



City of Grover Beach Planning Division CODE/POLICY AMENDMENT SUBMITTAL CHECKLIST

154 South Eighth Street - Grover Beach, CA 93433 - Phone (805) 473-4520 - www.groverbeach.org

This checklist applies to Amendments of the General Plan, Municipal Code, Local Coastal Program, and all other adopted policy documents. The information on this checklist **must** be submitted with your project to be accepted for review. These are the minimum requirements and additional information and plans may be required to evaluate your application following initial review by staff. A copy of this list will be used to check your application for completeness after it is submitted. **Applications not containing the necessary information as shown on this checklist will not be accepted for review. Check each box under “applicant” to indicate that the information has been provided and sign the Checklist. If you believe an item is not applicable to your application, please indicate.** If you have any questions regarding this form or uncertain if a specific requirement applies to your project, please contact the planning staff at (805) 473-4520 or via email at comdev@groverbeach.org

- | Applicant | City | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | COMPLETED DEVELOPMENT APPLICATION FORM. Application form can be found here: http://grover.org/DocumentCenter/View/6731/1_DevelopmentApplicationForm?bidId= . <i>Only this application will be accepted.</i> |
| <input type="checkbox"/> | <input type="checkbox"/> | COMPLETED ENVIRONMENTAL INFORMATION FORM. This form is required to ensure consistency with the California Environmental Quality Act (CEQA) and provide details of your proposed project. This form can be found here: https://grover.org/DocumentCenter/View/6827 |
| <input type="checkbox"/> | <input type="checkbox"/> | PROPOSED AMENDMENTS. Provide a detailed description and the reasons for the proposed amendment to the General Plan, Development Code, Local Coastal Program or other adopted policy document. If the Amendment proposes a change to a map/exhibit, a map/exhibit shall be provided that illustrates the proposed Amendment. |
| <input type="checkbox"/> | <input type="checkbox"/> | EMAIL COMPLETED APPLICATION & PLANS. Email completed application and request to comdev@groverbeach.org . All electronic plans and documents shall be in PDF format, Please see these instructions: https://www.grover.org/DocumentCenter/View/11473/Electronic-Submittal-Instructions |
| <input type="checkbox"/> | <input type="checkbox"/> | PAYMENT OF APPLICATION FEES. Payment of application fee deposit as established by the Master Fee Schedule. |

Compliance with the California Environmental Quality Act (CEQA) - Please note that once your application is deemed complete, staff will determine if the proposed project qualifies as an exempt project (i.e., does not require environmental review) or requires preparation of an Initial Study. If your proposed project is not exempt, a minimum deposit of \$5,000 will be required to prepare the Initial Study.

I, the undersigned Applicant/Representative, have verified that all the submittal items required on this Checklist are included in the application materials.

Signature

Date

Print Name