance of Facilities		700
4470	Maintenance of Equipment		100

Total Supplies and Services			18,585
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WATER CONSERVATION FUND EXPENDITURE DETAIL

FUND: 09 WATER CONSERVATION FUND
PROGRAM: 167 - Water Conservation

ACCOUNT LINE ITEM FY 13
BUDGET

SUPPLIES & SERVICES

4600	Major Purchases and Supplies		20,000
	1. Retrofit Program	20,000	

	Total Supplies & Services	20,000
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MINOR CAPITAL

4880	Special Projects		10,000
	1. Water Conservation Program	10,000	

	Total Minor Capital	10,000
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 168 - Code Enforcement

ACCOUNT LINE ITEM FY 13
BUDGET

SUPPLIES & SERVICES

4100	Supplies - Office		50
	1. Miscellaneous office supplies such as paper, pens, pencils, note pads, markers, tabs, etc.	50	
4205	Publications		50
4230	Copying - Allocated		250
4250	Postage and Shipping		100

Total Supplies and Services			450
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 171 - Recreation

FY 13
BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4100	Supplies - Office		600
4130	Supplies - Data Processing		1,100
4150	Supplies - Other		900
	1. Miscellaneous supplies	900	
4170	Supplies - Custodial		200
4185	Marketing Materials and Supplies		400
4200	Dues and Memberships		700
	1. Membership for City in California Parks & Recreation Society (CPRS)	400	
	2. Membership for City in National Recreation and Park Association (NRPA)	200	
	3. Arbor Day Foundation	100	
		<u>700</u>	
	Total		700
4210	Marketing and Meetings		100
	1. Mileage reimbursement	100	
4214	Training and Education		50
4230	Copying Allocated		4,000
4234	Printing and Copying		3,100
	1. Three Cities Activity Guide - Grover Beach's portion of the joint publication	1,100	
	2. Business cards for Park, Recreation, and Beautification Commissioners	200	
	3. Printing and copying for Parks and Recreation events	200	
	4. Fliers to be enclosed with the utility bills	500	
	5. Print a flyer twice a year to be placed in the Tribune Sunday edition	1,100	
		<u>3,100</u>	
	Total		3,100
4240	Telephone		800
	1. Telephone service at parks & recreation facilities	800	
4250	Postage and Shipping		1,650
4260	Small Tools and Equipment		400
	1. Various small tools	400	
4270	Vehicle Fuel		120
	1. Program's share of the pool vehicle	120	
4280	Insurance		14,225
	1. Program's share of the City's general liability insurance coverage	12,300	
	2. Volunteer Insurance for Parks, Recreation, and Beautification Commissioners	125	
	3. Vehicles	100	
	4. Retrospective Adjustment	1,700	
		<u>14,225</u>	
	Total		14,225
4290	Miscellaneous Fees/Charges		3,000
	1. Fees related to on-line registration	3,000	
4360	Services - Miscellaneous		100
	1. Mandated fingerprinting of instructors and first aid/CPR training	100	
4370	Services - Education and Recreation		50,000
	1. Payments made to contract instructors for classes offered as specified contract agreements	50,000	
4440	Maintenance of Vehicles		50
	1. Program's share of the pool vehicle	50	
4470	Maintenance of Equipment		200

Total Supplies and Services			81,695
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 172 - Parks Facilities

FY 13
 BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4150	Supplies - Other		100
4170	Supplies - Custodial		1,600
4180	Supplies - Safety		100
4274	Utilities - Natural Gas		2,000
4275	Utilities - Electricity		6,600
4276	Utilities - Water		2,000
4277	Utilities - Sewer		200
4380	Services - Other		15,400
	1. Fire alarm service for Community Center	400	
	2. Pest control for Community Center and Ramona Garden Center	500	
	3. Carpet cleaning for Ramona Garden Center	100	
	4. Janitorial contract services	14,400	
		<u>15,400</u>	
	Total		15,400
4470	Maintenance of Equipment		300
	1. Maintenance of fire suppression systems and fire extinguishers at the Ramona Garden Center and Community Center	100	
	2. Cleaning and maintenance of the kitchen exhaust systems once per year at the Ramona Garden Center and Community Center	200	
		<u>300</u>	
	Total		300

Total Supplies and Services			28,300
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PARKS CONSTRUCTION FUND EXPENDITURE DETAIL

FUND: 10 PARKS CONSTRUCTION FUND
PROGRAM: 172 - Parks Facilities

ACCOUNT LINE ITEM FY 13
BUDGET

SUPPLIES & SERVICES

4420	Rentals and Leases Facilities		8,800
	1. Annuity Payment	8,800	

Total Supplies and Services	8,800
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 173 - Community Services

ACCOUNT	LINE ITEM	FY 13 BUDGET
<u>SUPPLIES & SERVICES</u>		
4150	Supplies - Other	350
	1. Beautification Awards, prizes, miscellaneous special event supplies, and digital photo processi	300
4380	Services - Other	100
Total Supplies and Services		450

SPECIAL EVENT FUND EXPENDITURE DETAIL

FUND: 42 SPECIAL EVENT FUND
 PROGRAM: 173 - Community Services

ACCOUNT	LINE ITEM		FY 13 BUDGET
SUPPLIES & SERVICES			
4150	Supplies - Other		1,500
4151	Supplies - Special Events		20,000
339	200 - Carved Pumpkin	500	
339	201 - Egg Hunt	200	
339	206 - Volleyball League	4,000	
339	207 - Volunteer Recognition Dinner	1,000	
339	210 - Summer Concert Series	10,000	
339	211 - Mother and Son Dance	1,400	
339	212 - Holiday Parade	1,000	
339	215 - Stone Soup/Dune Run Run	1,300	
339	217 - Spring Garden Tour	100	
339	219 - Santa's Workshop	500	
		Total	20,000

Total Supplies & Services			21,500
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 191 - Police Support Services

FY 13
 BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4100	Supplies - Office		100
4130	Supplies - Data Processing		200
4150	Supplies - Other		100
	1. Special administrative and training needs such as informational pamphlets	25	
	2. Shoulder patches and cloth badges for new employees	25	
	3. Employee name tags	25	
	4. Other	25	
		<u>100</u>	
	Total		
4200	Dues and Memberships		500
	1. California Police Chiefs' Association (CPCA) Membership	500	
4205	Subscriptions and Publications		400
	1. Penal Codes - To purchase paper backed Penal Codes for use by station personnel	400	
4210	Marketing and Meetings		200
	1. Travel, training and meetings that are not POST reimbursable	200	
	2. Oral boards	-	
		<u>200</u>	
	Total		
4211	Employee Recognition		500
4214	Training and Education		1,500
	1. General training	500	
	2. Chief's Conferenc	1,000	
		<u>1,500</u>	
4240	Telephone		5,000
4270	Vehicle Fuel		3,200
4280	Insurance		1,500
	1. California Peace Officers' Association (CPOA) Legal Services Insurance Coverage. This is needed to provide the Chief and Lieutenants with necessary legal services and representation in addition to those provided by the City Attorney	1,500	
4340	Services - Communications		1,600
	1. High-speed internet access	1,600	
4440	Maintenance of Vehicles		300
Total Supplies and Services			15,100

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 192 - Police Operations

ACCOUNT	LINE ITEM	FY 13 BUDGET
SUPPLIES & SERVICES		
4100	Supplies - Office	200
4130	Supplies - Data Processing	100
4150	Supplies - Other	9,000
	1. Film, camera supplies and batteries used for bookings, traffic accident and crime scene investigations, pagers, graffiti, gang and intelligence gathering	800
	2. Ammunition for pistols, shotguns, sandbag gun, AR-15's and targets	7,000
	3. Narcotics Field Test Kits	500
	4. Caps, shirts and jackets for the CATS volunteers	500
	5. Jail supplies such as blankets, hand cleaner, film for jail camera, etc.	200
	Total	9,000
4180	Supplies - Safety	500
	1. Highway road flares, traffic cones, barricade tape, rental of street barricades	200
	2. Fire extinguisher recharge	100
	3. First aid kit re-supply	100
	4. Rubber gloves and AIDS kits	100
	Total	500
4190	Operating Supplies and Tools	100
4214	Training and Education	17,500
	1. Command College	2,000
	2. DUI / 11550	1,000
	3. Narcotics Enforcement	1,000
	4. Firearms Update	1,500
	5. FTO Update	500
	6. First Aid and CPR recertification	1,000
	7. Radar Training	500
	8. Traffic Collision Investigations	1,000
	9. Intermediate Traffic Collision	1,000
	10. Traffic Motor School	2,000
	11. Supervisory School	3,000
	12. Jail Training	1,000
	13. DOJ Computer Forensics	2,000
	Total	17,500
4234	Printing and Copying	250
4250	Postage and Shipping	100
4260	Small Tools and Equipment	500
4270	Vehicle Fuel	40,000
4278	Waste Disposal	200
4280	Insurance	75,500
	1. Program's share of general liability insurance	65,500
	2. Volunteer insurance	400
	3. Vehicle insurance	500
	4. Retrospective Adjustment	9,100
	Total	75,500
4340	Services - Communications	6,300
	1. Sterling Radio Services	6,300
4360	Services - Miscellaneous	76,500
	1. Animal Control Services provided by SLO County with an increase of \$11,305 which is required by the County to have any level of animal control service	72,500
	2. SLO Bomb Task Force shared contribution from Grover Beach Police Department	4,000
	3. Booking Fees	-
	Total	76,500
4380	Services - Other	20,000
	1. Narcotics Task Force (NTF)	20,000
4390	Contractual Obligations	16,000
	1. Retirement medical (Sweeton)	6,000
	2. Phoenix Group	10,000
	Total	16,000

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 192 - Police Operations

ACCOUNT	LINE ITEM		FY 13 BUDGET
4440	Maintenance of Vehicles		13,000
4470	Maintenance of Equipment		200
	1. Maintenance of field equipment, special equipment, and roll-a-tape, etc.	50	
	2. Repair of weapons, television, video equipment and training equipment	50	
	3. Radar unit re-certifications	100	
		Total	200
Total Supplies and Services			275,950

MINOR CAPITAL

4800	Equipment Purchases		9,800
	1. Three ballistic vests to replace ballistic vests which are past the 5-year warranty period	2,500	
	2. New employee uniform costs	6,000	
	3. Seat for a patrol car unit	1,300	
		Total	9,800
Total Minor Capital			9,800

COPS GRANT FUND EXPENDITURE DETAIL

FUND: 03 COPS GRANT FUND
PROGRAM: 192 - Police Operations

FY 13
BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4260 Small Tools and Equipment 2150

Total Supplies and Services	2,150
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MINOR CAPITAL

4800 Equipment Purchase 42,500

- 1. Station Video Cameras, Color 6,000
- 2. Computer Enhanced Authentication Devices 1,800
- 3. AR - 15's with red dot sight capabilities 15,000
- 4. Simmunition and Less Lethal munitions 1,200
- 5. Radar Unit 3,000
- 6. Taser Training Suit with training carriages 1,500
- 7. Command vehicle emergency equipment 7,000
- 8. Armored Vehicela emergency and safety equipment 2,000
- 9. Safety equipment (emergency lights, weapon needs, PPE, etc.) 5,000

Total 42,500

Total Minor Equipment	42,500
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EQUIPMENT REPLACEMENT FUND EXPENDITURE DETAIL

FUND: 85 EQUIPMENT REPLACEMENT FUND
PROGRAM: 192 - Police Operations

ACCOUNT	LINE ITEM	FY 13 BUDGET
<u>MINOR CAPITAL</u>		
4800	Equipment Purchases	800
	1. Weapon Unloading Drum	800
<u>Total Minor Capital</u>		<u>800</u>

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 193 - Investigations

FY 13
 BUDGET

ACCOUNT LINE ITEM

SUPPLIES & SERVICES

4150	Supplies - Other		100
4190	Operating Supplies and Tools		200
	1. Fingerprint powder, dusting brushes, lifting tapes, inks, etc.	50	
	2. Off-site enhancements of audio and video tape evidence	50	
	3. Raid jacket and coveralls for newly assigned detectives	100	
		<u>200</u>	
		Total	
		200	
4214	Training and Education		4,400
	1. Homicide Investigations	2,000	
	2. Interview/Interrogation	900	
	3. Sexual assault investigation	1,000	
	4. Informant Management	500	
		<u>500</u>	
		Total	
		4,400	
4260	Small Tools and Equipment		200
4270	Vehicle Fuel		4,000
4300	Services - Administrative		13,000
	1. Lab Fees to County	13,000	
4380	Services - Other		8,000
4440	Maintenance of Vehicles		700

Total Supplies and Services			30,600
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GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
 PROGRAM: 194 - Communications and Records

FY 13
 BUDGET

ACCOUNT	LINE ITEM		
SUPPLIES & SERVICES			
4100	Supplies - Office		3,500
4130	Supplies - Data Processing		1,700
4150	Supplies - Other		600
4170	Supplies - Custodial		300
4190	Operating Supplies and Tools		100
4200	Dues and Memberships		300
	1. CAPE Dues - This account pays for the Property Evidence Officer to belong to the California Association for Property and Evidence	150	
	2. CLEARs Dues - This account pays for the Records Supervisor to be a member of the California Law Enforcement Area Records Supervisors	75	
	3. CALNENA Dues - The Support Supervisor is a member of CALNENA - California branch of the National Emergency Number Association (NENA)	75	
		<u>300</u>	
4205	Subscriptions and Publications		300
	1. IAPE International Association for Property and Evidence - This directory allows personnel to look up addresses and corresponding phone numbers	100	
	2. Hotline Manual	100	
	3. Dispatch Monthly	100	
		<u>300</u>	
4214	Training and Education		4,000
	1. Dispatch Update	1,500	
	2. Basic Dispatch	500	
	3. Property/Evidence	2,000	
		<u>4,000</u>	
4234	Printing and Copying		4,000
4240	Telephone		7,000
4250	Postage and Shipping		2,000
4260	Small Tools and Equipment		1,200
	1. Miscellaneous small tools and equipment	1,200	
4280	Insurance		24,930
	1. Liability Insurance	21,900	
	2. Retrospective Adjustment	3,030	
		<u>24,930</u>	
4340	Services - Communications		14,000
	1. GSC Information Technology the communication line with State services and other agencies. This account is affected by the number of inquiries we make	7,000	
	2. Motorola Service Contract	7,000	
		<u>14,000</u>	
4350	Services - Maintenance		28,200
	1. Auto Tracs	1,200	
	2. CLETS Service Contract	2,500	
	3. Critical Reach	500	
	4. Laser fiche document imaging support	1,700	
	5. RACAL maintenance contract for voice logger	2,100	
	6. Copier maintenance	1,500	
	7. Virus Scan Protection	1,000	
	8. Easy Link	200	
	9. CAD/RMS Maintenance	12,700	
	10. CAD to CAD Maintenance	1,300	
	11.	3,500	
		<u>28,200</u>	

GENERAL FUND EXPENDITURE DETAIL

FUND: 01 GENERAL FUND
PROGRAM: 194 - Communications and Records

ACCOUNT	LINE ITEM		FY 13 BUDGET
4360	Services - Miscellaneous		200
	1. SLO County Delinquent Parking Fees - This is to cover a charge of \$1.5 per delinquent parking citation	200	
4380	Services - Other		100
4390	Contractual Obligations		6,000
	1. Retirement medical (Varley)	6,000	
4470	Maintenance of Equipment		200
Total Supplies and Services			98,630

COPS GRANT FUND EXPENDITURE DETAIL

FUND: 03 COPS GRANT FUND
PROGRAM: 194 - Communications and Records

FY 13
BUDGET

SUPPLIES & SERVICES

4450	Maintenance of Facilities		20,000
	1. Remodel of Evidence Room and Armory	20,000	

	Total Supplies and Services	20,000
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MINOR CAPITAL

4800	Equipment Purchase		3,000
	1. Evidence refrigerator	1,000	
	2. Safety equipment	2,000	
		Total	3,000

	Total Minor Equipment	3,000
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EQUIPMENT REPLACEMENT FUND EXPENDITURE DETAIL

FUND: 85 EQUIPMENT REPLACEMENT FUND
PROGRAM: 194 - Communications and Records

ACCOUNT	LINE ITEM	FY 13 BUDGET
<u>SUPPLIES & SERVICES</u>		
4400	Rentals and Leases Equipment	2,000
	1. Lease of a copier	2,000
Total Minor Capital		2,000