

STAFF REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: ROBERT PERRAULT, CITY MANAGER
**SUBJECT: DISCUSSION REGARDING CANCELLATION OF THE REGULAR
CITY COUNCIL MEETINGS OF NOVEMBER 18, 2013 AND JANUARY 6, 2014**

BACKGROUND

Staff is requesting that the Council consider cancelling the meetings of November 18, 2013 and January 6, 2014. There are no significant items pending that require Council action on November 18, 2013, and staff preparation for the meeting of January 6, 2014 will occur during a period that includes holidays when City Hall offices will be closed (Tues, December 24 and Wed, December 25), two mandatory employee furlough days (Thurs, December 26 and Fri, December 27, 2013), followed by another holiday (January 1, 2014).

DISCUSSION

Staff is requesting that the City Council consider cancelling the regularly scheduled City Council meeting of Monday, November 18, 2013, as there are no significant Council items scheduled for that meeting date. Originally staff had tentatively scheduled the hearing on the issuance of the Coastal Development Permit regarding the Grover Beach Lodge Project for the meeting of November 18th. The City is still awaiting final revisions from Pacifica Companies in order to complete the staff report and notice the hearing on the matter. It is very unlikely that the information will arrive in time for publication of the legal ad and agenda preparation for the meeting of November 18th.

Staff is also recommending the cancellation of the meeting of Monday, January 6, 2014, due to the close proximity of that meeting date to the Christmas and New Year holidays and mandatory employee furloughs. These would occur over the week and a half prior to January 6th, making agenda preparation impractical. Additionally, according to Fair Labor Standards Act regulations, if management employees work during furlough periods, they lose their exempt status and would have to be compensated for those hours.

Should the Council cancel these meetings, the City would realize cost savings associated with the preparation and noticing of the meetings, taping and broadcasting the meetings on the City's Government Cable Access Channel 20, and staff follow up to the meetings. Many cities cancel regularly scheduled meetings when the meeting dates conflict with the surrounding holidays.

APPROVED FOR FORWARDING



ROBERT PERRAULT
CITY MANAGER

**Please Review for the Possibility of a
Potential Conflict of Interest:**

- | | |
|--|-----------------------------------|
| <input checked="" type="checkbox"/> None Identified by Staff | <input type="checkbox"/> Lee |
| <input type="checkbox"/> Peterson | <input type="checkbox"/> Marshall |
| <input type="checkbox"/> Bright | <input type="checkbox"/> Nicolls |

Meeting Date: November 4, 2013

Agenda Item No. 7

ALTERNATIVES

The Council has the following alternatives available for consideration:

1. By motion cancel one or both of the meetings currently scheduled for November 18, 2013 and January 6, 2014;
2. Take no action and indicate the meetings are to be held as scheduled; or
3. Provide alternative direction to staff.

RECOMMENDED ACTION

It is recommended that the City Council by motion cancel the regular City Council meetings of Monday, November 18, 2013 and Monday, January 6, 2014.

FISCAL IMPACT

It is estimated that the City will save approximately \$5,000 - \$6,000 with the cancellation of two regularly scheduled City Council meetings and avoid the additional costs associated with employees working during a furlough period.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.