

STAFF REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS  
FROM: ROBERT PERRAULT, CITY MANAGER  
SUBJECT: APPOINTMENT OF COUNCIL MEMBERS TO VARIOUS BOARDS,  
COMMISSIONS, AND COMMITTEES

**BACKGROUND**

Each year, the Council reviews the list of committee assignments in order to determine interest in serving as the City's representative to various boards and commissions throughout the County. Earlier this month, staff distributed to members of the City Council information regarding each of the boards/commissions along with a response form to indicate assignment preferences, if any. The Council was requested to submit response forms to the City Clerk with the intent that tabulated results would be provided at the City Council meeting scheduled for Monday, December 21, 2015.

**DISCUSSION**

The City Council's past practice has been to determine committee assignments (representatives and alternates) through a process of discussion and consensus. A draft Resolution is provided to confirm City Council appointments. (Please see Attachment 1.) Once appointments have been approved by the Council, the names of Council representatives will be submitted to the respective agencies.

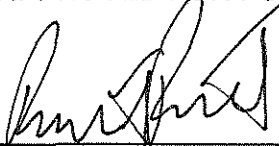
**New Committees**

The Council will note the list of assignments for 2016 now includes the "San Luis Obispo Coastal Regional Sediment Management Plan (CRSMP) Steering Committee". In late 2015, the City was notified that the San Luis Obispo Council of Governments Board of Directors authorized the establishment of a standing elected official steering committee for the purpose of providing review and guidance concerning issues related to the adoption of the Draft Coastal Regional Sediment Management Plan and ongoing issues related to implementation of that plan. The steering committee is to be comprised of elected officials from the County Board of Supervisors and coastal community agencies.

**Exceptions to the Council Committee Appointment Process**

*South County Sanitation District* – The Memorandum of Understanding between the City and the South County Sanitation District indicates, "The District Board will be composed of the Presiding

APPROVED FOR FORWARDING

  
ROBERT PERRAULT  
CITY MANAGER

Please Review for the Possibility of a Potential Conflict of Interest:

- None Identified by Staff
- Shoals
- Lee
- Bright
- Nicolls
- Shah

Officer of the City of Arroyo Grande, the Presiding Officer of the Oceano Community Services District, and the Presiding Officer of the City of Grover Beach, or their respective alternates.”

*Oversight Board to the Successor Agency for the Dissolved Grover Beach Improvement Agency* – The Oversight Board is composed of seven members representing various interests and entities. The City has three representatives on the Board. Two of the three representatives are appointed by the Mayor. Currently John Laferriere is serving as a representative of the City and Cassandra Isabella Mesa is the appointed representative for the recognized employee organization with the largest number of employees of the former redevelopment agency. Both of these appointments have no term ending dates and there is no requirement to make any changes at this time. The third appointment represents the City’s Special Lighting District, which is the largest special district within the boundaries of the former redevelopment agency. In accordance with City Council Resolution No. 12-23, the “sitting Mayor” is designated as the District’s representative.

*Joint Powers Agreement with State Parks Department* - In 2007, the City of Grover Beach entered into an agreement with the California State Department of Parks and Recreation (State Parks) to facilitate the development of the Grover Beach Lodge and Conference Center. City representatives to the Joint Authority have in the past consisted of the Mayor, a second representative chosen by the Council, the City Manager, and the City Attorney. The purpose of the Committee is to meet, as appropriate, with counterparts from State Parks to facilitate the development of the Lodge Project. Representatives to the Joint Authority report directly to the City Council and have no power to act independently of the Council.

### **Conflicts of Interest**

Pursuant to regulations of the Fair Political Practices Commission (FPPC), members of the City Council may participate in the deliberations to appoint him or herself to a compensated position. Those compensated positions are reported on a specific form available in the City Clerk’s Office and posted to the City website. The form (FPPC Form 806) is updated when there is a change in compensation or representation.

### **ALTERNATIVES**

The City Council has the following alternatives to consider:

1. Follow past practice to determine committee assignments by consensus in a mutually agreeable manner, and adopt the Resolution confirming appointments.
2. Take no action and carry this item over for discussion to a future meeting.
3. Provide alternative direction to staff.

### **RECOMMENDED ACTION**

Follow past practice to determine committee assignments by consensus in a mutually agreeable manner and take the following actions: 1) adopt the Resolution confirming certain Council appointments; and 2) authorize the City Clerk to update FPPC Form 806 for posting on the City website.

### **FISCAL IMPACT**

There is no anticipated fiscal impact to the City from this action.

**PUBLIC NOTIFICATION**

The agenda was posted in accordance with the Brown Act.

**Attachments**

1. Resolution confirming *certain City Council* committee assignments  
Exhibit A - Assignment List  
Exhibit B - Council Committee List Description (with updated meeting information)
2. Interest forms tabulated with responses combined.
3. FPPC Form 806, (currently posted on City website and scheduled to be revised subsequent to Council action on December 21, 2015)

RESOLUTION NO. 15-\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVER BEACH,  
CALIFORNIA, REVISING CITY COUNCIL COMMITTEE ASSIGNMENTS  
FOR CALENDAR YEAR 2016

**WHEREAS**, the City Council is involved in various committees, boards, and organizations that serve the City and provide representation of the City's interests; and

**WHEREAS**, the City Council considers committee assignments on an annual basis to ensure adequate representation of the City's elected officials throughout the County; and

**WHEREAS**, the City Council discussed assignment to these committees, boards, and organizations at the regular meeting of December 21, 2015.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Grover Beach that this Resolution does hereby supersede all prior Resolutions dealing with these Council appointments to various standing committees, boards, and organizations; and that the City representatives from this date forward are designated in the attached Exhibit A in accordance with the description of the assignments as described in Exhibit B.

On motion by\_\_\_\_\_, second by \_\_\_\_\_, and on the following roll-call vote, to wit:

- AYES: Council Members
- NOES: Council Members
- ABSENT: Council Members
- ABSTAIN: Council Members

the foregoing Resolution was **PASSED, APPROVED, and ADOPTED** at a Regular meeting of the City Council of the City of Grover Beach, California this 21<sup>st</sup> day of December, 2015.

\_\_\_\_\_  
JOHN P. SHOAF, MAYOR

**DRAFT**

Attest:

\_\_\_\_\_  
DONNA L. McMAHON, CITY CLERK

**COUNCIL APPOINTMENTS FOR 2016**

ASSIGNMENT	2016 REPRESENTATIVE	ALTERNATE
Advisory Body Screening Committee <sup>1</sup>	<i>See below</i>	N/A
Air Pollution Control District (APCD)		
Audit Committee		
Chamber of Commerce - Arroyo Grande & Grover Beach		
Community Action Partnership of San Luis Obispo County (CAPSLO)		
Economic Vitality Corporation (EVC)		
Five Cities Fire Joint Powers Authority		
Homeless Services Oversight Council (HSOC)		
Housing Trust Fund Commission		N/A
Integrated Waste Management Authority (IWMA)		
SLO Coastal Regional Sediment Management Plan (CRSMP) Steering Committee		
SLO County Water Resources Advisory Committee (WRAC)		
SLO Council of Governments / SLO Regional Transit Authority (SLOCOG / SLORTA)		
South County Transit (SCT)		
South SLO County Sanitation District (SSLOCSD)		
Visit San Luis Obispo County		
Zone Three Advisory Committee		

Note: The City updates and posts FPPC Form 806 to the City website to report additional compensation that officials receive when appointing themselves to positions on committees, boards or commissions of a public agency, special district, and joint powers agency or authority. (Pursuant to Regulation 18705.5, amended March 2012)

<sup>1</sup>Per action of the City Council on October 16, 2000, Council committee representation will be by random selection.

**EXHIBIT B  
CITY OF GROVER BEACH  
COUNCIL COMMITTEES**

Annually, the City Council makes appointments of City Council members to the various committees and commissions to ensure adequate representation of elected officials throughout the County. The assignment and representative requirements are as follows:

1. **Advisory Body Screening Committee**

Requirement: Mayor and 1 Council Member (who is selected by random drawing pursuant to Council direction on October 16, 2000.)

This committee serves as an interview board for interviewing prospective candidates for one of the City's three Advisory Bodies. The committee is comprised of the Mayor, one Council Member, and the Chairperson of the respective Advisory Body.

Meetings: Scheduled only when there are vacancies on an Advisory Body and applicants to be considered for appointment(s).

Estimated time commitment for City representative: Minimal. Primarily agenda review, attending meetings as scheduled to interview applicants, and making recommendation(s) to the City Council.

Stipend: None.

2. **Air Pollution Control District (APCD)**

Requirement: 1 Council Member and 1 Alternate

This is the County-wide legislative authority which deals with clean air maintenance and attainments. The District Board consists of twelve members: five (5) County Supervisors and one (1) City Council representative from each of the seven (7) incorporated cities. City representation was authorized in 1994. As of January 1, 2010, alternates may also be appointed (Health and Safety Code section 40100.5).

Meetings: The fourth Wednesday of every odd-numbered month at 9 a.m. (with some exceptions) in the County Board of Supervisors Chambers, 1055 Monterey Avenue, San Luis Obispo.

Estimated time commitment for City representative: Agenda review of technical materials / information and attending regular meetings (approx. 3 hours) and special meetings / workshops as needed. May require attendance at out of area meetings, if appointed as the APCD Representative or Alternate to the South Central Coast Air Basin Control Council.

Stipend: \$100 per regular meeting attendance (as of July 2009; no additional stipend for attending special meetings or workshops).

Past Representatives: Karen Bright, Jeff Lee - Alternate (2015)  
Karen Bright, Debbie Peterson - Alternate (2014)  
Debbie Peterson, Glenn Marshall - Alternate (2013)  
Karen Bright, Debbie Peterson - Alternate (2012)

Exhibit B - Committee Descriptions

3. **Audit Committee**

Requirement: City staff and 1 Council Member  
(As determined at the City Council meeting on April 21, 2008)

In order to comply with the Statement of Auditing Standards (SAS) No. 114, the City of Grover Beach has established an Audit Committee.

Meetings: The committee representative attends a pre-audit meeting in June and/or a post-audit meeting in October or November. The committee then reports back to the City Council at regular City Council meetings during "Council Committee Reports".

Estimated time commitment for City representative: Primarily agenda review and attending meetings, as scheduled.

Past Representatives: Karen Bright, Mariam Shah - Alternate (2015)  
Karen Bright, Alternate - None (2014)  
Karen Bright, Alternate - None (2013)  
Karen Bright, Alternate - None (2012)

4. **Chamber of Commerce - Arroyo Grande & Grover Beach**

Requirement: None.

Since the merger of the Grover Beach and Arroyo Grande Chambers of Commerce, the Council designated a City Council representative to attend Chamber events and meetings of the Chamber's Government Affairs Committee. The City Manager, or designee, is the staff liaison and program manager for the agreement between the City and the Chamber.

Meetings: The Chamber holds monthly events for the entire membership - lunches, educational workshops, mixers, special events, ribbon cuttings, etc. Meetings of the Government Affairs Committee are currently held at 1:00 p.m. on the 3<sup>rd</sup> Friday of the month in the Conference Room at City Hall.

Estimated time commitment for City representative: Attending Chamber events, as scheduled and Government Affairs meeting (approx 1-3 hours).

Stipend: None.

Past Representatives: Mariam Shah, Jeff Lee - Alternate (2015)  
Glenn Marshall, Alternate - None (2014)  
Jeff Lee, Alternate - None (2013)

5. **Community Action Partnership of San Luis Obispo County (CAPSLO)**

Requirement: 1 City Council Member and 1 Alternate

CAPSLO is the County's Community Action Agency providing community-based programs to alleviate poverty and promote self-sufficiency among economically and socially disadvantaged residents. CAPSLO is governed by a tripartite Board of Directors with equal representation from business, local government, and low-income residents.

The South County local government representation rotates between the Cities of Grover Beach, Arroyo Grande, and Pismo Beach. In late 2014, the City was invited to appoint a Grover Beach Council Member to serve a three-year term on the Board of Directors for CAPSLO. The Council considered the invitation and subsequently designated a representative in January 2015.

Meetings: The third Thursday of each month, with a light dinner served around 5:00 p.m. Meetings begin at 5:30 p.m. and are held at the CAPSLO Office, 1030 Southwood Drive, San Luis Obispo.

Estimated time commitment for City representative: Most meetings are completed by 7:30 p.m.

Stipend: None

Past Representatives: Barbara Nicolls, Mariam Shah - Alternate (2015)  
Past Representatives: None from Grover Beach

6. **Economic Vitality Corporation**

Optional: 1 City Council Member and 1 Alternate (*non-voting capacity*)

In September 2014, the EVC Board amended its bylaws to remove public sector members as voting members from the Board of Directors and decided to create public sector liaison positions with no voting rights. This decision was based on the EVC Board Counsel's determination that with public agencies appointing voting members, the Board would be subject to the Brown Act. In January 2015, the Council chose to appoint a Council representative and alternate to serve as volunteer non-voting public liaisons to the EVC.

Meetings: The fourth Wednesday of each month from 4:00 - 5:30 p.m. (with some exceptions). Location: Offices of Cannon Corporation, 1050 Southwood Drive, San Luis Obispo, CA.

Estimated time commitment for City non-voting public liaison representative: Primarily agenda review and attending regular meetings (approx 1.5 - 2 hours) and special meetings/workshops as needed.

Stipend: None

Past Representatives: Jeff Lee, Karen Bright - Alternate (2015)  
Debbie Peterson, Karen Bright - Alternate (2014)  
Debbie Peterson, Karen Bright - Alternate (2013)  
Debbie Peterson, Karen Bright - Alternate (2012)



7. **Five Cities Fire Joint Powers Authority**

(Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District)

Requirement: 1 City Council Member and 1 Alternate

Provision of fire protection services are provided through a joint powers agreement with the Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District. The Authority Board consists of an elected official from each member agency. The Fire Chief serves as the Executive Officer of the Authority.

Meetings: The third Friday of (at minimum) every month at 10:00 a.m. at Grover Beach City Hall, Council Chambers, with special meetings scheduled as needed.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approx 1.5 hours per month) and special meetings, as needed.

Stipend: None

Past Representatives: John Shoals, Barbra Nicolls - Alternate (2015)  
Bill Nicolls, Debbie Peterson - Alternate (2014)  
Bill Nicolls, Karen Bright - Alternate (2013)  
John Shoals, Bill Nicolls - Alternate (2012)

8. **Homeless Services Oversight Council (HSOC)**

Requirement: 1 City Council Member and 1 Alternate

In 2008, a countywide coalition of cities, agencies, and civic groups formed to improve the County's approach to homelessness. The result was a report entitled "Path to A Home, San Luis Obispo Countywide 10-Year Plan to End Homelessness". The HSOC is an advisory committee that discusses the countywide approach to homelessness and services for the homeless, including both housing and supportive services. Membership is comprised of a broad spectrum of representatives, including the County Board of Supervisors, each City, certain County government departments (health, planning, social services, veteran services, and probation), law enforcement, business organizations, academic institution, faith community, as well as interested community members.

Meetings: Scheduled bi-monthly (six times per year), at a time and date determined by its members and may be changed by a majority vote of the HSOC at any regular meeting. Location varies in San Luis Obispo (County Government Center, San Luis Obispo Veterans' Memorial Building or the Department of Social Services). The Full HSOC Meetings are held from 1:00 - 3:00 p.m. on the 3<sup>rd</sup> Wednesdays of every other month, with subcommittees.

Estimated time commitment for City representative: Primarily agenda review and attending meetings (approx. 2 hrs), as well as special meetings/workshops or events as needed.

Stipend: None.

Past Representatives: Mariam Shah, Jeff Lee - Alternate (2015)  
Glenn Marshall, Jeff Lee - Alternate (2014)  
Glenn Marshall, Jeff Lee - Alternate (effective May 1, 2013)  
Jeff Lee, Glenn Marshall - Alternate (effective April 2013)

Exhibit B - Committee Descriptions

9. **Housing Trust Fund Commission**

Requirement: 1 Council Member, staff member or other individual with an interest in affordable housing. (No alternate representative may be appointed.)

Responsibility includes serving as the loan committee, making recommendations to the Board of Directors for the Housing Trust Fund regarding loan policies, procedures, and individual loan applications related to housing for low- and moderate-income individuals, families, and seniors.

Meetings: The second Thursday of each month at 3:30 p.m. at 71 Zaca Lane, Suite 130, San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review and attending meetings (approx. 2 hrs); additional time occasionally required to review financial documents regarding loan recommendations.

Stipend: None.

Past Representatives: Mariam Shah, Jeff Lee - Alternate (2015)  
Karen Bright, No Alternate authorized (2014)  
Karen Bright, No Alternate authorized (2013)  
Phyllis Molnar, No Alternate authorized (2012)

10. **Integrated Waste Management Authority (IWMA)**

Requirement: 1 City Council Member and 1 Alternate

Responsibility includes preparing an integrated waste management plan implementing state-mandated legislation (AB 939). The plan will include elements for recycling, composting, education, and various other waste management areas. The role of the authority member is to guide the reduction of the County's waste stream. *Note: Approval by Board of Supervisors is not required for these assigned representatives.*

Meetings: Held at 1:30 p.m. on the second Wednesday of each odd numbered month (e.g., January, March, May, etc) at the San Luis Obispo County Board of Supervisors Chambers, 1055 Monterey Street, San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approximately 2 hrs).

Stipend: \$100 per meeting.

Past Representatives: Jeff Lee, Karen Bright - Alternate (2015)  
Jeff Lee, Karen Bright - Alternate (2014)  
Jeff Lee, Glenn Marshall - Alternate (effective April 2013)  
Karen Bright, Bill Nicolls - Alternate (2012)

11. **San Luis Obispo Coastal Regional Sediment Management Plan (CRSMP) Steering Committee**

Requirement: 1 Council Member and 1 Alternate

In November 2015, the San Luis Obispo Council of Governments Board of Directors authorized the establishment of a standing elected official steering committee for the purpose of providing review and guidance concerning issues related to the adoption of the Draft Coastal Regional Sediment Management Plan and ongoing issues related to implementation of that plan. The steering committee is to be comprised of seven (7) elected officials: two (2) from the County Board of Supervisors, and one (1) elected official from each of the coastal community agencies of Grover Beach, Morro Bay, Pismo Beach, the Oceano Community Services District, and the Port San Luis Harbor District. The Steering Committee is to be known as the "San Luis Obispo Coastal Regional Sediment Management Plan (CRSMP) Steering Committee".

Meetings: TBD. The initial meeting of the Steering Committee is anticipated to be held in the later part of January 2016, following the initial review of the Draft CRSMP by a Stakeholder Advisory Group.

Estimated time commitment for City representative: Unknown at this time.

Stipend: Unknown at this time.

Past Representatives: Not applicable (committee being formed in 2016).

12. **San Luis Obispo County Water Resources Advisory Committee (WRAC)**

Requirement: 1 Council Member (\*recommended) and 1 Alternate

This organization is involved with water supplies and availability of water on a county-wide basis. The purpose is to advise the County Board of Supervisors concerning all policy decisions relating to water resources of the SLO County Flood Control & Water Conservation District, to recommend specific water resource programs, and to recommend methods of financing water resource programs. (\*Appointed representatives are not required to be elected officials, but should be individuals knowledgeable regarding water issues. According to WRAC staff, cities may appoint a Council Member as the lead representative who would be available when policy issues are discussed, with a staff member as the alternate for attending most of the meetings.) ***Note: Council appointed representatives require approval by the Board of Supervisors.***

Meetings: First Wednesday of each month (except July and August), 1:30 p.m. - 3:30 p.m., San Luis Obispo City/County Library, 995 Palm Street, San Luis Obispo. (Note: the February 3, 2016 meeting will be held in the Council Chambers at San Luis Obispo City Hall.)

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approx. 2.5 - 3 hrs), and special meetings/workshops as needed. Additional time required if volunteering to serve on ad hoc subcommittee assignments approximately six times/year (eg., reviewing biennial water report for County). Ad hoc committees meeting are scheduled as needed

Stipend: None.

Past Representatives: Barbara Nicolls, John Shoals - Alternate (2015)  
Bill Nicolls, Alternate - Public Wks Dir. Greg Ray (2014)  
Bill Nicolls, Alternate - Public Wks Dir. Greg Ray (May 2013)  
Glenn Marshall, Karen Bright - Alternate (April 2013)

13. **San Luis Obispo Council of Governments / San Luis Obispo Regional Transit Authority (SLOCOG / SLORTA)**

Requirement: 1 Council Member and 1 Alternate

**SLOCOG** is a regional governing body organized through a joint powers agreement that has responsibility for regional transportation planning primarily.

Meetings: First Wednesday of every month (more frequently, if needed) and start at 8:30 a.m. at the County Board of Supervisors Chambers in San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approximately 4-5 hrs for SLOCOG), and special meetings/workshops as needed.

Stipend: \$100 per meeting.

**SLORTA** is operated through a joint powers agreement with SLOCOG to oversee the County-wide rapid transit system. The representative is **usually the same representative** as the SLOCOG representative, because SLORTA meetings start either before or after SLOCOG and has the same Board.

Meetings: First Wednesday of every month either before or after the SLOCOG meeting.  
Location: County Board of Supervisors Chambers in San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approximately 1.5 - 2 hours for SLORTA), and special meetings/workshops as needed.

Stipend: None.

Past Representatives: John Shoals, Karen Bright - Alternate (2015)  
Debbie Peterson, Bill Nicolls - Alternate (2014)  
Debbie Peterson, Bill Nicolls - Alternate (2013)  
John Shoals, Bill Nicolls - Alternate (2012)

14. **South County Transit (SCT) (formerly "South County Area Transit")**

Requirement: 1 Council Member and 1 Alternate

This Joint Powers Authority is responsible for providing a regional rapid transit system for the Five Cities Area and a connector for the county-wide rapid transit system.

Meetings: Held quarterly on the 3<sup>rd</sup> or 4<sup>th</sup> Wednesday of the month at 1:30 p.m. at the City of Arroyo Grande City Council Chambers, 215 E. Branch Street.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approx. 1 - 1.5 hrs) and special meetings as needed.

Stipend: None.

Past Representatives: Barbara Nicolls, John Shoals - Alternate (2015)  
Bill Nicolls, Karen Bright - Alternate (2014)  
Bill Nicolls, Karen Bright - Alternate (effective April 2013)  
John Shoals, Phyllis Molnar - Alternate (2012)

15. **South San Luis Obispo County Sanitation District (SSLOCSD)**

Requirement: Mayor or Mayor's Designee and 1 Alternate

The City contracts with the Sanitation District for waste water collection and treatment. **The District is governed by a Board of Directors composed of the presiding officer** from the Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District, **or their respective alternates** (per Memorandum of Understanding between the City and the Sanitation District, as well as Health and Safety Code sections 4730-4735)

Meetings: The first and third Wednesdays of each month at 6:00 p.m. at the City of Arroyo Grande City Council Chambers, 215 East Branch Street, Arroyo Grande.

Estimated time for City representative: Primarily agenda review and attendance at regular meetings (previously averaged 1 - 2 hours; however, in 2015 have been averaging 4 hours) and special meetings/workshops as needed.

Stipend: \$100 per meeting (2 meetings held/month)

Past Representatives: John Shoals, Barbara Nicolls - Alternate (2015)  
Glenn Marshall, Debbie Peterson - Alternate (2014)  
Debbie Peterson, Glenn Marshall - Alternate (as of April 2013)  
Bill Nicolls, John Shoals - Alternate (2012)

16. **Visit SLO County - Advisory Committee**

Requirement: 1 City Council Member and 1 Alternate (*non-voting capacity*)

Visit SLO County promotes countywide tourism opportunities and complements the efforts of local communities and organizations. It is a private, non-profit organization with membership comprised of local businesses, chambers of commerce, County government, and most incorporated cities in the County.

With the formation of the Tourism Marketing District in 2015, voting members of the Board of Directors must be a representative of an assessed lodging business, except for the County representative. The Tourism Marketing District in its formation also established an Advisory Committee.

The Advisory Committee is made up of one elected official and the city manager from each jurisdiction, and a representative of the County.

Meetings: Twice annually.

Estimated time commitment for City representative: Unknown at this time, but estimated to consist primarily of agenda review and attending meetings and workshops, as needed. (approximately 1.5 - 2 hrs).

Stipend: None

Past Representatives: Mariam Shah, Jeff Lee - Alternate (2015)  
Jeff Lee, Debbie Peterson - Alternate (2014)  
Jeff Lee, Karen Bright - Alternate (2013)  
Debbie Peterson, John Shoals - Alternate (2012)

17. **Zone Three Advisory Committee**

Requirement: 1 Council Member and 1 Alternate

This is a County organized committee to handle the operation of Lopez Lake for both recreation and water facilities. The Advisory Committee works closely with the Zone 3 Technical Advisory Committee. **Note: Council-appointed representatives require final approval by the Board of Supervisors.**

Meetings: Scheduled on the third Thursday of every odd numbered month (Jan, Mar, May, etc) at 6:30 p.m., and held in the Council or Board Chambers of the local member agencies on a rotating basis - Grover Beach, Arroyo Grande, Oceano, and Pismo Beach.

Estimated time for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approx 2 hours) and special meetings/workshops as needed. May occasionally require additional time to meet with City staff, depending upon the complexity of the agenda item(s).

Stipend: None.

Past Representatives: Karen Bright, Barbara Nicolls - Alternate (2015)  
Karen Bright, Bill Nicolls - Alternate (2014)  
Karen Bright, Bill Nicolls - Alternate (as of May 1, 2013)  
Karen Bright, Glenn Marshall - Alternate (April 2013)

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Other appointments that involve the City Council are listed below.

(These appointments are not made by the Grover Beach City Council as the appointing authority is another source.)

1. **Airport Land Use Commission.** This is a county-appointed Commission that decides how to develop land around the airports throughout the County. Appointment is made by the City Selection Committee. *Meetings are held the third Wednesday of the month at City Hall in San Luis Obispo at 1:30 p.m.*
2. **City Selection Committee** The City Selection Committee is comprised of the mayor of each of the seven cities. The City Selection Committee makes appointments to the Airport Land Use Commission, California ID System Advisory Board, Local Agency Formation Commission (LAFCO), and Supplemental Law Enforcement Oversight Committee.
3. **Channel Counties Division of the League of California Cities.** The Channel Counties Division is comprised of cities within the San Luis Obispo, Santa Barbara, and Ventura Counties. Council Members frequently serve as representatives to a variety of statewide committees sponsored by the League of California Cities.

Should anyone desire to be appointed to one of the statewide committees, they should express that interest. Policy committee appointments are made by: a) the League President, b) each League division, and c) each department of the League of California Cities.

Exhibit B - Committee Descriptions

*Channel Counties Division meetings are held quarterly, usually in the evening. Location rotates between each County, with one meeting held at the Annual League of California Cities Conference.*

*League of California Cities Policy Committee meetings are held quarterly, usually during the day. Location rotates between northern and southern California, with one meeting held at the Annual League of California Cities Conference..*

4. **Joint Powers Agreement with State Parks Department.** In 2007 the City of Grover Beach entered into an agreement with the California State Parks Department for the development of the "Beach Front Lodge". City representatives to the Joint Authority have consisted of the Mayor, a representative selected by the City Council, City Manager, and City Attorney. The purpose of the Committee is to meet, as appropriate, with counterparts from State Parks to facilitate the development of the Grover Beach Lodge and Conference Center. The Committee reports directly to the City Council and has no power to act independently of the Council.
  
5. **Local Agency Formation Commission (LAFCO).** This is a seven-member body comprised of two county, two city, two special district, and one public member, and four alternate members (one county, one city, one special district, and one public member), each serving four-year terms. The City Council representatives are appointed by the Council of Mayors' City Selection Committee.

The organization concerns itself with annexations, de-annexations, and spheres of influences relating to governmental agency boundaries. *The organization meets in San Luis Obispo during the daytime as agenda items require.*

###



## Committee Assignment Interest Form

City Council Responses are noted below with the following initials:

**KB** = Karen Bright; **JL** = Jeff Lee; **BN** = Barbara Nicolls; **MS** = Mariam Shah; **JS** = John Shoals

Rep.	Alternate	Conflict	Committee	Current Representatives (thru December 18, 2015)
	N/A		<b>Advisory Body Screening Committee</b>	<i>Random selection per Council direction 10/16/00</i>
<b>KB, MS</b>	<b>KB, JL, MS</b>		<b>Air Pollution Control District (APCD)</b>	Karen Bright (Alternate = Jeff Lee)
<b>KB</b>	<b>KB, MS</b>		<b>Audit Committee</b>	Karen Bright (Alternate = Mariam Shah)
<b>MS</b>	<b>KB, MS</b>		<b>Chamber of Commerce - Arroyo Grande/Grover Beach</b>	Mariam Shah (Alternate = Jeff Lee)
<b>*KB, BN, MS</b>	<b>*KB, MS</b>		<b>Community Action Partnership (CAPSLO)</b>	Barbara Nicolls (Alternate = Mariam Shah)
<b>JL, MS</b>	<b>KB, JL, MS</b>		<b>Economic Vitality Corporation (EVC)</b>	Jeff Lee (Alternate = Karen Bright)
<b>MS, JS</b>	<b>KB, BN, MS</b>		<b>Five Cities Fire Joint Powers Authority (Arroyo Grande, Grover Beach and Oceano CSD)</b>	John Shoals (Alternate = Barbara Nicolls)
<b>KB, MS</b>	<b>KB, JL, MS</b>		<b>Homeless Services Oversight Council (HSOC)</b>	Mariam Shah (Alternate = Jeff Lee)
<b>MS</b>	N/A		<b>Housing Trust Fund Commission</b>	Mariam Shah (Alt = N/A)
<b>KB, JL, MS</b>	<b>KB, MS</b>		<b>Integrated Waste Management Authority (IWMA)</b>	Jeff Lee (Alternate = Karen Bright)
<b>JL, MS</b>	<b>KB, JL, MS</b>		<b>San Luis Obispo Coastal Regional Sediment Management Plan (CRSMP) Steering Committee</b>	(A new committee being formed in 2016)
<b>BN, MS</b>	<b>MS</b>		<b>SLO County Water Resources Advisory Committee (WRAC)</b>	Barbara Nicolls (Alternate = John Shoals)
<b>KB, MS, JS</b>	<b>KB, MS</b>		<b>SLO Council of Governments (SLOCOG) SLO Regional Transit Authority (SLORTA)</b>	John Shoals (Alternate = Karen Bright)
<b>KB, BN, MS</b>	<b>KB, MS</b>		<b>South County Transit (SCT)</b>	Barbara Nicolls (Alternate = John Shoals)
<b>KB, MS, JS</b>	<b>KB, BN, MS</b>		<b>South SLO County Sanitation District</b>	John Shoals (Alternate = Barbara Nicolls)
<b>MS</b>	<b>KB, MS</b>		<b>Visit SLO County (formerly the SLO County Visitors &amp; Conference Bureau)</b>	Mariam Shah (Alternate = Jeff Lee)
<b>KB, JL, MS</b>	<b>KB, JL, MS</b>	<b>BN</b>	<b>Zone Three Advisory Committee</b>	Karen Bright (Alternate = Barbara Nicolls)

\*KB = if appointed, it would conflict with Zone 3 meetings

Note: Not included in this list are: Ad Hoc Committees; Council-appointed representative for State Budget issues (Mayor or Mayor Pro Tem); and Representatives to CJPIA (Mayor, City Manager, Administrative Services Director, and Human Resources Coordinator).



Agency Report of:  
Public Official Appointments

A Public Document

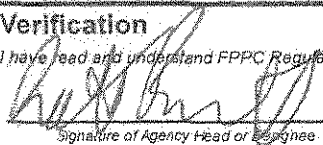
1. Agency Name City of Grover Beach		CITY OF GROVER BEACH  DEC 23 2014 <b>RECEIVED</b>	California Form <b>806</b>
Division, Department, or Region (If Applicable)			For Official Use Only
Designated Agency Contact (Name, Title) Donna L. McMahon, City Clerk			Date Posted: 12/23/2014 <i>(Month, Day, Year)</i>
Area Code/Phone Number (805) 473-4567	E-mail dmcmahon@grover.org	Page 1 of 3	

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
Air Pollution Control District (APCD)	▶ Name <u>Bright, Karen</u> <i>(Last, First)</i>  Alternate, if any <u>Lee, Jeff</u> <i>(Last, First)</i>	▶ <u>12 / 15 / 14</u> <i>Appt Date</i>  ▶ *until rescinded <i>Length of Term</i>	▶ Per Meeting: \$ <u>100.00</u>  ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
Integrated Waste Management Authority (IWMA)	▶ Name <u>Lee, Jeff</u> <i>(Last, First)</i>  Alternate, if any <u>Bright, Karen</u> <i>(Last, First)</i>	▶ <u>12 / 15 / 14</u> <i>Appt Date</i>  ▶ *until rescinded <i>Length of Term</i>	▶ Per Meeting: \$ <u>100.00</u>  ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
San Luis Obispo Council of Governments (SLOCOG)	▶ Name <u>Shoals, John</u> <i>(Last, First)</i>  Alternate, if any <u>Bright, Karen</u> <i>(Last, First)</i>	▶ <u>12 / 15 / 14</u> <i>Appt Date</i>  ▶ *until rescinded <i>Length of Term</i>	▶ Per Meeting: \$ <u>100.00</u>  ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
South San Luis Obispo County Sanitation District (SSLOCS D)	▶ Name <u>Shoals, John</u> <i>(Last, First)</i>  Alternate, if any <u>Nicolls, Barbara</u> <i>(Last, First)</i>	▶ <u>12 / 15 / 14</u> <i>Appt Date</i>  ▶ *until rescinded <i>Length of Term</i>	▶ Per Meeting: \$ <u>100.00</u>  ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other

3. Verification

I have read and understand FPPC Regulation 18705.5. I have verified that the appointment, and information identified above is true to the best of my information and belief.

      Robert Perrault      City Manager      12/22/2014  
*Signature of Agency Head or Designee*      *Print Name*      *Title*      *(Month, Day, Year)*

Comment: \*annual appts by Resolution; \*\*CJPIA appts = Mayor; 1st Alt= City Mgr; 2nd Alt= Admin Svs Dir; 3rd Alt= HRC

Agency Report of:  
Public Official Appointments  
Continuation Sheet

1. Agency Name City of Grover Beach Date Posted: 12/23/2014  
(Month, Day, Year)

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
California Joint Powers Insurance Authority (CJPIA)	Name <u>Shoals, John</u> <small>(Last, First)</small>	<u>12 / 15 / 14</u> <small>Appt Date</small>	Per Meeting: \$ <u>100.00</u>
	Alternate, if any <u>Perrault, Robert</u> <small>(Last, First)</small>	<u>**per agrmt</u> <small>Length of Term</small>	Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
	Name _____ <small>(Last, First)</small>	_____/_____/_____ <small>Appt Date</small>	Per Meeting: \$ _____
	Alternate, if any _____ <small>(Last, First)</small>	_____ <small>Length of Term</small>	Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
	Name _____ <small>(Last, First)</small>	_____/_____/_____ <small>Appt Date</small>	Per Meeting: \$ _____
	Alternate, if any _____ <small>(Last, First)</small>	_____ <small>Length of Term</small>	Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
	Name _____ <small>(Last, First)</small>	_____/_____/_____ <small>Appt Date</small>	Per Meeting: \$ _____
	Alternate, if any _____ <small>(Last, First)</small>	_____ <small>Length of Term</small>	Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
	Name _____ <small>(Last, First)</small>	_____/_____/_____ <small>Appt Date</small>	Per Meeting: \$ _____
	Alternate, if any _____ <small>(Last, First)</small>	_____ <small>Length of Term</small>	Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
	Name _____ <small>(Last, First)</small>	_____/_____/_____ <small>Appt Date</small>	Per Meeting: \$ _____
	Alternate, if any _____ <small>(Last, First)</small>	_____ <small>Length of Term</small>	Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other

# Agency Report of: Public Official Appointments



## Background

This form is used to report additional compensation that officials receive when appointing themselves to positions on committees, boards, or commissions of another public agency or to a committee or position of the agency of which the public official is a member.

This form is required pursuant to FPPC Regulation 18705.5. Each agency must post on its website a single Form 806 which lists all the paid appointed positions to which an official will vote to appoint themselves. When there is a change in compensation or a new appointment, the Form 806 is updated to reflect the change. The form must be updated promptly as changes occur.

## Instructions

This form must be posted prior to a vote (or consent item) to appoint a governing board member if the appointee will participate in the decision and the appointment results in additional income of \$250 or more in a 12-month period. If an appointment does not result in additional income of at least \$250 in a 12-month period, this form is not required.

FPPC Regulation 18705.5 provides that as long as the public is informed prior to a vote, an official may vote to hold another position even if the voting official will receive \$250 or more in a 12-month period for the appointment.

### Part 1. Agency Identification

Identify the agency name and information on who should be contacted for information.

### Part 2. Appointments

Identify the name of the other agency, board or commission. List the name of the official, and an alternate, if any.

List the appointment date and the length of term the agency official will serve. Disclose the stipend provided per meeting and the estimated annual payment. The annual salary is an estimate as it will likely vary depending upon the number of meetings. It is not necessary to revise the estimate at the end of the calendar year.

### Part 3. Verification

The agency head or his/her designee must sign the verification.

## Frequently Asked Questions (FAQs)

### 1. When does an agency need to complete the Form 806?

A Form 806 is required when an agency's board members vote to appoint a board member to serve on another governmental agency or position of the agency of which the official is a member and at least \$250 in any 12-month period will be provided to a voting member.

### 2. The city council votes to serve as the city's housing authority, a separate entity. Will the Form 806 be required?

If the council members receive additional compensation (\$250 or more in a 12-month period) for serving on the housing authority, the Form 806 is required.

### 3. Are appointments made by a governing board to appoint one of its members to serve as an officer of that board for additional pay (e.g., mayor) required to be disclosed on Form 806?

Yes. FPPC Regulation 18705.5 permits voting on a member's own appointment to the position of mayor, as well as other boards and commissions, so long as proper disclosure on the Form 806 is made. This applies to agencies with governing boards that are elected or appointed.

### 4. In determining the income, must the agency include mileage reimbursements, travel payments, health benefits, and other compensation?

No. FPPC Regulation 18705.5 requires only the amount of the stipend or salary to be reported.

### 5. Which agency must post the Form 806?

The agency that is voting to appoint a public official must post the Form 806 on its website. The agency that the official will serve as a member is not required to post the Form 806. The form is not sent to the FPPC.

### 6. When must the Form 806 be updated?

The Form 806 should be amended promptly upon any of the following circumstances: (1) the number of scheduled meetings is changed, (2) there is a change in the compensation paid to the members, (3) there is a change in membership on the board or commission, or (4) there is a new appointment to a new agency.

### 7. If officials choose to recuse themselves from the decision and leave the room when a vote is taken to make an appointment, must the Form 806 be completed?

No. The Form 806 is only required to identify those officials that will vote on an appointment in which the official will also receive additional income of \$250 or more in a 12-month period.

## Privacy Information Notice

Information requested by the FPPC is used to administer and enforce the Political Reform Act. Failure to provide information may be a violation subject to penalties. All reports are public records available for inspection and reproduction. Direct questions to FPPC's General Counsel, Fair Political Practices Commission, 428 J Street, Ste. 620, Sacramento, CA 95814.