



CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and City Council **DATE:** October 16, 2017

FROM: Matthew Bronson, City Manager

PREPARED BY: Greg Ray, Public Works Director/City Engineer

SUBJECT: 2017-1 Street Rehabilitation and Repair Project (CIP 2295-7):
Award of Professional Design Engineering Services

RECOMMENDATION

1) Adopt the Resolution authorizing the City to enter into a Consulting Services Agreement with Cannon for design phase services, bidding phase services, and post-design services during the construction phase, associated with the CIP 2295-7 Street Rehabilitation and Repair Project; and 2) authorize the Mayor to execute the agreement on behalf of the City.

BACKGROUND

As the Council is aware, "Streets Rehabilitation and Related Infrastructure" is one of the Council's Major City Goals for 2017-18. The Public Works Department advertised for proposals for professional design engineering services on September 1, 2017, for CIP 2295-7 Street Repair and Rehabilitation Project (2017-1 project) in association with Measure K-14. This initial project is intended to meet the Council's interest in smaller street projects that allow for more continuous street improvements.

The Department's request for proposals requested consulting engineering firms provide a record of relative experience, qualifications, project understanding and approach, a proposed schedule and a cost estimate for services. The selected consultant will be responsible to design pavement rehabilitation, water infrastructure improvements, curb ramps and other concrete improvements and then to assist with the bidding phase and design interpretation and modifications during the construction phase.

The City received qualifications-based proposals and separate sealed cost proposals from two firms: Cannon and 4Creeks. California State law requires jurisdictions to select professional service providers most qualified to perform the work; therefore, a proposal review committee evaluated and ranked the proposals based on the City's reviewing and scoring process. Based on the firm's qualifications presented within their proposals, their experience with similar scope projects, and the quality of the proposal, the proposal review committee selected Cannon as the most qualified and responsive firm for this project. Staff then negotiated the final cost based on Cannon's time and material cost estimate accompanying their proposal.

Cannon identified a base budget of \$176,933 to complete the items identified in the RFP scope of work and established a contingency budget of \$54,500 that includes a 24% contingency and additional contingency funds for services that may be required including detailed site survey work, additional detailed geotechnical exploration, and potholing of underground utilities. Additional services will only be performed upon written authorization. The aggregate sum of the base budget and contingency budget are within the budget allocated for design engineering services by the Public Works Department.

The streets included within the design scope of work for the 2017-1 project are summarized in the following Table 1.

Table 1. Streets Included in CIP 2295-7

Street Name	Section
1 st Street	Front Street to Ocean View Avenue
2 nd Street	Ocean View Avenue to End of Cul-de-sac
Carmelde Lane	Front Street to End of Cul-de-sac
Front Street	Ocean View Avenue to 1 st Street
Ocean View Avenue	Front Street to 4 th Street

The bulk of the design work will include investigation of existing street and base conditions, development of cost effective rehabilitation methods and design of corner ramps to meet accessibility requirements of the Americans with Disabilities Act (ADA).

FISCAL IMPACT

Total funding allocation to the 2017-1 Street Rehabilitation and Repair Project is \$1.6 million. The costs for the design consulting services for the 2017-1 project are estimated to not exceed \$231,433, which is within the funds allocated. Funding for this design work will be from unexpended funds from the 2016 street project which will be replenished once the next street bond is issued at the end of 2017.

ALTERNATIVES

The Council has the following alternatives to consider:

1. Adopt the Resolution authorizing the City to enter into a Consulting Services Agreement with Cannon and authorize the Mayor to execute the agreement on behalf of the City; or
2. Provide direction to staff to seek the services of other engineering firms to provide professional design engineering services; or
3. Provide staff with additional direction.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act. Firms who submitted a proposal were sent a copy of the meeting agenda and this staff report.

ATTACHMENTS

1. Resolution

RESOLUTION NO. 17-_____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVER BEACH, CALIFORNIA, AUTHORIZING THE CITY TO ENTER INTO A CONSULTANT SERVICES AGREEMENT WITH CANNON TO PROVIDE PROFESSIONAL DESIGN ENGINEERING SERVICES ON PROJECT 2017-1, MEASURE K-14 STREET REHABILITATION AND REPAIR PROGRAM (CIP 2295-7) DESIGN, BIDDING, AND CONSTRUCTION PHASE

WHEREAS, Cannon has submitted a Scope of Work and Schedule of Costs to perform engineering design services on the 2017-1 Measure K-14 Street Rehabilitation and Repair Project (CIP 2295-7) for the Design, Bidding and Construction Phase; and

WHEREAS, City staff has evaluated the proposed costs for services and found them to be appropriate and within budget and therefore recommended an award of the contract to Cannon.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Grover Beach, California, does hereby:

1. Authorize the City to enter into a Consultant Services Agreement, in the amount of \$176,933 with an approved contingency amount of up to \$54,500, with Cannon to provide engineering services on the 2017-1 Measure K-14 Street Rehabilitation and Repair Project (CIP 2295-7) for the Design, Bidding and Construction Phase;
2. Authorize the Mayor to execute the Agreement on behalf of the City.

Upon motion by Council Member _____, second by Council Member _____ and on the following roll call vote:

AYES:	Council Members -
NOES:	Council Members -
ABSENT:	Council Member -
ABSTAIN:	Council Members -

the foregoing Resolution was **PASSED, APPROVED, and ADOPTED** at a regular meeting of the City Council of the City of Grover Beach, California, this 16th day of October, 2017.

**** D R A F T ****

JOHN P. SHOALS, MAYOR

Attest:

DONNA L. McMAHON, CITY CLERK