

STAFF REPORT

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GAYLA R. CHAPMAN, ADMINISTRATIVE SERVICES DIRECTOR
SUBJECT: APPROPRIATION OF WATER CONSERVATION FUNDS FOR CITY HALL
LANDSCAPING

BACKGROUND

The FY 16 Adopted Budget included Project 3263 for Facility Improvements. A portion of these improvements included \$10,000 from the Water Conservation Fund for installation of a drought tolerant/water conserving demonstration garden to be planted at City Hall.

DISCUSSION

During FY 16 staff originally issued an RFP for design services for the City Hall demonstration garden. One proposal was received that exceeded the allocated budget. In an effort to complete the project within budget, staff interviewed several contractors who indicated they could provide design and installation for the amount allocated. DroughtScapes Landscaping was identified as the designer/installer of some of the most attractive drought tolerant landscapes based on results of the City's Garden Tour and Cash for Grass Program. The proposal from DroughtScapes was \$10,000 for all of the work. DroughtScapes will be allowed to display a small sign in the landscaped area with the company's business name for a period of six months.

A payment of \$5,000 occurred in FY 16 for one half of the contract amount to enable the contractor to purchase the materials for the project. The remainder was paid when the project was completed in mid-July. Therefore staff is requesting an appropriation of the funds unspent in the previous fiscal year to the current FY 17 Budget.

In addition, the original project design proposed synthetic turf only in the planter area at the flag pole. As the project neared completion, it became obvious that additional landscaping, along with the synthetic turf, would be needed as this area is the main entrance to City Hall. A change order in the amount of \$500 was needed to allow for the purchase of plants, boulders, and the installation of irrigation. Staff is requesting an additional appropriation of Water Conservation Funds to pay for this additional work.

APPROVED FOR FORWARDING



**MATTHEW BRONSON
CITY MANAGER**

**Please Review for Possibility of a
Potential Conflict of Interest:**

- None Identified by Staff Bright
 Shoals Nicolls
 Lee Shah

Meeting Date: August 15, 2016

Agenda Item No. 6

ALTERNATIVES

The Council has the following alternatives to consider:

1. Adopt the Resolution amending the FY 17 Budget to appropriate \$5,500 in Water Conservation Funds to CIP Project 3263 Facility Improvements, or
2. Do not adopt the Resolution amending the FY 17 Budget and provide alternative direction to staff.

RECOMMENDED ACTION

Staff recommends the Council Adopt the Resolution amending the FY 17 Budget to appropriate \$5,500 in Water Conservation Funds to CIP Project 3263 Facility Improvements.

FISCAL IMPACT

The Resolution will allocate \$5,500 from the Water Conservation Fund to CIP Project 3263 Facility Improvements. \$5,000 of these funds was the unspent balance from the CIP Project in FY 16.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.

ATTACHMENTS

1. Resolution adopting the 3rd Amendment to the Annual Appropriation Resolution No. 16-48 to appropriate \$5,500 in Water Conservation Funds to CIP Project 3263 Facility Improvements.

RESOLUTION NO. 16-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVER BEACH,
CALIFORNIA, ADOPTING THE 3rd AMENDMENT TO THE ANNUAL APPROPRIATION
RESOLUTION NO. 16-48 TO PROVIDE \$5,500 IN WATER CONSERVATION FUNDS TO CIP
PROJECT 3263 FACILITY IMPROVEMENTS**

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GROVER BEACH:

THAT Section 82 of Part III of the Annual Appropriation Resolution No. 16-48 be and is hereby amended as follows:

		<u>Increase/(Decrease)</u>
TO:	WATER CONSERVATION Water Conservation	\$5,500
FROM:	RESERVES	<u>(\$5,500)</u>
	Total Section 82	<u>\$ -0-</u>

THAT account titles and numbers requiring adjustment by this Resolution are as follows:

WATER CONSERVATION FUND

	<u>Sources</u>	<u>Uses</u>
Resources/Uses:		
A/C No.: 82-900-58030-000 Project 3263 Construction	\$ -0-	\$ 5,500
A/C No.: 82-000-30000-000 Reserves	<u>\$ 5,500</u>	<u>\$ -0-</u>
Total Water Conservation Fund	<u>\$ 5,500</u>	<u>\$ 5,500</u>

THAT the purpose of this Resolution is to appropriate funding for City Hall Landscaping.

THAT the balance in total Water Conservation Fund reserves after the adoption of this resolution would be \$152,691.

Upon motion by Council Member, and second by Council Member, and on the following roll call vote:

AYES: Council Members –
NOES: Council Members –
ABSENT: Council Members –
ABSTAIN: Council Members –

the foregoing Resolution was **PASSED, APPROVED, AND ADOPTED** at the Regular Meeting by the City Council of the City of Grover Beach, California, this 15th day of August, 2016.

DRAFT

JOHN P. STOKALS, MAYOR

ATTEST:

DONNA L. McMAHON, CITY CLERK