



CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and City Council **DATE:** January 7, 2019

FROM: Matthew Bronson, City Manager

PREPARED BY: Wendi Sims, Acting City Clerk / Executive Assistant

SUBJECT: Appointment of Council Members to Various Boards, Commissions and Committees

RECOMMENDATION:

Adopt the Resolution confirming certain Council appointments and authorize the City Clerk to update FPPC Form 806 for posting on the City website.

BACKGROUND

Each year, the Council reviews the list of assignments in order to determine interest in serving as the City's representative to various external boards, commissions, and committees throughout the county. The Council's past practice has been to determine assignments (representatives and alternates) through a process of discussion and consensus. A draft Resolution is provided to confirm City Council appointments as shown in Attachment 1. Once appointments have been approved by the Council, the names of Council representatives will be submitted to the respective agencies.

Exceptions to the Council Committee Appointment Process

South SLO County Sanitation District – The Memorandum of Understanding between the City and the South SLO County Sanitation District indicates, "The District Board will be composed of the Presiding Officer of the City of Arroyo Grande, the Presiding Officer of the Oceano Community Services District, and the Presiding Officer of the City of Grover Beach, or their respective alternates."

Joint Powers Agreement with State Parks Department - In 2007, the City of Grover Beach entered into an agreement with the California State Department of Parks and Recreation (State Parks) to facilitate the development of the Grover Beach Lodge project. City representatives to the Joint Authority have in the past consisted of the Mayor, a second representative chosen by the Council, the City Manager, and the City Attorney. The purpose of the Committee is to meet as needed with counterparts from State Parks to facilitate the development of the Lodge project. Representatives to the Joint Authority report directly to the City Council and have no power to act independently of the Council.

Conflicts of Interest

Pursuant to regulations of the Fair Political Practices Commission (FPPC), members of the City Council may participate in the deliberations to appoint him or herself to a compensated position. Those compensated positions are reported on a specific form available in the City Clerk's Office and posted to the City website. The form (FPPC Form 806) is updated when there is a change in compensation or representation.

FISCAL IMPACT

There is no anticipated fiscal impact to the City from the recommended action.

ALTERNATIVES

The City Council has the following alternatives to consider:

1. Adopt the Resolution confirming appointments.
2. Take no action and carry this item over for discussion to a future meeting.
3. Provide alternative direction to staff.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act.

ATTACHMENTS

1. Resolution confirming *certain City Council* committee assignments
Exhibit A - Assignment Template
Exhibit B – Description of External Boards, Committees, and Commissions (with updated meeting information)
2. FPPC Form 806, (currently posted on City website and scheduled to be revised subsequent to Council action on January 7, 2019).

RESOLUTION NO. 19-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVER BEACH,
CALIFORNIA, REVISING CITY COUNCIL COMMITTEE ASSIGNMENTS FOR
CALENDAR YEAR 2019**

WHEREAS, the City Council is involved in various committees, boards, and organizations that serve the City and provide representation of the City’s interests; and

WHEREAS, the City Council considers committee assignments on an annual basis to ensure adequate representation of the City’s elected officials throughout the County; and

WHEREAS, the City Council discussed assignment to these committees, boards, and organizations at its regular meeting held on January 7, 2019.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Grover Beach that this Resolution does hereby supersede all prior Resolutions dealing with these Council appointments to various standing committees, boards, and organizations; and that the City representatives from this date forward are designated in the attached Exhibit A in accordance with the description of the assignments as described in Exhibit B.

On motion by , second by , and on the following roll-call vote, to wit:

- AYES: Council Members
- NOES: Council Members
- ABSENT: Council Members
- ABSTAIN: Council Members

the foregoing Resolution was **PASSED, APPROVED**, and **ADOPTED** at a Regular meeting of the City Council of the City of Grover Beach, California this 7th day of January, 2019.

**** D R A F T ****

JEFF LEE, MAYOR

Attest:

WENDI SIMS, ACTING CITY CLERK

Resolution No. 19- : Exhibit A

COUNCIL APPOINTMENTS FOR 2019

ASSIGNMENT	2019 REPRESENTATIVE	ALTERNATE
Advisory Body Screening Committee ¹	<i>See below</i>	N/A
Air Pollution Control District (APCD)		
Chamber of Commerce - Arroyo Grande & Grover Beach		
Economic Vitality Corporation (EVC)		
Five Cities Fire Joint Powers Authority		
Homeless Services Oversight Council (HSOC)		
Integrated Waste Management Authority (IWMA)		
Regional Groundwater Sustainability Project (RGSP)		
SLO Coastal Regional Sediment Management Plan (CRSMP) Steering Committee		
SLO County Water Resources Advisory Committee (WRAC)		
SLO Council of Governments / SLO Regional Transit Authority (SLOCOG / SLORTA)		
South County Transit (SCT)		
South SLO County Sanitation District (SSLOCSD)		
Visit San Luis Obispo County		
Zone Three Advisory Committee		

Note: The City updates and posts FPPC Form 806 to the City website to report additional compensation that officials receive when appointing themselves to positions on committees, boards or commissions of a public agency, special district, and joint powers agency or authority. (Pursuant to Regulation 18705.5, amended March 2012)

¹Per City Council action on October 16, 2000, Council representation will be the Mayor and one Council Member selected by random drawing.

3. South County Chambers of Commerce

Requirement: None.

Since the merger of the Grover Beach and Arroyo Grande Chambers of Commerce, the Council designated a City Council representative to attend Chamber events and meetings of the Chamber's Government Affairs Committee. The City Manager, or designee, is the staff liaison and program manager for operational agreements and work efforts between the City and the Chamber. In 2018, the Chamber merged with the Nipomo Chamber of Commerce and rebranded itself as the South County Chambers of Commerce.

Meetings: The Chamber holds monthly events for the entire membership - lunches, educational workshops, mixers, special events, ribbon cuttings, etc.

Estimated time commitment for City representative: Attending Chamber events, as scheduled and Government Affairs meeting (approx 1-3 hours).

Stipend: None.

Past Representatives: 2018: Barbara Nicolls, Mariam Shah (Alternate)
2017: Barbara Nicolls, Debbie Peterson (Alternate)

4. Economic Vitality Corporation

Optional: 1 City Council Member and 1 Alternate (non-voting capacity)

The Economic Vitality Corporation (EVC) is a nonprofit organization providing economic development services and business resources throughout San Luis Obispo County. In September 2014, the EVC Board amended its bylaws to remove public sector members as voting members from the Board of Directors and decided to create public sector liaison positions with no voting rights. This decision was based on the EVC Board Counsel's determination that with public agencies appointing voting members, the Board would be subject to the Brown Act. In January 2015, the Council chose to appoint a Council representative and alternate to serve as volunteer non-voting public liaisons to the EVC.

Meetings: The fourth Wednesday of each month from 4:00 - 5:30 p.m. (with some exceptions). Location: Offices of Cannon Corporation, 1050 Southwood Drive, San Luis Obispo, CA.

Estimated time commitment for City non-voting public liaison representative: Primarily agenda review and attending regular meetings (approx 1.5 - 2 hours) and special meetings/workshops as needed.

Stipend: None

Past Representatives: 2018: Jeff Lee, Barbara Nicolls (Alternate)
2017: Jeff Lee, Barbara Nicolls (Alternate)

5. Five Cities Fire Joint Powers Authority

(Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District)

Requirement: 1 City Council Member and 1 Alternate

The Five Cities Fire Authority provides fire protection services through a joint powers agreement with the Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District.

The Authority Board consists of an elected official from each member agency. The Fire Chief serves as the Executive Officer of the Authority.

Meetings: The third Friday of every month at 10:00 a.m. at Grover Beach City Hall, Council Chamber, with special meetings scheduled as needed.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approximately 1.5 hours per month) and special meetings, as needed.

Stipend: None

Past Representatives: 2018: John Shoals, Barbara Nicolls (Alternate)
2017: John Shoals, Barbara Nicolls (Alternate)

6. **Homeless Services Oversight Council (HSOC)**

Requirement: 1 City Council Member and 1 Alternate

In 2008, a countywide coalition of cities, agencies, and civic groups formed to improve the County's approach to homelessness. The result was a report entitled A Path to A Home, San Luis Obispo Countywide 10-Year Plan to End Homelessness. The HSOC is an advisory committee that discusses the countywide approach to homelessness and services for the homeless, including both housing and supportive services. Membership is comprised of a broad spectrum of representatives, including the County Board of Supervisors, each City, certain County government departments (health, planning, social services, veteran services, and probation), law enforcement, business organizations, academic institution, faith community, as well as interested community members.

Meetings: Scheduled bi-monthly (six times per year), at a time and date determined by its members and may be changed by a majority vote of the HSOC at any regular meeting. Location varies in San Luis Obispo (County Government Center, San Luis Obispo Veterans' Memorial Building or the Department of Social Services). The Full HSOC Meetings are held from 1:00 - 3:00 p.m. on the 3rd Wednesdays of every other month, with additional meetings for subcommittees.

Estimated time commitment for City representative: Primarily agenda review and attending meetings (approx. 2 hrs), as well as special meetings/workshops or events as needed.

Stipend: None.

Past Representatives: 2018: Mariam Shah, Jeff Lee (Alternate)
2017: Mariam Shah, Jeff Lee (Alternate)

7. **Integrated Waste Management Authority (IWMA)**

Requirement: 1 City Council Member and 1 Alternate

Responsibility includes preparing an integrated waste management plan implementing state-mandated legislation (AB 939). The plan will include elements for recycling, composting, education, and various other waste management areas. The role of the authority member is to guide the reduction of the County's waste stream.

Meetings: Held at 1:30 p.m. on the second Wednesday of each odd numbered month (e.g., January, March, May, etc) at the San Luis Obispo County Board of Supervisors Chambers, 1055 Monterey Street, San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approximately 2 hours).

Stipend: \$100 per meeting.

Past Representatives: 2018: Jeff Lee, Debbie Peterson (Alternate)
2017: Jeff Lee, Debbie Peterson (Alternate)

8. Regional Groundwater Sustainability Project (RGSP)

Requirement: 1 Council Member and 1 Alternate

In late 2015 local agencies were invited to meet with the City of Pismo Beach and participate in the development of a regional recycled water project and governance system to develop a regional groundwater sustainability program to offset some potable water uses, diversify each agency's water supply portfolio, provide a new source of recharge to the Santa Maria Groundwater Basin, relieve increased water demand, and develop a viable project to facilitate regional use of recycled water in the South County.

Meetings: A regular meeting schedule is to be determined.

Estimated time commitment for City representative: Unknown at this time.

Stipend: None

Past Representatives: 2018: John Shoals, Mariam Shah (Alternate)
2017: John Shoals, Jeff Lee (Alternate)

9. San Luis Obispo Coastal Regional Sediment Management Plan (CRSMP) Steering Committee

Requirement: 1 Council Member and 1 Alternate

In November 2015, the San Luis Obispo Council of Governments Board of Directors authorized the establishment of a standing elected official steering committee for the purpose of providing review and guidance concerning issues related to the adoption of the Draft Coastal Regional Sediment Management Plan and ongoing issues related to implementation of that plan. The steering committee is to be comprised of seven (7) elected officials: two (2) from the County Board of Supervisors, and one (1) elected official from each of the coastal community agencies of Grover Beach, Morro Bay, Pismo Beach, the Oceano Community Services District, and the Port San Luis Harbor District. The Steering Committee is to be known as the San Luis Obispo Coastal Regional Sediment Management Plan (CRSMP) Steering Committee.

Meetings: A regular meeting schedule has not yet been established.

Estimated time commitment for City representative: Unknown at this time.

Stipend: Unknown at this time.

Past Representatives: 2018: Debbie Peterson, Mariam Shah (Alternate)
2017: Debbie Peterson, Mariam Shah (Alternate)

10. San Luis Obispo County Water Resources Advisory Committee (WRAC)

Requirement: 1 Council Member (*recommended) and 1 Alternate

This organization is involved with water supplies and availability of water on a county-wide basis. The purpose is to advise the County Board of Supervisors concerning all policy decisions relating to water resources of the SLO County Flood Control & Water Conservation District, to recommend specific water resource programs, and to recommend methods of financing water resource programs. (*Appointed representatives are not required to be elected officials, but should be individuals knowledgeable regarding water issues. According to WRAC staff, cities may appoint a Council Member as the lead representative who would be available when policy issues are discussed, with a staff member as the alternate for attending most of the meetings.) Note: Council appointed representatives require approval by the Board of Supervisors.

Meetings: First Wednesday of each month (except July and August), 1:30 p.m. - 3:30 p.m., San Luis Obispo City/County Library Community Room, 995 Palm Street, San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approx. 2.5 - 3 hrs), and special meetings/workshops as needed. Additional time required if volunteering to serve on ad hoc subcommittee assignments approximately six times/year (eg., reviewing biennial water report for County). Ad hoc committees meeting are scheduled as needed

Stipend: None.

Past Representatives: 2018: Debbie Peterson, Jeff Lee (Alternate)
2017: Debbie Peterson, Jeff Lee (Alternate)

11. San Luis Obispo Council of Governments / San Luis Obispo Regional Transit Authority (SLOCOG / SLO RTA)

Requirement: 1 Council Member and 1 Alternate

SLOCOG is a regional governing body organized through a joint powers agreement that has responsibility for regional transportation planning primarily.

Meetings: First Wednesday of every month (more frequently, if needed) and start at 8:30 a.m. at the County Board of Supervisors Chambers in San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approximately 4-5 hrs for SLOCOG), and special meetings/workshops as needed.

Stipend: \$100 per meeting.

SLO RTA is operated through a joint powers agreement with SLOCOG to oversee the County-wide rapid transit system. The representative is usually the same representative as the SLOCOG representative as SLORTA meetings start either before or after SLOCOG and has the same Board.

Meetings: First Wednesday of every month either before or after the SLOCOG meeting. Location: County Board of Supervisors Chambers in San Luis Obispo.

Estimated time commitment for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approximately 1.5 - 2 hours for SLORTA), and special meetings/workshops as needed.

Stipend: None.

Past Representatives: 2018: John Shoals, Mariam Shah (Alternate)
2017: John Shoals, Mariam Shah (Alternate)

12. South County Transit (SCT) (formerly “South County Area Transit”)
Requirement: 1 Council Member and 1 Alternate

This Joint Powers Authority is responsible for providing a regional rapid transit system for the Five Cities Area and a connector for the county-wide rapid transit system.

Meetings: Held quarterly on the 3rd Wednesday of the month at 1:30 p.m. at the City of Arroyo Grande City Council Chamber, 215 E. Branch Street, Arroyo Grande.

Estimated time commitment for City representative: Primarily agenda review and attending regular meetings (approx. 1 - 1.5 hrs) and special meetings as needed.

Stipend: None.

Past Representatives: 2018: John Shoals, Barbara Nicolls (Alternate)
2017: Barbara Nicolls, John Shoals (Alternate)

13. South San Luis Obispo County Sanitation District (SSLOCS)
Requirement: Mayor or Mayor’s Designee and 1 Alternate

The City contracts with the Sanitation District for waste water collection and treatment. The District is governed by a Board of Directors composed of the presiding officer from the Cities of Grover Beach and Arroyo Grande and the Oceano Community Services District, or their respective alternates (per Memorandum of Understanding between the City and the Sanitation District, as well as Health and Safety Code sections 4730-4735)

Meetings: The first and third Wednesdays of each month at 6:00 p.m. (Location rotates between member agencies - Arroyo Grande and Grover Beach Council Chambers, and the Board Chamber for the Oceano Community Services District.)

Estimated time for City representative: Primarily agenda review and attendance at regular meetings (average 2-4 hours) with special meetings/workshops, as needed.

Stipend: \$100 per meeting (2 meetings held/month)

Past Representatives: 2018: Barbara Nicolls, Mariam Shah (Alternate)
2017: John Shoals, Barbara Nicolls (Alternate)

14. Visit SLO CAL - Advisory Committee

Requirement: 1 City Council Member and 1 Alternate (non-voting capacity)

Visit SLO County promotes countywide tourism opportunities and complements the efforts of local communities and organizations. It is a private, non-profit organization with membership comprised of local businesses, chambers of commerce, County government, and most incorporated cities in the County.

With the formation of the Tourism Marketing District in 2015, voting members of the Board of Directors must be a representative of an assessed lodging business, except for the County representative. During formation of the Tourism Marketing District, an Advisory Committee was established. The Advisory Committee is made up of one elected official and the city manager from each jurisdiction, and a representative of the County.

Meetings: Twice annually (May and December).

Estimated time commitment for City representative: Consists primarily of agenda review and attending meetings and workshops, as needed. (approximately 1.5 - 2 hrs).

Stipend: None

Past Representatives: 2018: Mariam Shah, Jeff Lee (Alternate)
2017: Mariam Shah, Debbie Peterson (Alternate)

15. Zone Three Advisory Committee

Requirement: 1 Council Member and 1 Alternate

This is a County organized committee to handle the operation of Lopez Lake for both recreation and water facilities. The Advisory Committee works closely with the Zone 3 Technical Advisory Committee. Note: Council-appointed representatives require final approval by the Board of Supervisors.

Meetings: Scheduled on the third Thursday of every odd numbered month (Jan, Mar, May, etc) at 6:30 p.m., and held in the Council or Board Chamber of the local member agencies on a rotating basis - Grover Beach, Arroyo Grande, Oceano, and Pismo Beach.

Estimated time for City representative: Primarily agenda review of technical materials/information and attending regular meetings (approx 2 hours) and special meetings/workshops as needed. May occasionally require additional time to meet with City staff, depending upon the complexity of the agenda item(s).

Stipend: None.

Past Representatives: 2018: Jeff Lee, Mariam Shah (Alternate)
2017: Jeff Lee, Mariam Shah (Alternate)

**Agency Report of:
Public Official Appointments**

A Public Document

1. Agency Name City of Grover Beach		City of Grover Beach JAN 29 2018 RECEIVED	California Form 806 <small>For Official Use Only</small>
Division, Department, or Region (If Applicable)			Page <u>1</u> of <u>3</u>
Designated Agency Contact (Name, Title) Donna L. McMahon, City Clerk			
Area Code/Phone Number (805) 473-4567	E-mail dcmahon@groverbeach.org	Date Posted: 01/29/2018 <small>(Month, Day, Year)</small>	

2. Appointments

Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
Air Pollution Control District (APCD)	▶ Name <u>Shah, Mariam</u> <small>(Last, First)</small> Alternate, if any <u>Lee, Jeff</u> <small>(Last, First)</small>	▶ <u>01 / 22 / 18</u> <small>Appt Date</small> ▶ *until rescinded <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
Integrated Waste Management Authority (IWMA)	▶ Name <u>Lee, Jeff</u> <small>(Last, First)</small> Alternate, if any <u>Peterson, Debbie</u> <small>(Last, First)</small>	▶ <u>01 / 22 / 18</u> <small>Appt Date</small> ▶ *until rescinded <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
San Luis Obispo Council of Governments (SLOCOG)	▶ Name <u>Shoals, John</u> <small>(Last, First)</small> Alternate, if any <u>Shah, Mariam</u> <small>(Last, First)</small>	▶ <u>01 / 22 / 18</u> <small>Appt Date</small> ▶ *until rescinded <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other
South San Luis Obispo County Sanitation District (SSLOCS D)	▶ Name <u>Nicolls, Barbara</u> <small>(Last, First)</small> Alternate, if any <u>Shah, Mariam</u> <small>(Last, First)</small>	▶ <u>01 / 22 / 18</u> <small>Appt Date</small> ▶ *until rescinded <small>Length of Term</small>	▶ Per Meeting: \$ <u>100.00</u> ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input checked="" type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> Other

3. Verification

I have read and understand FPPC Regulation 18702.5. I have verified that the appointment and information identified above is true to the best of my information and belief

	Matthew Bronson	City Manager	01/29/2018
Signature of Agency Head or Designee	Print Name	Title	(Month, Day, Year)

Comment: *annual appts by Resolution; **CJPIA appts=Mayor/Alternates= 1-City Mgr; 2-Admin Svs Dir; 3-HR

**Agency Report of:
Public Official Appointments
Continuation Sheet**

1. Agency Name City of Grover Beach	Date Posted: _____ (Month, Day, Year)
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Agency Boards and Commissions	Name of Appointed Person	Appt Date and Length of Term	Per Meeting/Annual Salary/Stipend
California Joint Powers Insurance Authority (CJPIA)	▶ Name <u>Shoals, John</u> <small>(Last, First)</small> Alternate, if any <u>Bronson, Matthew</u> <small>(Last, First)</small>	▶ <u>12 / 12 / 16</u> <small>Appt Date</small> ▶ <u>**per agrmt</u> <small>Length of Term</small>	▶ Per Meeting \$ <u>100.00</u> ▶ Estimated Annual: <input checked="" type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> <u> </u> Other
	▶ Name _____ <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ _____ <small>Appt Date</small> ▶ _____ <small>Length of Term</small>	▶ Per Meeting \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other
	▶ Name _____ <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ _____ <small>Appt Date</small> ▶ _____ <small>Length of Term</small>	▶ Per Meeting \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other
	▶ Name _____ <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ _____ <small>Appt Date</small> ▶ _____ <small>Length of Term</small>	▶ Per Meeting \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other
	▶ Name _____ <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ _____ <small>Appt Date</small> ▶ _____ <small>Length of Term</small>	▶ Per Meeting \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other
	▶ Name _____ <small>(Last, First)</small> Alternate, if any _____ <small>(Last, First)</small>	▶ _____ <small>Appt Date</small> ▶ _____ <small>Length of Term</small>	▶ Per Meeting \$ _____ ▶ Estimated Annual: <input type="checkbox"/> \$0-\$1,000 <input type="checkbox"/> \$2,001-\$3,000 <input type="checkbox"/> \$1,001-\$2,000 <input type="checkbox"/> _____ Other

Background

This form is used to report additional compensation that officials receive when appointing themselves to positions on committees, boards, or commissions of another public agency or to a committee or position of the agency of which the public official is a member

This form is required pursuant to FPPC Regulation 18702.5. Each agency must post on its website a single Form 806 which lists all the paid appointed positions to which an official will vote to appoint themselves. When there is a change in compensation or a new appointment, the Form 806 is updated to reflect the change. The form must be updated promptly as changes occur.

Instructions

This form must be posted prior to a vote (or consent item) to appoint a governing board member if the appointee will participate in the decision and the appointment results in additional compensation to the appointee.

FPPC Regulation 18702.5 provides that as long as the public is informed prior to a vote, an official may vote to hold another position even when the vote results in additional compensation

Part 1. Agency Identification

Identify the agency name and information on who should be contacted for information

Part 2. Appointments

Identify the name of the other agency, board or commission. List the name of the official, and an alternate, if any

List the appointment date and the length of term the agency official will serve. Disclose the stipend provided per meeting and the estimated annual payment. The annual salary is an estimate as it will likely vary depending upon the number of meetings. It is not necessary to revise the estimate at the end of the calendar year

Part 3. Verification

The agency head or his/her designee must sign the verification

Frequently Asked Questions (FAQs)

- 1 When does an agency need to complete the Form 806?
A Form 806 is required when an agency's board members vote to appoint a board member to serve on another governmental agency or position of the agency of which the official is a member and will receive additional compensation
- 2 The city council votes to serve as the city's housing authority, a separate entity. Will the Form 806 be required?
If the council members receive additional compensation for serving on the housing authority, the Form 806 is required

- 3 Are appointments made by a governing board to appoint one of its members to serve as an officer of that board for additional pay (e.g., mayor) required to be disclosed on Form 806?

No. FPPC Regulation 18702.5(b)(6) exempts from this requirement decisions to fill a position on the body of which the official is a member (such as a councilmember being appointed as mayor) despite an increase in compensation

- 4 In determining the income, must the agency include mileage reimbursements, travel payments, health benefits, and other compensation?

No. FPPC Regulation 18702.5 requires only the amount of the stipend or salary to be reported

- 5 Which agency must post the Form 806?

The agency that is voting to appoint a public official must post the Form 806 on its website. The agency that the official will serve as a member is not required to post the Form 806. The form is not sent to the FPPC.

6. When must the Form 806 be updated?

The Form 806 should be amended promptly upon any of the following circumstances: (1) the number of scheduled meetings is changed, (2) there is a change in the compensation paid to the members, (3) there is a change in membership on the board or commission, or (4) there is a new appointment to a new agency.

- 7 If officials choose to recuse themselves from the decision and leave the room when a vote is taken to make an appointment, must the Form 806 be completed?

No. The Form 806 is only required to identify those officials that will vote on an appointment in which the official will also receive additional compensation.

Privacy Information Notice

Information requested by the FPPC is used to administer and enforce the Political Reform Act. Failure to provide information may be a violation subject to penalties. All reports are public records available for inspection and reproduction. Direct questions to FPPC's General Counsel, Fair Political Practices Commission, 1102 Q Street, Suite 3000, Sacramento, CA 95811.