



CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and City Council **DATE:** May 20, 2019

FROM: Matthew Bronson, City Manager

PREPARED BY: Bruce Buckingham, Community Development Director

SUBJECT: Appointments to the Planning Commission

RECOMMENDATION

Confirm and approve the Mayor's appointments and adopt the Resolution to:

- appoint **Karl Blum** to a four-year term of office, scheduled to expire on May 31, 2023;
- appoint **Cody McLaughlin** to a four-year term of office, scheduled to expire on May 31, 2023.
- appoint **Anne Holden** to fill the remainder of the four-year term of office, scheduled to expire on May 31, 2022; and

Upon adoption of the Resolution, it is further recommended that **Planning Commissioners Blum, McLaughlin, and Holden** be introduced to the City Council and members of the audience.

BACKGROUND

There are three vacancies on the Planning Commission due to the expiration of the four-year terms of office held by Chair John Laferriere and Vice Chair Karl Blum (terms expired on May 31, 2018) and Planning Commissioner Cody McLaughlin (term expires on May 31, 2019). Chair John Laferriere and Vice Chair Karl Blum agreed to continue serving on the Planning Commission until the Mayor with Council approval considered official appointments. Staff advertised the Planning Commission vacancies with press releases in the local newspapers, notices on the City website, government cable access Channel 20, and posted notices in City bulletin boards located at City Hall, the Post Office, and Grover Beach Train Station.

The Advisory Body Screening Committee, comprised of Mayor Jeff Lee, Council Member Desi Lance, and Planning Commission Chair John Laferriere, conducted interviews on May 2, 2019 with seven candidates, although Mr. Marshall withdrew his application following the interview. Applicants interviewed were advised that the City Council would be requested to confirm and approve the Mayor's appointment at tonight's meeting. It should be noted that all six candidates were qualified and ready to serve the Grover Beach community as a member of the Planning Commission.

At the conclusion of the interviews, the Advisory Body Screening Committee submitted their recommendations to the Mayor who appoints the following individuals subject to Council's approval. The Mayor seeks confirmation of the Council to re-appoint **Karl Blum** to a four-year term of office scheduled to expire on May 31, 2023; re-appoint **Cody McLaughlin** to a four-year term of office scheduled to expire on May 31, 2023; and appoint **Anne Holden** to fill the remainder of the four-year term of office scheduled to expire on May 31, 2022. The

Commissioners will begin serving their new term at the June 26, 2019 Planning Commission meeting.

FISCAL IMPACT

There is no fiscal impact with the recommended action.

ALTERNATIVES

The City Council has the following alternatives to consider:

1. Accept and confirm the Mayor's appointment and adopt the Resolution to:
 - appoint **Karl Blum** to a four-year term of office, scheduled to expire on May 31, 2023;
 - appoint **Cody McLaughlin** to a four-year term of office, scheduled to expire on May 31, 2023; and
 - appoint **Anne Holden** to fill the remainder of the four-year term of office, scheduled to expire on May 31, 2022; or
2. Provide alternative direction to staff.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act. All applicants were sent a copy of this staff report and the meeting agenda.

ATTACHMENTS

1. Draft Resolution
2. Applications (Note: redacted copies posted to the City website. Copies without redactions are available at City Hall at the customer service counter during regular business hours.)

RESOLUTION NO. 19-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GROVER BEACH, CALIFORNIA AUTHORIZING THE APPOINTMENT OF KARL BLUM, CODY MCLAUGHLIN, AND ANNE HOLDEN TO THE GROVER BEACH PLANNING COMMISSION

WHEREAS, the Planning Commission is a body of five lay citizens; and

WHEREAS, three (3) vacancies currently exist on the Commission due to the scheduled expiration of four-year Commission terms of office; and

WHEREAS, the City actively solicited potential candidates to serve on the Planning Commission; and

WHEREAS, it is the responsibility of the Advisory Body Screening Committee to interview prospective citizen candidates and submit their recommendation to the Mayor who appoints the individuals subject to the Council’s approval; and

WHEREAS, the Advisory Body Screening Committee, consisting of Mayor Jeff Lee, Council Member Desi Lance, and Planning Commission Chair John Laferriere conducted interviews on May 2, 2019, and at the conclusion of those interviews made a recommendation to the Mayor for appointment.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Grover Beach hereby accepts the Mayor’s recommendation and approves the appointment of:

- appoint **Karl Blum** to a four-year term of office, scheduled to expire on May 31, 2023;
- appoint **Cody McLaughlin** to a four-year term of office, scheduled to expire on May 31, 2023; and
- appoint **Anne Holden** to fill the remainder of the four-year term of office, scheduled to expire on May 31, 2022.

On motion by _____, second by _____, and on the following roll-call vote, to wit:

AYES: Council Members -
 NOES: Council Members -
 ABSENT: Council Members -
 ABSTAIN: Council Members -

the foregoing Resolution was **PASSED, APPROVED, and ADOPTED** at a Regular Meeting of the City Council of the City of Grover Beach, California this 20th day of May, 2019.

DRAFT

JEFF LEE, MAYOR

Attest:

WENDI SIMS, CITY CLERK

Other relevant experience, education, or training: _____

What is your understanding of the role and responsibility of the Commission, Committee or Board you are interested in serving on?

8 years of experience gives me a very thorough understanding of how we work with the Council.

Reasons you are interested in serving on this Commission, Committee or Board:

I enjoy volunteering for Grover Beach

You may attach additional pages or information that may be beneficial to the Advisory Body Screening Committee, City Council, and/or City official(s) when considering your application.

Please be advised that this application may be discussed by the City Council at an open meeting. Information provided to the City Council at open meetings is copied to the news media.

Have you ever attended a meeting of this Commission, Committee, or Board? Yes No

If yes, how many in the last year? ? Why did you attend? member of commission

Financial Disclosure: In compliance with state law and the City's Conflict of Interest Code, certain City Commissions, Committees or Boards are required to file a Statement of Economic Interests (Form 700) upon appointment, annually thereafter, and upon leaving office. The Form 700 is a public document regarding personal and business information including sources of income, loans, investments, and interests in real property.

Signature: 

Your interest in serving the City of Grover Beach is sincerely appreciated!

Please submit completed application to: Office of the City Clerk
154 South 8th Street
Grover Beach, CA 93433

For Office Use Only

Interview Date: _____ Appointed: _____ Yes No

Re-interview Date(s): _____
Appointment is for: Unexpired Term Ending _____ Full Term Ending _____



City of Grover Beach

FEB 21 2019

RECEIVED

APPLICATION FOR APPOINTMENT TO SERVE ON A CITY COMMISSION, COMMITTEE OR BOARD

This application will remain active and on file for one (1) year.
This is a public record open for inspection and reproduction.

I wish to be considered for appointment to the following Commission, Committee or Board:
(Check only one. Submit a separate application if you are interested in more than one.)

- Planning Commission
- Parks, Recreation and Beautification Commission
- Traffic Committee
- Citizen Oversight Committee: Half-Percent Sales Tax (Measure X-06)
- Citizen Oversight Committee: Street Bonds (Measure K-14)

Name: Anne B. Holden Date: 2-19-19
(Please print)

Home Address: [REDACTED]

Mailing Address: same Beach
(If different from home address)

Occupation/Employer: Retired

Home Phone: [REDACTED] Work Phone: -

Fax: - E-mail: [REDACTED]

May we contact you at work? Yes No Years lived in Grover Beach: 5

Are you a registered voter of Grover Beach? Yes No

Are you related or married to any elected or appointed City official or employee? Yes No
If yes, name of relative and their position with the City of Grover Beach: _____

Community Service Experience:

| Organization | Dates Served | Position |
|--|----------------|--|
| Soroptimist of SLO ^{Int'l} | 2012 - Present | Pres, Vice Pres. & Director, Secretary |
| Citizens Oversight Comm _{for roads} | 2016 - Present | Member |
| Ladies of the Elks | 2018 - Present | Secretary |

Employment History (If applicable):

Former

| Company | Dates Served | Position |
|------------------|--------------|---|
| Mendocino County | 1999 - 2009 | Asst Registrar of Voters |
| | 1998 - 1999 | Secretary for Planning & Building Dept. |

Other relevant experience, education, or training: Helped Mendocino County citizens and Planning & Building staff in research of boundary and other property issues

What is your understanding of the role and responsibility of the Commission, Committee or Board you are interested in serving on?

Assist in determining what are good development projects for the City's future, in accordance with general public's desires.

Reasons you are interested in serving on this Commission, Committee or Board:

Community service

You may attach additional pages or information that may be beneficial to the Advisory Body Screening Committee, City Council, and/or City official(s) when considering your application.

Please be advised that this application may be discussed by the City Council at an open meeting. Information provided to the City Council at open meetings is copied to the news media.

Have you ever attended a meeting of this Commission, Committee, or Board? Yes No

If yes, how many in the last year? _____ Why did you attend? _____

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Signature: 

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Re-interview Date(s): _____

Appointment is for: Unexpired Term Ending _____ Full Term Ending _____



City of Grover Beach

R 24 2018

RECEIVED

APPLICATION FOR APPOINTMENT TO SERVE ON A CITY COMMISSION, COMMITTEE OR BOARD

*This application will remain active and on file for one (1) year.
This is a **public record** open for inspection and reproduction.
You must be a registered voter of Grover Beach to apply.*

I wish to be considered for appointment to the following Commission, Committee or Board:
(Check only one. Submit a separate application if you are interested in more than one.)

Planning Commission Parks, Recreation and Beautification Commission
 Traffic Committee Citizen Oversight Committee: Half-Percent Sales Tax (Measure X-06)
 Citizen Oversight Committee: Street Bonds (Measure K-14)

Name: CODY McLAUGHLIN Date: 4-25-19
(Please print)

Home Address: [REDACTED]

Mailing Address: _____
(If different from home address)

Occupation/Employer: ARCHITECT/SELF

Home Phone: [REDACTED] Work Phone: _____

Cell Phone: _____ E-mail: [REDACTED]

May we contact you at work? Yes No Years lived in Grover Beach: 5

Are you related or married to any elected or appointed City official or employee? Yes No

If yes, name of relative and their position with the City of Grover Beach: _____

Community Service Experience:

| Organization | Dates Served | Position |
|--------------|--------------|-----------------------|
| PISMO PC | 2011-2013 | PLANNING COMMISSIONER |
| GROVER PC | 2015- | // |
| | | |

Employment History (If applicable):

| Company | Dates Served | Position |
|---------|--------------|-----------|
| CMA | 2009- | ARCHITECT |
| | | |
| | | |

Other relevant experience, education, or training: ARCHITECT

What is your understanding of the role and responsibilities of the ^{PC} City Council?

ESTABLISHES REQUIREMENTS FOR THE REGULATION AND APPEARANCE OF BUILDINGS, STRUCTURES & LAND.

Please indicate the reasons for your interest in serving on the ^{PC} City Council:

TO ASSIST CITY STAFF & FELLOW COMMISSIONERS IN DECISION MAKING THAT WILL BE IN THE BEST INTEREST OF THE PUBLIC.

You may attach additional pages or information that may be beneficial to the Advisory Body Screening Committee, City Council and/or City official(s) when considering your application.

Please be advised that this application may be discussed by the City Council at an open meeting. Information provided to the City Council at open meetings is copied to the news media.

Have you ever attended a meeting of this Commission, Committee, or Board? Yes No

If yes, how many in the last year? 10 Why did you attend? PLANNING COMMISSIONER

Financial Disclosure: In compliance with state law and the City's Conflict of Interest Code, all City Commissions, Committees or Boards are required to file a Statement of Economic Interests (Form 700) upon appointment, annually thereafter, and upon leaving office. The Form 700 is a public document regarding personal and business information including sources of income, loans, investments, and interests in real property. For more information visit: <http://www.fppc.ca.gov>

Signature: 

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Office of the City Clerk
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Grover Beach, CA 93433
Or via email: gbadmin@groverbeach.org

For Office Use Only

Interview Date: _____ Appointed: Yes No Appointed Date: _____
Appointment is for: Unexpired Term Ending _____ Full Term Ending _____